

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 5, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

Jennifer Amell, Bookkeeper

Bill opened the meeting at 8:25 am.

The Board reviewed the 2018 figures with Jen the bookkeeper and had her run reports.

The Board reviewed with Jen that, as stated at last Monday's meeting, if Parks & Rec/Cemetery personnel must come in on unscheduled time for shoveling snow or sanding, they would be paid a minimum of two hours. This will be made clear in the updated Employee Handbook.


The Board would like Harold to get quotes for 1 ½ gravel by Monday morning.

Ed made a motion to amend the encumbered amount of \$99,800.00 voted at the December 31, 2018 meeting to read \$58,122. Second by John. All in favor.

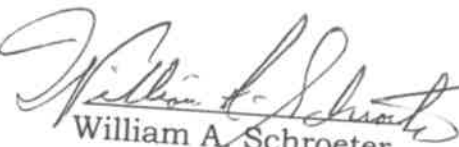
The Board reviewed the Minutes of December 31, 2018 and made changes. John made a motion to approve as amended. Second by Ed. All in favor.


John made a motion to adjourn at 2:25 pm. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 7, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Sally Teague, Trustee of Trust Funds  
Gordon Brann, Library Trustee

Paul Moeller, Building/Health Insp.  
Rosemary Heino, Town Clerk  
Bob Day, School Secretary  
Reaney and Andrea Clark, Residents

Bill opened the meeting at 4:05 pm.

Sally Teague said that the Trust Funds gained almost \$1,000.00 in interest in the month of December. She also discussed how the DRA has changed the submission of the MS-9 and MS-10 this year and it is a much more complex process. It may be time for the Trustees to have a dedicated computer of their own. Sally also mentioned that there is a DRA training webinar scheduled for the 16<sup>th</sup> at 3:00 that she and the other two Trustees will be viewing in the Town Office.

Gordon Brann resubmitted a letter to the Selectmen requesting a check from the Town for \$733.98, which is the balance of the Library salary for 2018. The Selectmen said that the bookkeeper will be in tomorrow and can cut a check. A discussion followed about the Library budget then a call was made to the town accountant, Paul Mercier. Paul mentioned that the Library is somewhat autonomous.

The Board discussed centralized office supply purchasing as a way of keeping costs down and also a way of keeping better control of inventory. The Selectmen's Secretary will do all of the ordering going forward.

Ed made a motion to approve vacation for Rosemary Henio for February 6, 13 & 27 and March 6, 20 & 27 for a total of 48 hours. Second by John. All in favor.

The Board said that Town Meeting will be on March 16, 2019. John suggested to Rosemary that Babs should also be present on voting day on March 12<sup>th</sup> and at Town Meeting to be trained and Rosemary said she would have to think about it.

Reaney Clark discussed the 12/31/18 letter he received from the Town Attorney about excessive unregistered vehicles on his property. He was given a 20 day deadline to remove the vehicles. He stated that he was almost finished with the clean-up but was alarmed to receive the letter since he has had no other contact from the Town since the last letter he received on 11/8/18 regarding a clean-up. The Board suggested that he contact Paul Moeller so that he can coordinate an inspection with the DES Coordinator who made the original call to the Town.



The Board reviewed the Minutes of January 5, 2018 and made changes. John made a motion to approve as amended. Second by Ed. All in favor.

John made a motion to order tires and wheels from Dexter's Automotive for \$1,388.00 for the Town's 2017 Ford F-250. Second by Bill. All in favor.

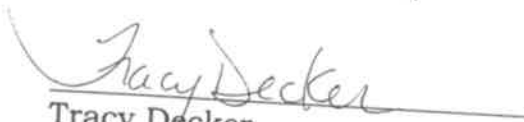
The Board reviewed the letter from Avitar to be mailed to the residents in Town regarding the town-wide revaluation of property and suggested waiting until the start-up meeting to formalize. Tracy will set up the date with Sam Greene from NH DRA and Loren Martin from Avitar.

John made a motion to send Jen to the Health Trust Health & Wellness New Wellness Coordinator training on January 14, 2019. Second by Ed. All in favor. The Board asked Tracy to send her an e-mail tonight with this message.


Ed made a motion to appoint Paul Moeller as the Building and Health Inspector for the Town of Unity. Second by John. All in favor.

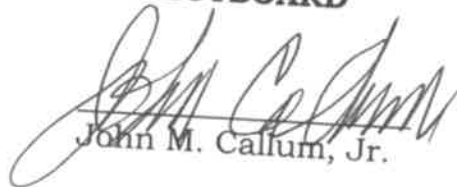
Ed made a motion to adjourn at 7:10 pm. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 12, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

Bill opened the meeting at 8:05 am.

The Selectmen suggested having information on K.A. Stevens to review payments and finances.

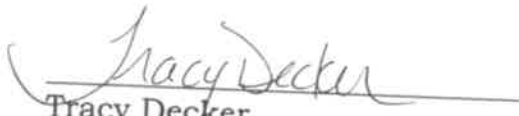
The Board worked on the 2019 Town budget.


The Selectmen suggested writing a letter to South Western Mutual Aid to question what they are basing their costs on and if they are including the Sullivan County Home and Prison. The Mutual Aid cost is up approximately \$3,000.00.

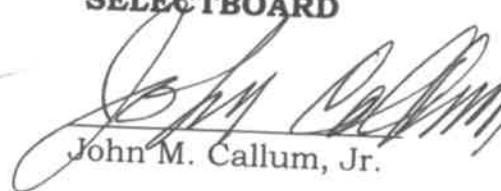
The Board will meet again on Tuesday night at 4:00 pm.

Ed made a motion to adjourn at 1:15 pm. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

  
William A. Schroeter

**SELECTBOARD**  
  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 14, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Christian Boles, Resident

Sam Greene, NH DRA  
Brenda Pabon, NH DRA  
Loren Martin, Avitar Associates  
Evan Roberge, Avitar Associates

Ed opened the meeting at 3:35 pm.

Loren Martin began by discussing the upcoming town-wide revaluation process stating that Avitar will be going to each property to correct physical data errors and to bring all properties to current market value. The Board reviewed a copy of a letter to go to all residents with information about Avitar's visits which will start in late April/early May. Ms. Martin also said that Veterans, Elderly and Current Use will be requalified.

Sam Greene discussed the Assessment Review process and gave the Selectmen a packet of information on the subject. He stated that he and Brenda Pabon will be looking at properties and assessing sales and property data in town as well as files in the Town Office. The DRA will be overseeing the revaluation and will report in to the Selectmen as necessary.

Harold said that there is a tree that is leaning on Stage Road that may need to be taken care of but it may be a boundary marker. He and Tracy can check tomorrow.

Harold said that the Transfer Station never opened on Wednesday due to the snow storm.

Ed made a motion to approve the Minutes of January 7, 2019 as written. Second by John. All in favor. Ed made a motion to approve the Minutes of 12, 2019 as amended. Second by John. All in favor.

Ed made a motion to sign the Intent To Cut for Jeremy Turner and Laura French. Second by John. All in favor.

John made a motion to approve the PA 29 for Christian Boles. Second by Ed. All in favor.

Tracy said the Bob Day, School Treasurer, relayed the message that Mike O'Neill from the SAU 6 would like to speak with the Selectmen about the monthly payments to the school.

*Ed*

*John*

*Tracy*

Tracy said that the previous owner of 164 Gilman Pond Road would like to return to get a camper that is on the property. Since the property is owned by the Town, the Selectmen request that he come in to discuss his intentions and to sign a liability waiver prior to going on the property.

John made a motion to approve the Warrant for Pathways on 841 Hurd Pond Road for \$2,856.00. Second by Ed. All in favor.

John made a motion to deny an Abatement for Underwood. Second by John. All in favor.

Bill made a motion to deny an Abatement for Borque. Second by John. All in favor.

John made a motion to approve Howe for Veterans credit. Second by Ed. All in favor.

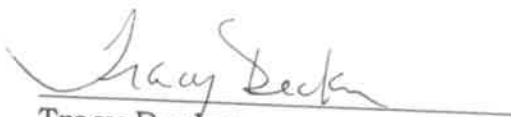
John made a motion to approve Barton for Veterans credit. Second by Ed. All in favor.

Christian Boles stated that he would like to help the Historical Society with the Veterans Memorial and would also like to donate a New Hampshire flag to the Town.

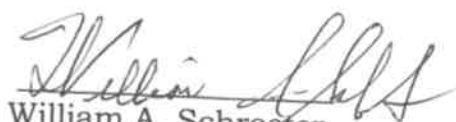
Mr. Boles commented on the new 30 mph signs that went up recently on Hurd Pond Road saying that cars tend to go over that limit now and it could be hazardous. The Board suggested speaking with engineer Dave Eckman for his thoughts on signage for the road.


At 7:10 Bill made a motion to continue the meeting at 4:00 tomorrow, January 15<sup>th</sup> for a budget work session. Second by John. All in favor

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 15, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

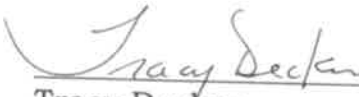
Bill opened the meeting at 4:05 pm.

The Selectmen worked on the 2019 budget


John would like to see paving done at the Town Hall. Maybe have Dave Eckman take a look.


Ed made a motion to adjourn at 7:05 pm. Second by Bill. All in favor.

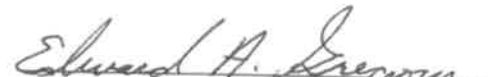
Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 19, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

Bill opened the meeting at 8:05 am.

The Selectmen worked on the 2019 budget

John made a motion to approve the Minutes of January 14, 2019 as amended.  
Second by Ed. All in favor.

John made a motion to approve the Minutes of January 15, 2019 as written.  
Second by Ed. All in favor.

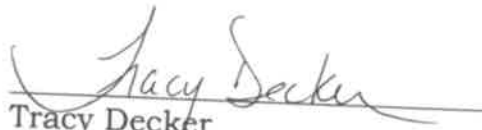
Ed made a motion to purchase upgrade for Tax Collector computer and purchase new computer and monitor for Bookkeeper from Escore Computer for a total of \$879.93. Second by John. All in favor.

The Board asked Tracy to check with Stantec to get an update on the well monitoring for 2018 and to see if the pricing is the same for 2019.

The Board will have a work session at 4:00 pm on January 23, 2019.

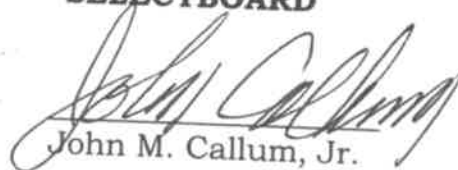
At 11:45 am Bill made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 22, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Paul Moeller, Building/Health Inspector

Keith Pfeifer, Interim Super. SAU6  
Mike O'Neill, Business & Finance Dir. SAU6  
Gordon Brann, Library Trustee  
Bob Day, School Treasurer

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Harold said that the gate at the Transfer Station is broken. John made a motion to replace the portion that is broken. Second by Ed. All in favor.

Harold stated that Joe Bonaccorsi hit a dumpster and damaged one of the plows.

Mike O'Neill and Keith Pfeifer spoke about the monthly amounts that the Town pays the school. They shared information on their cash flow and asked if the Selectmen wanted to manage the payment amounts during the year according to tax billings to make it easier for the Town and keep it more predictable. They would like to meet again to discuss the payment schedule.

Ed asked about the Consolidated Communications agreement with the Unity school. Mr. O'Neill explained how they paid Consolidated to bring the line to the school and now it is a shared line so they pay a ~~monthly~~ fee. The Selectmen asked if the school could share their contact information so the Town could try to work on getting on the shared line.

Paul Moeller said that he would be meeting with Mr. Clark on South Koski Road on Saturday to inspect the clean-up on his property.

The Board discussed having a meeting with the NH DRA representative Jamie Dow in the next week or two to review the MS-636 and Town Warrants. Tracy will see if and when she would be available.

Ed made a motion to approve a pistol permit. Second by John. All in favor.

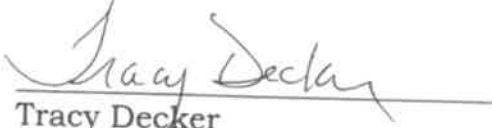
John made a motion to appoint Judy Rastallis as a Ballot Clerk. Second by Ed. All in favor.

The Board worked on the 2019 budget.

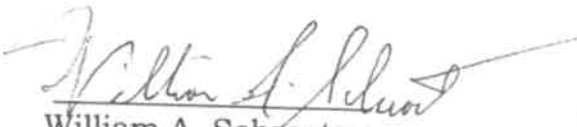
The block contains several handwritten signatures in black ink. A large signature, likely of John Callum, Jr., is written across the bottom center. To its right, there are two smaller, more compact signatures, one of which appears to be 'SAB'.

At 7:05 Ed made a motion to adjourn. Second by John. All in favor


Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 23, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

Chief Todd Gregory, Fire Department  
Deputy Chief Jim Petrin, Fire Department  
*Holly White, Tax Collector*

Bill opened the meeting at 4:00 pm.

The Selectmen worked on the 2019 budget

Todd Gregory and Jim Petrin had some input on the Fire Department portion of the budget.

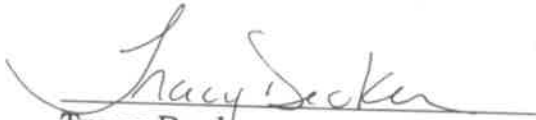
Holly came in to discuss unpaid balances.

Ed made a motion to approve Anne McMann appointment as Alternate Ballot Clerk. Second by Bill. All in favor.

John made a motion to approve the minutes of January 19, 2019. Second by Ed. All in favor.


Ed made a motion to adjourn at 7:05 pm. Second by Bill. All in favor.

Respectfully submitted,

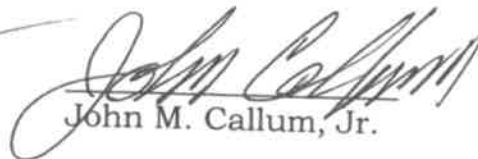


Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter



John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
February 2, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Todd Gregory, Fire Department

Bill opened the meeting at 8:15 am.

The Selectmen worked on the 2019 budget.

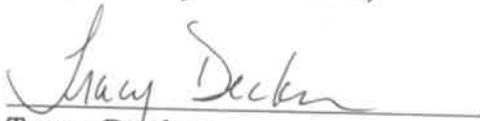
Ed made a motion to approve the Minutes of January 28 and 29, 2019. Second by John. All in favor.

Tracy said that the lock at the Police station keeps getting stuck. John said that Gatekeeper installed it. Need to coordinate with Sheriff's Department and Gatekeeper to get it repaired.


John made a motion to purchase a safe for storing paint and other potentially flammable materials for up to \$500.00. Second by Ed. All in favor.

At 12:05 pm Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 28, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Paul Moeller, Building/Health Inspector

Stan Rastallis, Conservation Commission  
Todd Gregory, Fire Department  
Tim Davis, Fire Department  
Ted Lewit, Parks & Rec/Cemetery

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Stan Rastallis of the Conservation Commission came in to discuss the 2018 Conservation budget.

John made a motion to approve the Minutes of January 22, 2018 with changes. Second by Ed. All in favor.

The Board discussed purchasing a larger mower for Parks & Rec/Cemetery and the possibility of adding a tag-along mower. Ted Lewit also discussed the need for a new trailer. The Board suggested that Ted get pricing on tractors and trailers for next Monday's meeting.

John made a motion to approve the Minutes of January 23, 2019 as amended. Second by Ed. All in favor.

Paul Moeller discussed the Clark property on South Koski Road and said that the property has been cleaned up to satisfactory conditions. Paul e-mailed this information to Don Watson at DES and the Selectmen and this will be kept in Mr. Clark's file

Ed made a motion to sign a pistol permit. Second by John. All in favor.

Ed made a motion to have the Chairman sign the Groundwater Management Permit Application for the Landfill. Second by John. All in favor.

The Selectmen continued work on the 2019 town budget.

At 7:20 Ed made a motion to continue the meeting to 3:30 tomorrow, January 29, 2019. Second by John. All in favor



Respectfully submitted,

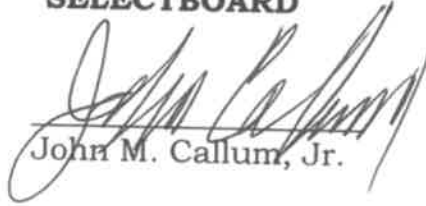


Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter



John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
January 29, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory

Bill opened the meeting at 4:00 pm.


The Selectmen worked on the 2019 budget.


The Board will meet again on Saturday, February 2, 2019 at 8:00 am.

Ed made a motion to adjourn at 6:45 pm. Second by Bill. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

  
William A. Schroeter

**SELECTBOARD**  
  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**February 4, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Ted Lewit, Parks & Rec/Cemetery

Jamie Dow, NH Dept. of Revenue  
Sally Teague, Trustee of Trust Funds  
Gordon Brann, Library  
Bob Day, School Treasurer

Bill opened the meeting at 4:00 pm.

Jamie Dow reviewed the 2019 Draft Warrant with the Board. Ms. Dow made several comments and suggestions on wording for the Warrant. The Board also reviewed the MS-636 report. Ms. Dow was very helpful in answering questions from the Board and other members in the meeting.

Harold stated that he found a 9' snowplow with frame for \$200.00. Ed made a motion to have Harold purchase the snowplow for \$200.00. Second by John. All in favor.

Harold said that a property owner on Stage Road is pumping water from his house and it is going into the road and freezing taking the road down to one lane. The Selectmen suggested taking the grader down to clear the icing.

Ed said that he witnessed an out of town vehicles taking sand from the Highway shed over the weekend. Tracy will order a sign saying "Winter Sand for Unity Residents Only".

Harold said that Elliot Brown the electrician never showed up on Friday to go over the wiring for the new shed.

Ted Lewit discussed the pricing he received last week on mowers and reviewed specs with the Board. The Board suggested looking at enclosed trailers also. Ted will get a price this week.

Ed made a motion to approve an Intent to Cut for Doug Cermak on 2<sup>nd</sup> NH Tpk. The Intent notes that it is exempt and for personal use. Second by John. All in favor.

Ed made a motion to have the Chairman sign the 2019 Hazardous Household Waste Contract with Upper Valley Lake Sunapee Regional Planning Commission. Second by John. All in favor.

*EAG*

*WJL*

*JME*



Ed made a motion to sign a letter to Unity resident Mr. Pardy regarding a pistol permit. Second by John. All in favor.

Ed made a motion to sign the Minutes of February 2, 2019. Second by John. All in favor.

The Board discussed the recent Southwest Mutual Aid invoice which had an increase of approximately \$1,000. Tracy said that she is waiting for an e-mail with calculations from them for the Board to review.

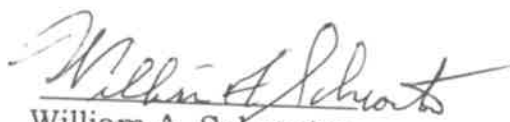
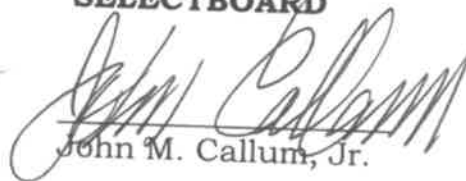
At 7:35 pm John made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter  
John M. Callum, Jr.  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
February 11, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Todd Gregory, Fire Department  
Sheriff John Simonds

Capt. Jamie Wilson, Sheriff's Dept.  
Gordon Brann, Library Trustee  
Bob Day, School Treasurer  
Rick Dyer and Pam Dyer Residents  
Glyniss Hart, Eagle Times

Bill opened the Public Hearing at 4:00 pm.

Bill Read all Articles of the Draft Town Warrant and answered questions as they arose.

Bill then read through each category of numbers on the MS-636 of the Town.

Ed made a motion to approve the Draft Warrant and MS-636 for 2019 for the Town. Second by John. All in favor. After finalizing to DRA, Selectmen signed the final version for posting.

At 4:40 Ed made a motion to return to the Selectmen's meeting. Second by John. All in favor.

The Board reviewed the information on the EMPG grant for the Trailer and Message Board Project. Bill stated the Select Board, in a majority vote, accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$26,572.00 for the purchase of one electronic message board and one emergency management trailer. Furthermore, the Board acknowledges that the total cost of this project will be \$53,144.00, in which the town will be responsible for a 50% match (\$26,572.00). Todd explained that the Town used the value of the new F-250 as an in-kind match since the Town Office, Highway and Fire Station are all considered Emergency Operations Centers.

Sheriff Simonds reviewed the Sullivan County Sheriff's 2019 budget and discussed several increased line items such as health insurance and technology costs. He said that the number that the Selectmen budgeted for Police should be sufficient for 2019.

Rosemary said that she will go through the old records in Holly's office tomorrow, February 12, 2019.

*Bill*

*Ed*

*John*

Harold said that the claims adjuster has been to see both trucks that had been into accidents this past week. The Western Star is at Patriots and the 2004 will be taken to Patton's for repair.

Bill made a motion to sign two pistol permits. Second by John. All in favor.

Since Monday February 18<sup>th</sup> is a Town Holiday for President's Day, the Selectmen's Meeting will be on Tuesday February 19, 2019 at 4:00 pm.

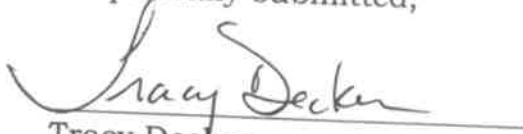
The Board reviewed a letter from Mr. Osipowich who would like to donate a 1.7 acre parcel of land on Quaker City Road to the Town. Ed made a motion to send the information to Town Attorney. Second by John. All in favor.

John made a motion to sign the Minutes of February 4, 2019 as amended. Second by Ed. All in favor.

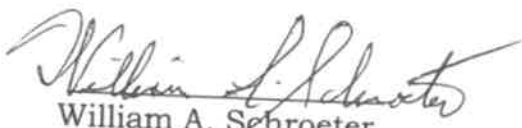
The Board talked about Old Home Day and discussed possible residents to head up a committee.

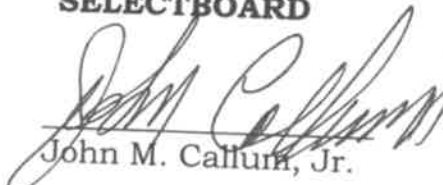
At 7:45 pm Bill made a motion to adjourn. Second by John. All in favor.

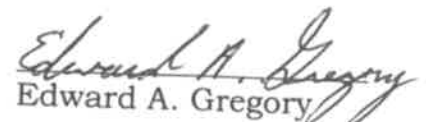
Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
February 25, 2019**

John Callum, Jr.  
Edward ("Ed") Gregory  
Vanessa Keith, Transfer Station

Rosemary Heino, Town Clerk  
John Kotuli, Resident

John opened the meeting at 4:00 pm.

Pledge of allegiance.

The Board reviewed the Minutes of February 19, 2019 and made changes.

Vanessa said that John Kotuli had interest in returning to work at the Transfer Station so she asked him to attend the meeting to talk about it. The Board did not have any questions and would hire Mr. Kotuli back at a rate of \$11.00 per hour for a fill-in position at the Transfer Station.

Vanessa also asked if she could purchase a \$75.00 defective lithium battery kit for the Transfer Station in case they ever receive a leaking lithium battery. The Selectmen were in agreement that it could be a hazardous situation and John made a motion to purchase the kit for \$75.00. Second by Ed. All in favor.

Rosemary brought in a vacation request for April 4 and 18, May 9 and 23, and June 6 and 28. Ed made a motion to approve the request. Second by John. All in favor.

John made a motion to sign the Minutes of February 19, 2019 as amended. Second by Ed. All in favor.

John made a motion to instruct the Tax Collector to collect a timber yield tax from Christopher Powers of \$2,084.17. Second by Ed. All in favor.

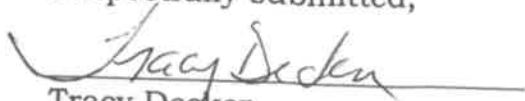
John made a motion to instruct the Tax Collector to collect a timber yield tax from Upper Valley Land Trust of \$2,074.12. Second by Ed. All in favor.

At 5:30 pm John made a motion to adjourn. Second by Ed. All in favor.

*EAG*

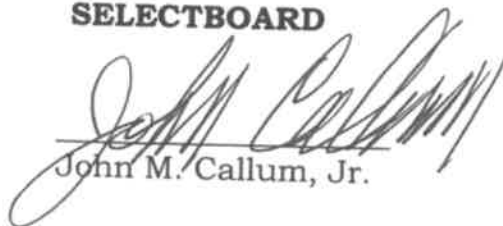


Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



John M. Callum, Jr.



Edward A. Gregory

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William A. Schroeter

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
February 19, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway

Paul Moeller, Building/Health Insp.  
Todd Gregory, Fire Department  
Joni Boucher, Twin State Technologies  
David Habetes,

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

The Board and Joni Boucher discussed a recent attempt at an installation of a new computer for the bookkeeper that took longer than expected. Ms. Boucher stated that there were other items that the tech worked on and there were unforeseen issues. After reviewing overall budgeting and cost cutting measures for technology it was determined that Twin State will still need to come back when the Bookkeeper is in to finish the new computer installation as well as to hook up the new high speed internet.

David Habetes asked the Board if he could remove a camper that he owns on the town-owned property on 537 Gilman Pond Road. He would like to move it to Newport. The Board suggested that he wait until spring after the thaw and before mud season. They asked that he call the Town office and he can arrange to go over with a town employee.

Rosemary brought in information on file retention for Municipal Town Clerks as well as a sample of what needs to be filed from Holly's office. Bill took the information and will review it to see what public records are to be held permanently by the Town Clerk.

Bill made a motion to appoint Todd Gregory as Fire Chief retroactive to January 1, 2019. Second by John. All in favor. Ed abstained.

Harold discussed the trucks that are in for repair and Ed commented on the claim status through the insurance company Primex. Ed said he contacted the representative directly and discussed that the payment should go directly to the repair garage and not to the town. Also, that it is important to work closely with Patriot's as to not void the 7 year warrantee on the Western Star Truck.

Paul Moeller discussed the letter he received from the County Home regarding not obtaining a building permit for their expansion of the nursing facility. Paul and the Selectmen discussed and agreed that the county should, in fact, be required to obtain a building permit from the town. Paul would like to work in conjunction with

*EAH*

*JMK*

the State Fire Marshal as the letter indicates, but the Town has a right to know what is being constructed and permitting is part of the Town's assessing process.

John made a motion to sign the Minutes of February 11, 2019 as amended. Second by Ed. All in favor.

At 6:30 John made a motion to go into non-public session under RSA 91:A. Second by Ed. All in favor.

At 6:45 Ed made a motion to return to the Selectmen's meeting. Second by John. All in favor.

Ed made a motion to have Chairman sign the Direction to Pay form for Primex to pay Patten's Auto for work on the 2004 truck. Second by John. All in favor.

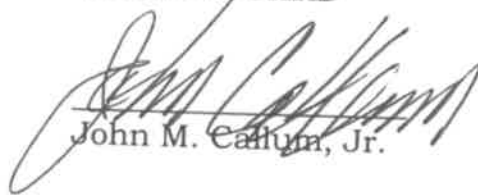
At 7:40 pm John made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

\_\_\_\_\_  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
March 4, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Harold Booth, Highway  
Todd Gregory, Fire Department  
Jim Callum

Tara Gregory, Resident  
Anna Gregory, Resident  
Rose Aremburg, Resident  
Judy Tatem, Resident

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

The Board discussed Old Home Day and the need to choose a date and organize a committee. Tara Gregory volunteered to Chair the Committee and Anna Gregory volunteered to be Assistant Chair. Jim Callum will pass along the information he has from running the 2018 Old Home Day. The Board, along with other interested residents in attendance discussed dates and August 3, 2019 was suggested. Tracy will call Charlestown tomorrow morning to see when the town-wide yard sale is to make sure there is no conflict. The Old Home Day volunteers moved up to the Library to include Rhoda Staff and to finish discussing plans for the event.

Harold discussed the status of the Highway vehicles.

Tracy said that Dorothy McClay was not paid as Deputy Treasurer in 2018. John made a motion to pay her a payroll check of \$300.00. Second by Bill. All in favor.

Tracy reported that Paul Moeller spoke with the Deputy State Fire Marshall regarding the letter from Sullivan County Director of Facilities Mary Bourque about the nursing facility renovation. The Deputy was unaware of a letter from the County so Paul will forward him a copy for his comments. John suggested possibly having Paul write the letter along with the Selectmen.

John made a motion to sign two pistol permits. Second by Bill. All in favor.

The Board wrote a note to Bookkeeper Jen Amell regarding two upcoming training sessions on Labor Law and Human Resources requesting that she attend both.

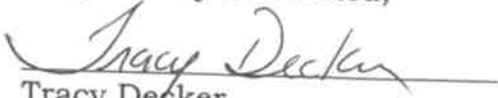
John mentioned that Harold and Ed said that there is an issue with the red Ford F250 and John suggested that they take it to the local Ford dealer in Claremont.

At 6:30 pm John made a motion to adjourn. Second by Ed. All in favor.



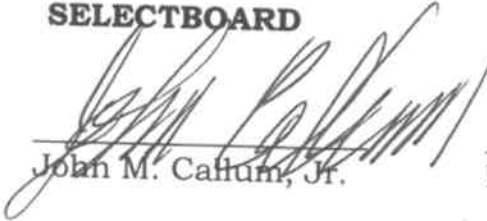


Respectfully submitted,



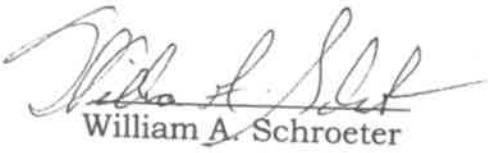
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



John M. Callum, Jr.

Edward A. Gregory



William A. Schroeter

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
March 18, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway

Holly White, Tax Collector  
Rosemary Heino, Town Clerk

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Rosemary swore Ed Gregory into office as Selectman.

John made a motion to appoint Ramona Labrie as Ballot Clerk for one year. Second by Ed. All in favor.

Ed asked Rosemary to explain what she spoke up about at Town meeting regarding Ballot Clerks and Supervisors of the Check List. The Selectmen asked Rosemary to update the list of these individuals so that there is no further confusion in personnel going forward.

Rosemary also indicated that she needed to change a figure in her budget for mileage from \$500.00 to \$2,000. She states that she goes to the bank 3-4 times a week. The Board questioned if that was excessive and she said that since Unity is far from any bank the state can grant a waiver to minimize the trips. The Board asked her to get this waiver.

John made a motion to appoint Bill Schroeter as Chairman of the Unity Select Board. Second by Ed. All in favor.

Holly shared information on the properties that will be deeded on April 1, 2019.

Holly read from the February 11, 2019 minutes where Rosemary was going to go through the boxes in her office. She has not done this to date. Bill said he would be in this week to take care of it.

Holly asked if she could attend an upcoming workshop on April 3<sup>rd</sup> for NH Tax Collectors. Ed made a motion to send Holly. Second by John. All in favor.

Holly gave the Selectmen her yearly contract for review.

Bill made a motion to sign one pistol permit. Second by John. All in favor.

*EAG*

*[Signature]*

*[Signature]*

Bill made a motion to approve the Minutes of March 11, 2019. Second by John. All in favor.

Harold discussed roads.

John made a motion to pay the yearly maintenance agreement for CAI mapping of \$2,400.00. Second by Ed. All in favor.

Ed made a motion to deny Rod Gray's tax Abatement request for his 2017 taxes. Second by John. All in favor.

John made a motion to sign two tax deferral PA-30 forms. Second by Ed. All in favor.

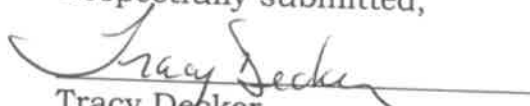
Tracy said that there was a meeting about the Sullivan County's Nursing Facility's renovation project today at 3:00. She received the e-mail this morning. John asked that an e-mail be sent to the Commissioners asking for special consideration for another meeting due to the late notice.

Ed suggested getting Eckman Engineering started on the Stage Road engineering.


The Board also would like to have soil tests done on Center Road after the thaw.


At 8:00 pm Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
March 11, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway

Paul Moeller, Building/Health Insp.  
Carl Rubchinuk, Resident  
Glenn Walker, Resident

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Carl Rubchinuk discussed the use of the Ford F250 and the possibility of putting on a plow and sander. The Board said that the plow option would limit the truck from going off road when needed on some of Unity's more mountainous roads.

Mr. Rubchinuk also inquired about the used generator that is at the Highway garage. He believes that it is in good working condition and can power the Town buildings if some work and time is put into it. He made some suggestions regarding wiring and placement.

The proposed Highway truck shed plans were discussed and the work could begin within a few weeks if the weather improves.

John made a motion to approve the Minutes of March 4, 2019. Second by Bill. All in favor. Ed abstained.

John made a motion to approve the Minutes of February 25, 2018. Second by Ed. All in favor. Bill abstained.

John made a motion to approve of Sullivan County's request to raffle a donated gun with proceeds to go to an Arts & Educational Program within the county. Second by Ed. All in favor. The Board suggested passing the information along to the Sheriff's office as well.

The Board agreed on an agenda date of April 22, 2019 at 4:00 pm for a short presentation on Community & Economic Development from the County Board of Commissioners and UNH Cooperative Extension.

Paul Moeller said that there has been no further contact from Sullivan County Facilities Director Mary Bourque regarding his response to February 5, 2019 letter. He also has not heard back from the State Fire Marshal's office who was going to

EAH  


look into the matter. Paul is not concerned as long as the County is aware that they will need to obtain a Building Permit from the Town.

Paul also spoke about a complaint he had regarding a house that was built with a permit from the prior Building Inspector, which has no Certificate of Occupancy. There are children living there and the assessing card indicates no septic or water. A letter will be sent requesting that they apply for their CO right away.

Harold said that someone moved the loader which was parked in front of the sand shed and moved it in order to take sand. He believes he saw a dark pick-up in the area at the time.

John made a motion to sign a pistol permit. Second by Ed. All in favor.

Ed made a motion to post the all Class V and Class VI Roads for 6 ton limit. Second by John. All in favor. Harold said he will post the roads tomorrow, March 12<sup>th</sup>.

The Board discussed the logging at 385 Stage Road which does not have an Intent To Cut approval from the Town. A call to Peter Rhodes and/or a letter will go out.

John made a motion to sign the Direction To Pay for Primex to pay Reed's for towing the town truck after the accident last month. Second by Ed. All in favor.

Ed made a motion to have Trustee of Trust Funds pay Stantec \$3,429.95 from the Well Monitoring Capital Reserve account for Landfill monitoring for period ending February 22, 2019. Second by John. All in favor.

At 8:05 pm John made a motion to adjourn. Second by Ed. All in favor.

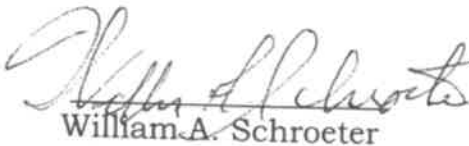
The Board discussed the upcoming Town Meeting.

Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter



John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**March 25, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway

Holly White, Tax Collector  
Carl and Jackie Wolf, Residents  
Gordon Brann, Library Trustee  
Cheryl Winthrow, Resident

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Holly said that there are eight properties that will be deeded on April 1, 2019.

Holly stated that Rosemary has gone through some of the old boxes in her office and removed what she needs now the rest can be destroyed. She and Rosemary will repeat the process each week to clean out the old files upstairs and the remaining old files can either be burned or shredded.

Holly brought up the issue on the town-owned property that was auctioned and said that there was a date entered wrong on one of the deeds. John made a motion to turn the matter over to the Town Attorney. Second by Ed. All in favor.

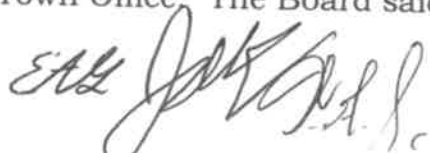
Carl and Jackie Wolf asked the Board if they had information on the fire pond easement on their property in the Huntoon Brick Farm Association in Unity. The Board discussed and shared information with Mr. and Mrs. Wolf and advised them to go to an attorney for advice on the matter.

Harold said that the roads are in pretty good shape.

Cheryl Winthrow shared a letter and some pictures of an outcropping of trees on Stage Road causing a problem for larger vehicles turning over the bridge onto Neal Mine Road. The Board reviewed the pictures and said that Harold could take them down but the property owner needs to be contacted first. Tracy will look into finding the owner's contact information.

Bill read a letter from the Unity Free Library requesting their operating funds for 2019 which were approved at Town Meeting. Ed made a motion to approve the payment of \$21,950.00 to the Unity Free Library. Second by John. All in favor.

Gordon Brann brought up an idea that the Library move into the downstairs of the Old Town Hall. This will give them much needed room and allow for more room for the Town Office and Historical Society upstairs in the Town Office. The Board said



that there will need to be modifications made for air circulation; doors and building codes will need to be checked. More research will be needed.

John made a motion to sign an Intent to Cut for Wilbur and Tyyne Cox on 2<sup>nd</sup> NH Turnpike. Second by Ed. All in favor.

The Board suggested changing all of the smoke detectors in the Town Hall after hearing about a second false alarm in a month in the hall.

Ed made a motion to send the Osipowich land donation packet of information to the Planning Board for discussion at their next meeting on April 2, 2019. Second by John. All in favor.

John made a motion to approve the Minutes of March 18, 2019 as written. Second by Ed. All in favor.

Ed made a motion to have the Chairman sign the Annual Facility Report for the Transfer Station. Second by John. All in favor.


Ed made a motion to sign the yearly Sullivan County Sheriff's contract for \$49,774.00. Second by John. All in favor.

At 7:00 pm Ed made a motion to go into non-public meeting under RSA 91-A:3c. Second by John. All in favor.

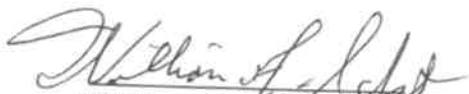
At 7:15 the John made a motion to return to Selectmen's meeting. Second by Ed. All in favor.

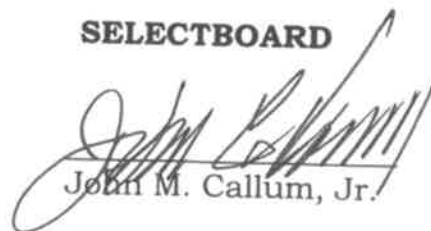
At 7:40 pm John made a motion to adjourn. Second by Ed. All in favor.

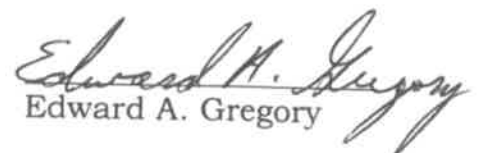
Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 1, 2019**

William ("Bill") Schroeter  
John Callum, Jr.  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Ted Lewit, Parks & Rec/Cemetery  
Fred Bellimer, Resident  
Todd Gregory, Fire Department

Jim Petrin, Fire Department  
Bruce Adams, Fire Department  
Gordon Brann, Library Trustee  
Rosemary Heino, Town Clerk  
Allan Treadwell, Twin Bridges  
Dustin Coleman, Resident  
Bob Trabka, Planning Board

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Allan Treadwell from Twin Bridges discussed his company's computer services and experience with municipalities. He also spoke about improving the existing internet speed. He made a simple assessment through the office and will get back to the Board with a proposal.

Ted Lewit and Fred Bellimer discussed the capital expenditures that were voted at Town Meeting for Parks & Rec/Cemetery equipment. Ted said that he may have second thoughts about an enclosed trailer. Fred commented that he is concerned about backing up in narrow areas and the poor visibility. Ted would like to go and take another look at both versions of the trailers.

Jim Petrin said that his tax accountant believes W-2's should be issued for the Fire Department stipends, not 1099's which were issued this year. The Board will have the bookkeeper contact the town Accountant tomorrow.

Harold said that he put out 18 loads of stone on the mud roads over the past few days. Ed stated that he and Harold inspected some of the worst roads in town and assessed how to prioritize the work.

Dustin Coleman also asked if anything had been done about the property next to his business on Unity Springs Road where the previous owner left junk and moved away and did not clean it up. The owner of the property lives in California and did not know he had put it on her property. This is a civil matter.

John made a motion to approve the Minutes of March 25, 2019 as amended.  
Second by Ed. All in favor.





Ed made a motion to sign the Intent to Cut for 353 Stage Road for Van Buren. Second by John. All in favor.

Ed made a motion to sign the LUCT for Bigg. Second by John. All in favor.

John made a motion to accept the resignation of Nona Murphy from the Trustee of Trust Funds effective April 1, 2019. Second by Ed. All in favor.

John made a motion to deny the Abatement for NH Electric Coop. Second by Ed. All in favor.

Ed made a motion for Trustee of Trust Funds to pay Avitar Associates \$7,312.00 out of the Revaluation Capital Reserve. This is for the January monthly payment plus the bond fee. Second by John. All in favor.

Ed made a motion to pay Avitar \$4,947.00 to Avitar Associates out of the Revaluation Capital Reserve. This is for the February monthly payment. Second by John. All in favor.

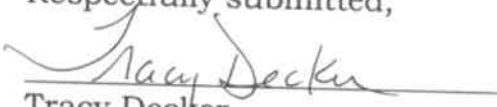
Bob Trabka said that he received the information on the Osipowich land donation to the Town and he will bring his comments back to the Board after it is reviewed at the Planning Board meeting tomorrow, April 2, 2019.

At 6:30 pm Ed made a motion to go into non-public meeting under RSA 91-A:3c II. Second by John. All in favor.


At 6:40 the John made a motion to return to Selectmen's meeting. Second by Ed. All in favor.

At 6:45 pm John made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

\_\_\_\_\_  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 8, 2019**

William ("Bill") Schroeter  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Susan Ordway, Sugar River Bank  
Ann O'Clair, Sugar River Bank  
Joe Conway, Sugar River Bank  
Mark Pitkin, Sugar River Bank

Mark Gentes, Resident  
Dave Pardy, Resident  
Gordon Brann, Library Trustee  
Susan Schroeter, Resident  
Daryl Simino, AKSA Construction

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

Daryl Simino presented his roadside mowing quote for 2019. He suggested starting earlier in the year so that he can see the rocks and posts more easily. He also asked if the Board would write him a letter of recommendation for the town of Acworth. Consensus of the Board to write the letter.

Mark Gentes discussed the property he purchased from the town at auction. He is trying to get a corrected deed and would like to know the status. Tracy will check with Town Attorney tomorrow and get back to him.

Gordon Brann said that Rhoda Staff resigned as Library Director and they are currently looking to replace her.

Susan Ordway introduced Joe Conway, Mark Pitkin, and Ann O'Clair from Sugar River Bank to the Selectmen. The group reviewed past relations with the bank and discussed new products to help the town with better interest rates. Information was handed out for the Board to review. Bill asked that Sugar River make quarterly checks in to the Town.

Harold stated that he continues to have transmission issues with the Western Star Truck. Tracy will e-mail Craig Allen at ATC tomorrow.

Harold discussed road maintenance.

Tracy stated that the Hazard Mitigation Plan for Unity is due to be updated this year and UVLSRPC is ready to work with a committee and get it started.

Ed made a motion to appoint Cathy Lombardo to fill the vacancy of Nona Murphy on the Trustee of Trust Funds. Second by Bill. All in favor.



Ed made a motion to sign the NH DRA MS-232, Approved Appropriations Report.  
Second by Bill. All in favor.

Ed made a motion to approve and sign the Junkyard permits for Mark McClay and  
Doug McClay. Second by Bill. All in favor.

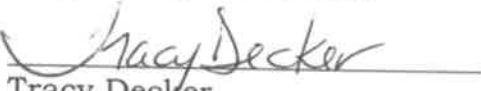
Ed made a motion to approve the Minutes of April 1, 2019 as amended. Second by  
Bill. All in favor.

Ed made a motion to pay 2018 Tax Collector liens for \$143,377.56. Second by Bill.  
All in favor.

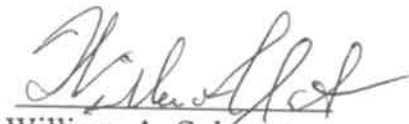
Ed made a motion to sign NHRS letter to take Ingrid Locher off of Unity's account.  
Second by Bill. All in favor.

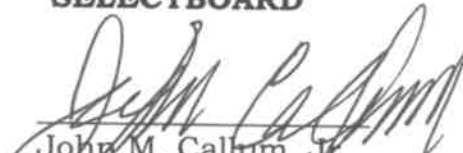
At 6:30 pm Bill made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 15, 2019**

William ("Bill") Schroeter  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Holly White, Tax Collector  
Paul Moeller, Building/Health Inspector

Todd Gregory, Fire Department  
Vanessa Keith, Transfer Station  
Gordon Brann, Library Trustee

Bill opened the meeting at 4:00 pm.

Pledge of allegiance.

At 4:05 Ed made a motion to go into non-public meeting under RSA 91-A:3, II (a).  
Second by John. All in favor.

At 4:50 Ed made a motion to return to the Selectmen's meeting. Second by John.  
All in favor.

Holly said that she deeded two properties this year.

The Board discussed the Gentes corrective deeds. The meeting will be continued  
until tomorrow to allow for proper signing with notary stamps.

Todd Gregory discussed getting a 7-year extended warrantee on the Fire  
Department Brush truck. The dealership is offering "Max care" which lists for  
\$3,375.00 which they will discount to the town for \$2,500.00. Ed made a motion to  
approve the purchase of the warrantee and to take the money from the Fire  
Department Emergency Vehicle Capital Reserve. Second by John. All in favor.

Harold stated that Hurd Pond Road is closed due to the mud conditions. He said  
that he is having trouble getting stone and other material to put into the roads since  
all of the pits are being depleted this season.

Vanessa asked if there was any paperwork that she could keep at the Transfer  
Station to report an injury or accident for insurance purposes. Tracy said that it's  
mostly done on-line but she could probably print something out from Primex.

Vanessa also said that she would like to have the spring half-price day on May 18,  
2019 with tires and electronics at half price.



Harold had paperwork on leasing a used vibrating roller for the highway department from a dealer in Vermont. The Board suggested that Carl Rubchinuk take a look at it if possible.

Paul Moeller discussed the Sullivan County Home project. He has not heard back from the Deputy Fire Marshal or anyone from the County. The Board offered to have the Town Attorney help with advice on who had the authority for code inspection on the project. Paul will try to make contact with the State Fire Marshalls office again tomorrow.

John made a motion to sign the Intent to Excavate for Kalervo Heino. Second by Ed. All in favor.

Ed made a motion to have Chairman sign the Claremont Septage Agreement for 2019 for \$2,506.50. Second by John. All in favor.

John made a motion to sign the letter to Twin State Technologies giving 30-day notice to cancel their contract for IT services for the Town.

The Board reviewed the proposal from Twin Bridges for IT services for the Town for the balance of 2019. The pricing needs to be adjusted to reflect the first contract year of May 1, 2019 to December 31, 2019.

John made a motion to approve the Intent to Cut for HHP. Second by Ed. All in favor. Tracy will send a note to Newport since they will be hauling out into Newport.

Ed made a motion to approve the Minutes of April 8, 2019 as amended. Second by John. All in favor.

John made a motion to pay Kimtek \$650.00 from the Fire Department Emergency Vehicle Capital Reserve for additional equipment for the new Brush Truck. Second by Ed. All in favor.

Ed made a motion to sign the letter to pay \$1,000.00 to Cory Patton's for the insurance deductible for the 2004 International Truck. Second by John. All in favor.

Ed made a motion to sign letter to Trustee of Trust Funds to pay \$1,000.00 to ATG out of the Insurance Casualty Trust Fund for the insurance deductible for the 2018 Western Star truck.

John made a motion to have Larry Davis paint the ceiling and walls of the Selectmen's Conference room paid at his regularly hourly rate out of General Government Buildings. Second by Ed. All in favor.

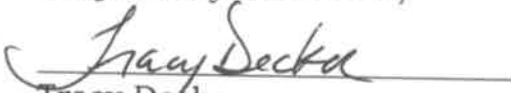
At 8:35 John made a motion to go into non-public session under RSA 91-A:3 (II) (e) and (l). Second by Ed.




At 8:45 Ed made a motion to return to Selectmen's meeting. Second by John. All in favor.

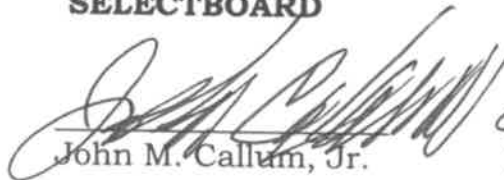
At 9:00 pm John made a motion to continue the meeting tomorrow, April 16, 2019 at 3:30 pm to sign paperwork for Mark Gentes and to meet with representative from HSEM. Second by Ed. All in favor.

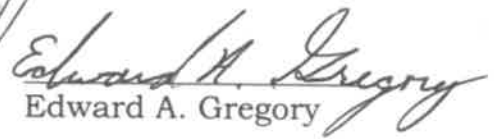
Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 16, 2019**

John Callum  
Edward ("Ed") Gregory  
Todd Gregory, EMD

Jim Petrin, Deputy EMD  
Julia Chase, HSEM

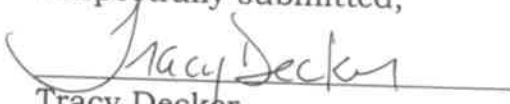
At 4:00 Bill continued the meeting from April 15, 2019.

The Board discussed the EMPG grant with Julia Chase, the town's new representative from Homeland Security and Emergency Management. This grant goes before Governor's Council on April 17<sup>th</sup> and is for a trailer and message board.

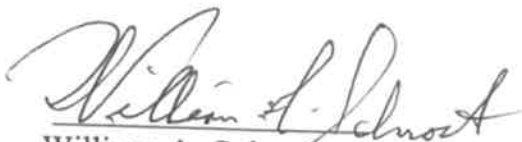
Ms. Chase discussed other grant options for the town and training programs for the Fire Department and school.


At 6:45 pm Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 22, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Gordon Brann, Resident

George Hebert, County Commissioner  
Ben Nelson, County Commissioner  
Derek Ferland, County Manager  
Glynis Hart, Eagle Times

Bill opened the meeting at 4:00.

Pledge of allegiance.

The Sullivan County Commissioners discussed their budget and the proposed tax rate. Also discussed was the renovation of the nursing home. The Board asked how this project will impact the tax rate. The Commissioners said that they would use some fund balance and that they timed it so that there would be little tax impact. Also the new Rehabilitation wing should generate revenue.

The Commissioners discussed upcoming Sullivan County programs and events.

Gordon Brann asked how the renovation of the nursing home will have an effect on the valuation of the town since this may affect school funding. The Board also asked if the patients in the county home are included in the number used to calculate dispatch fees at Southwestern Mutual Aid. The Commissioners were not sure of the answers but will check and e-mail Tracy with answers at a later date.

Harold discussed roads. Ed suggested marking trees where the worst spots on the roads are right now then go back and fix later and lay fabric, stone, etc.

Ed spoke with Jim Bourque at Nortrax about a used roller that costs \$66,596.00 which can be leased for 5 years with an option to buy. Lease and rent options were discussed. John made a motion that Ed speak with Nortrax to negotiate a 7 year lease. Second by Bill. All in favor.

Ed made a motion to sign the Credit Application for Nortrax. Second by John. All in favor.

John wanted to state for the record that he is very happy with the painting that Larry Davis did in the Selectmen's Conference room last week. Second by Ed. All in favor.

*EAG*      *JHC*      *WAS*



John made a motion to approve the Minutes of April 15 as amended. Second by Ed. All in favor.

John made a motion to approve the half-price sale of tires and electronics at the Transfer Station on May 18, 2019. Second by Ed. All in favor.


Ed made a motion to have Chairman sign the Twin Bridges Agreement for \$4,078.00 for IT services for 8 months beginning May 1, 2019 and ending December 31, 2019. Second by John. All in favor.

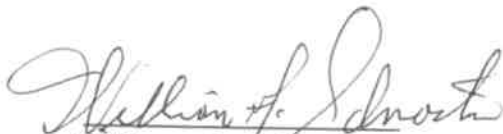
Ed made a motion to sign the Intent to Cut for Dorothy and Doug McClay pending estimate for tax bond equals or exceeds value for bond. Second by John. Peter Rhodes to follow-up after cut. All in favor.


John wanted to say for the record that the Town Hall was not clean on April 6, 2019 as reported.

At 7:45 pm John made a motion to continue the meeting on Wednesday April 24, 2019 at 4:00. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

  
William A. Schroeter

**SELECTBOARD**  
  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 24, 2019**

William ("Bill") Schroeter  
Edward ("Ed") Gregory

Todd Gregory, Fire Department  
Harold Booth, Highway

At 4:00 Bill continued the meeting from April 22, 2019.

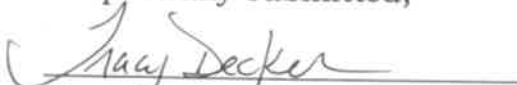
Todd Gregory said that the Fire Department has been getting many calls from the Sullivan County Home that may not require Unity aid and can be handled internally or just through Golden Cross. He assured the Selectmen that the Fire Department is always willing to help but their services may be needed elsewhere in town for more critical cases. The Board suggested contacting the Director of Nursing to discuss.

The Board discussed the vibrating roller. Ed made a motion to lease the vibratory roller from Nortrax for \$14,749.70 with an option to buy pending credit approval. Second by Bill. All in favor.


The Board discussed writing a letter to Jeff Matthews regarding the water run-off coming from his property on to Stage Road.

At 5:20 pm Ed made a motion to adjourn. Second by Bill. All in favor.

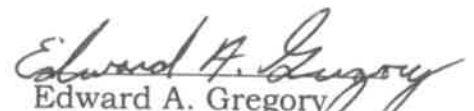
Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

\_\_\_\_\_  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
April 29, 2019**

William ("Bill") Schroeter	Ted Lewit, Parks & Rec/Cemetery
John Callum	Gordon Brann, Resident
Edward ("Ed") Gregory	Tim Davis, Fire Department
Jamie Wilson, Sullivan Cty. Sheriff Dept.	Glynis Hart, Eagle Times

Bill opened the meeting at 4:15.

Pledge of allegiance.

Capt. Wilson gave an update from the past 10 weeks in Unity with 60 calls reported. Calls were consistent with other weeks with the addition of an explosion in a mailbox.

John made a motion to approve the Minutes of April 16, 2019. Second by Ed. All in favor.

John made a motion to approve the Minutes of April 24, 2019 as amended. Second by Ed. All in favor.

At 4:30 Ed made a motion to go into the Quarterly Safety Meeting. Second by John. All in favor.

At 4:50 Ed made a motion to return to Selectmen's Meeting. Second by John. All in favor.

Ed made a motion to approve the Minutes of April 22, 2019 as amended. Second by Ed. All in favor.

The Board discussed the response from Sullivan County Manager Derek Ferland regarding the question about the nursing homes \$25 million renovation effect on Unity's Tax Valuation. There are still some questions and possibly the assessors will need to get involved to help explain. Also, are the nursing home residents included in the census of the Town?

John made a motion to approve the letter to Trustee of Trust Funds to pay Avitar Associates for March payment from Revaluation Capital Reserve. Second by Ed. All in favor.

Ed said that he met with Carl Rubchinuk last Thursday and they marked out the area for the new equipment shed by the Fire Station which will be 50' x 60'.

*EAG*

*[Signature]*

The Board reviewed the Primex DPW Fire Risk Assessment. Since Harold was not present the Board will discuss at a later time with him.

The Board reviewed the NH DRA's 2018 Total Equalized Valuations for the Town.

Bill read the thank-you letter from West Central Behavioral for their yearly funding from the Town.

At 6:00 pm Ed made a motion to go into non-public meeting under RSA 91-A:3, II . Second by John. All in favor.

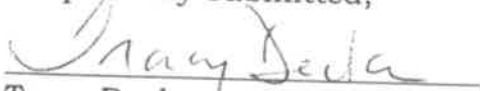
At 7:15 pm Ed made a motion to return to Selectmen's Meeting. Second by John. All in favor.

John made a motion to deny the Veteran's Tax Exempt Application for Buckley. Second by Ed. All in favor.

The Board walked down to look at where the new equipment shed was staked out.

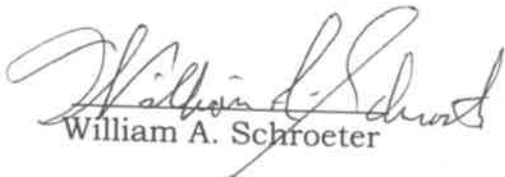
At 7:45 pm John made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,



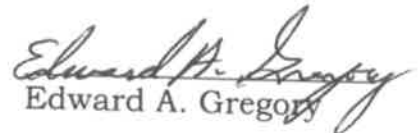
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter

\_\_\_\_\_  
John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**May 6, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Paul Moeller, Building/Health Inspector

Bob and Pidge McDevitt, Residents  
Gordon Brann, Library  
Bob Day, Resident

Bill opened the meeting at 4:15.

Pledge of allegiance.

Bob and Pidge McDevitt asked for the Board's approval to use trucks on North Koski Road so that they can rebuild a horse barn to replace the one that burned down last month. They offered to bond the road if necessary. The Board agreed that the roads are improving and will allow the McDevitt's to pursue building.

Ed said he was able to set up a meeting with engineer Dave Eckman at 10:00 am on Friday, May 10, 2019 at the Town Highway Department to discuss plans for Stage Road reconstruction as well as to test the soil for Center Road. Tracy will post the meeting.

Tracy discussed Public Hearing dates for the land donation and suggested May 20 or 28. The 20<sup>th</sup> was chosen at 5:00 pm.

Tracy discussed the e-mail with Sullivan County regarding the tax valuation and tax exemptions and when she shared this with Avitar they suggested that any leases that the County has should be copied to the town.

The Board reviewed the 3 year CAP offer from Primex and declined.

Ed made a motion to sign the letter to Twinstare Technologies insisting that they give the passwords and credentials that belong to the Town of Unity over to the new IT provider immediately. Second by Bill. All in favor.

Ed made a motion to sign the letter to the Rhode Island law firm of Ferruci & Russo declining their 91-A request for information as instructed by Chris Boldt of DTC, the Town's attorney for utility appeals.

Ed made a motion to approve the Minutes of April 29, 2019. Second by Bill. All in favor.

EAG



Ed made a motion to sign the Timber Tax Warrant for Jeremy Turner and Laura French for \$568.71. Second by Bill. All in favor.

Ed made a motion to sign the Timber Tax Warrant for VanBuren for \$734.02. Second by Bill. All in favor.

Ed made a motion to sign the Gravel Tax Warrant for Heino for \$127.50. Second by Bill. All in favor.

Bill made a motion to abate 2018 Deferrals for the Tax Collector. Second by Ed. All in favor.

John made a motion to approve the Intent to Cut for Day, Map 10 lot 88. Second by Ed. All in favor.

Bill made a motion to deny 4 Elderly tax credits. Second by John. All in favor.

Bill made a motion to approve 9 Elderly tax credits. Second by John. All in favor.

Ed made a motion to sign one pistol permit. Second by John. All in favor.

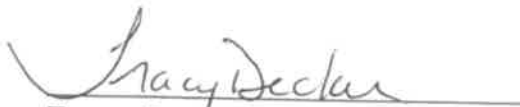
John made a motion to appoint Marjorie Erickson for the vacancy of Library Trustee. Second by Ed. All in favor.

At 6:30 Ed made a motion to go into non-public session. Second by John. All in favor.

At 7:50 John made a motion to return to the Selectmen's meeting. Second by Ed. All in favor.

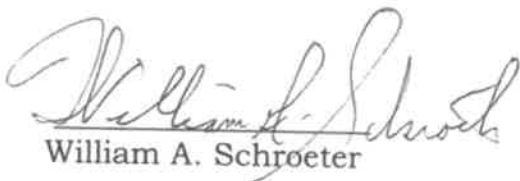
At 7:55 pm John made a motion to continue the meeting tomorrow, May 7, 2019 at 4:00 for the Hazard Mitigation Meeting. Second by Ed. All in favor.

Respectfully submitted,

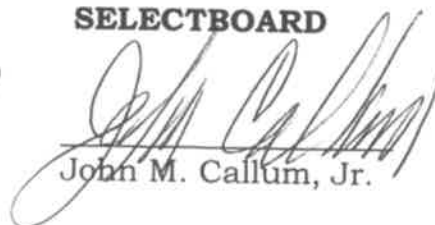


Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter



John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
May 7, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Vickie Davis, UVLSRPC

Todd Gregory, EMD  
Jim Petrin, Deputy EMD  
Julia Chase, HSEM  
Kayla Henderson, HSEM


Bill opened the meeting at 4:05.

Pledge of allegiance.


Vickie Davis began the Hazard Mitigation start-up meeting. The group reviewed the plan from 2014 and made minor changes. Next meeting dates will be at 4:00 pm on May 16, June 6 and the last meeting should involve reviewing draft copies of the plan.

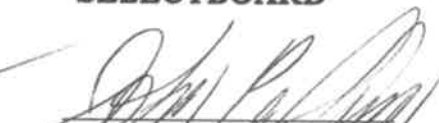
At 6:10 pm Ed made a motion to adjourn. Second by John. All in favor.


Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
May 10, 2019**

John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Dave Eckman, Eckman Engineering

Ed called the meeting to order at 10:10 am.

The group met at the Highway garage and discussed this year's start-up plans for Center Road. Dave will get updates from Josh Stevens before starting. Anticipated start date is June 1, 2019.

Toured Stage Road with Dave. He will get pricing for engineering plans together and get back to the Board.

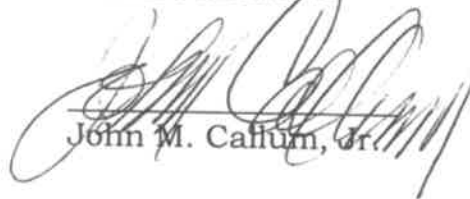
John made a motion to adjourn at 1:10 pm. Second by Ed. All in favor.

Respectfully submitted,

  
Edward A. Gregory

\_\_\_\_\_  
William A. Schroeter

**SELECTBOARD**

  
John M. Callum, Jr.

  
Edward A. Gregory



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
May 13, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory

Jon Brewer, Property owner

Bill opened the meeting at 4:00.

Pledge of allegiance.

John made a motion to approve the Minutes of May 6 and May 7, 2019 as amended. Second by Ed. All in favor.

Tracy said that Harold requested 2 new tires for the chipper at a price of \$80 each. It was the consensus of the Selectmen to purchase the tires as long as they are not radials.

Bill gave an update on the Janelle hearing last Friday. Next hearing is on July 3, 2019.

Jon Brewer shared pictures of his neighbor blocking off Kanto Road with two large construction vehicles. This interferes with prospective buyers for Mr. Brewer's property just beyond the blocked area. The Selectmen instructed Tracy to send the pictures to the Town Attorney and have him write a letter to Mr. Chamberlain again since he is blocking a Town road.

Ed discussed the meeting last Friday with engineer Dave Eckman. They toured Center Road, Stage Road and spoke about upcoming plans for both roads. Proposed start date for the continued reconstruction of Center Road is June 1, 2019.

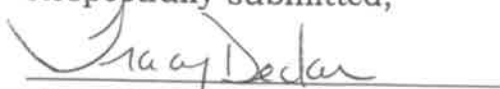
John made a motion to approve the Minutes of May 10, 2016. Second by Ed. All in favor.

At 7:20 pm Ed made a motion to adjourn. Second by Bill. All in favor.

*EB*

*Bill*

Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter

John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
May 28, 2019**

William ("Bill") Schroeter  
Edward ("Ed") Gregory  
Todd Gregory, Fire Department  
Paul Moeller, Building/Health Inspector

Everett & Robin Robertson, Residents  
Francis St. Pierre, Resident  
Joe Jennings, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Everett and Robin Robertson discussed some issues they are having with neighbors on Potato Hill Road. There is a new driveway coming out onto this Class VI road which is prohibited and was a stipulation the subdivision 12-790-3B. Also he would like to inquire about the bridge that was installed on the property which was most likely not permitted with DES. Mr. and Mrs. Robertson also said that the Snowmobile Club has cut a lot of trees. And lastly when they were leaving Potato Hill they noticed that another neighbor had been filling some of the holes with poor fill making the road extremely dangerous to drive on. The Board will go to look at the road on Friday at 8:30 am. Todd Gregory suggested taking the Fire Department Kubota since the terrain is very rough.

Joe Jennings shared pictures of his driveway where the Highway Department had done some ditching for drainage. Mr. Jennings believes that it was unnecessary. The Board will take a look at this on Friday as well after Potato Hill.

Ed made a motion to sign the Tax Collector's Warrant for \$1,883,299.00. Second by Bill. All in favor.

At 5:00 PM Ed made a motion to go into the Public Hearing for the EMPG Grant. Second by Bill. All in favor.

Bill read from the grant documents. The cost for the lighted message board is \$15,300.00 and the cost for the trailer is \$11,950.00 which totals \$27,250.00. This is \$678.00 over the grant amount and this amount will come from the Towns Emergency Management budget. Ed made a motion to accept the grant from the state in the amount of \$26,572.00. Second by Bill. All in favor.

Bill made a motion to return to the Selectmen's meeting. Second by Ed. All in favor.

*EAG*      *WSP*

Ed made a motion to approve the Minutes of May 13, 2019. Second by Bill. All in favor.

Ed made a motion to approve a pistol permit. Second by Bill. All in favor.

Ed made a motion to enter Public Hearing for Land Donation. Second by Bill. All in favor.

Bill opened the Hearing at 5:30 PM. The Board described the property as a 1.7 acre parcel located on Quaker City Road that Mr. Thomas Osipowich would like to donate to the Town of Unity. Ed described that this property by the Little Sugar River is a great water supply for the Fire Department. Todd agreed that it would be a great addition for the Town. There were no questions.

The second Public Hearing will be June 10, 2019.

At 5:40 Ed made a motion to return to the Selectmen's Meeting. Second by Bill. All in favor.

Consensus of the Selectmen to take down the road posting signs.

Ed made a motion to sign a Veteran Exemption. Second by Bill. All in favor.

Bill made a motion to approve the Abatement for Bartley on the \$63,700 value difference. Second by Ed. All in favor.

Ed made a motion to contact Town Attorney to enforce RSA 676:17 and forward the three letters to Martin on 2<sup>nd</sup> NH Turnpike requesting a Building Permit for expanding a workshop. Second by Bill. All in favor.

Ed made a motion to deny a Veterans Exemption due to non-residency in town. Second by Bill. All in favor.

The Selectmen discussed changes to the Employee Handbook to include approval of overtime by Selectmen.

At 8:30 Ed made a motion to go into non-public session under RSA 91-A: 3, II Personnel. Second by Bill. All in favor.

At 9:40 Bill made a motion to return to the Selectmen's Meeting. Second by Ed. All in favor.

At 9:45 pm Ed made a motion to adjourn. Second by Bill. All in favor.

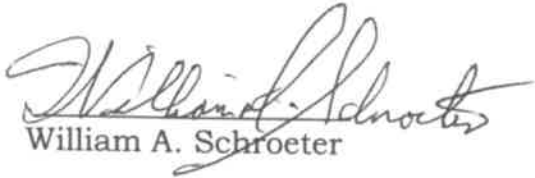
*Ed* *Bill*

Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter

\_\_\_\_\_  
John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
June 3, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Paul Moeller, Building/Health Inspector

Dave Eckman, Eckman Engineering  
Josh Stevens, K.A. Stevens & Sons  
Ted Lewit, Parks & Rec/Cemetery

Bill opened the meeting at 4:00.

Pledge of allegiance.

Ted presented his recommendation on an enclosed 7' x 12' trailer for Parks & Rec/Cemetery from Trusted Rentals for \$4,384.00. He shopped locally and this was the best price for the best unit for the Town. He will bring in the information to Tracy to order. The Selectmen suggested getting decals with the Unity Town information on the trailer.

Ted mentioned that the carriage shed at the Center Road Cemetery is overcrowded and could use a clean out. He will make a list of items and get it to Harold to see what can go and maybe some mowers and equipment can be stored in there.

Dave Eckman talked about starting the Center Road Reconstruction project again and said he would submit an estimate to assist in overseeing the project this summer. He would like to be more involved.

Paul Moeller discussed two letters that were going out to residents. One for a resident without a Certificate of Occupancy and another is a 2<sup>nd</sup> attempt at trying to have a resident obtain a Building Permit for expanding a workshop.

Ed made a motion to approve the Minutes of May 28, 2019. Second by Bill. All in favor.

Josh Stevens stated that the Center Road project will begin the first week of July. They will mobilize prior to July 4<sup>th</sup>. They can't get the paving contractor until the end of July. The Board stated that this date needs to stand. Josh will send the project schedule to Tracy right away.

The Board discussed the compaction on Stage Road, especially the edges as there are areas that are breaking up. Josh and Dave will take a look together.

EAK



Ed discussed a call he had with Craig Allen from ATG about the Western Star truck which is still down at the shop in Westminster, VT. Ed would like to write a letter again to ATG and its top executives about the truck that the Town has been dissatisfied with and copy Better Business Bureau of VT and NH as well as Daimler, Allison, and Detroit Diesel Corp.

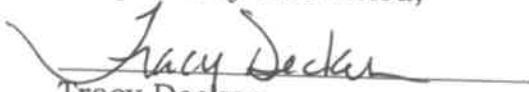
Tracy said that she found that the Town owns the Marshall Family cemetery. She will call Lionel Chute at Sullivan County and let him know and see what he needs next.

Ed made a motion to sign a letter to Ferguson Water Works to credit the Town for \$344.40 for overpayment. Second by Bill. All in favor.


Ed made a motion to sign the letter to Sally to pay Avitar \$4,947.00 from the Revaluation Capital Reserve for the month of April. Second by Bill. All in favor.


At 8:45 pm Ed made a motion to adjourn. Second by Bill. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
June 10, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Paul Moeller, Building/Health Inspector

Harold Booth, Highway  
Jamie Wilson, Sullivan Cty. Sheriff Dept.  
Vincent Martin, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Capt. Jamie Wilson gave his report on the Town and said that there were 51 calls over the past 5 weeks, which is average. There were various shots fired and off-road vehicle complaints.

Ed made a motion to approve the Minutes of June 3, 2019 as amended. Second by John. All in favor.

Harold said that one of the wells at the closed Landfill cannot be tested because it had been damaged by a mower. The Stantec technician was unable complete the test in March and was supposed to be contacting the Town.

Harold mentioned that the Western Star has been down at ATG since May 8<sup>th</sup>. The Board is working on a letter to the top management of Daimler Chrysler and the Better Business Bureau.

Ed made a motion to sign the beaver trapping permit for Kevin Callum. Second by Bill. All in favor.

Harold said that he ordered a muffler for the red truck \$367.67

John said that he had heard a public comment that the new Ford F-250 needs to be kept cleaner. Possibly put something on the seats for protection against dirt and grease. Ed suggested taking the studded tires off.

John made a motion to approve Harold's vacation request for June 29, July 5, 12, 19, and 26. Second by Ed. All in favor.

Vincent Martin said that he had received several letters from the Selectmen and the Building Inspector regarding his detached garage which is now his workshop. He is currently using it for small plastic/wood working and he reviewed the Town

*Ed G* *JW* *JM*



regulations prior to building and did not see any restrictions. The Board suggested that he attend the July 2<sup>nd</sup> Planning Board Meeting to inquire about a change of use. There may be a traffic concern on the hill on 2<sup>nd</sup> NH Turnpike.

Tracy spoke about the e-mail from Sullivan County regarding their rise taxes. She will respond tomorrow and refer to the assessors or Hearing/abatement process.

At 5:30 pm Ed made a motion to leave Selectmen's Meeting and go to the Public Hearing for land donation. Second by John. All in favor.

Bill opened the Public Hearing on the Land Donation on Quaker City Road. There were no questions at this 2<sup>nd</sup> Public Hearing.

Ed made a motion to adjourn from Public hearing at 5:40 pm and return to the Selectmen's meeting. Second by John. All in favor.

The Selectmen will vote to accept or deny the donation of land at the June 18, 2019 Selectmen's Meeting.

Ed made a motion to approve the letter to Trustee of Trust Funds to write a check from the Well Monitoring Capital Reserve Account to Stantec for \$1,273.25. This represents the May 17, 2019 well monitoring at the landfill.

John made a motion to have the Chairman sign the acceptance letter of the draft audit from the Mercier Group. Second by Ed. All in favor.

The Board discussed the Chamberlain and Brewer issue on Kanto Road. At this time there are no vehicles obstructing the road leading to the Brewer property.

John made a motion to deny a Veterans tax Exemption due to length of service. Second by Ed. All in favor.

John made a motion to approve Enger Current Use application. Second by Ed. All in favor.

John made a motion to deny a Veterans tax Exemption due to non-residency. Second by Ed. All in favor.

Next Selectmen's meeting will be on Tuesday, June 18, 2019.

At 8:10 pm Ed made a motion to adjourn. Second by Bill. All in favor.

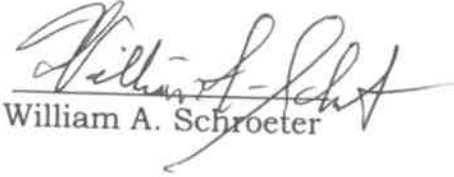


Respectfully submitted,

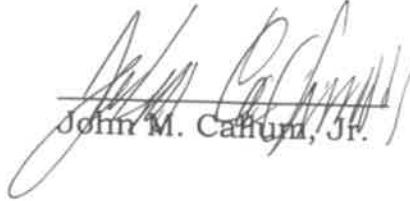


Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**



William A. Schroeter



John M. Caffum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
June 18, 2019**

William ("Bill") Schroeter	Gordon Brann, Resident
John Callum	Glenn Walker, Resident
Edward ("Ed") Gregory	Rosemary Heino, Town Clerk
Everett & Robin Robertson, Residents	Judy Tatem, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Ed made a motion to accept the donation of the Osipowich land map 16 lot 697-0-E2 on Quaker City Road. Second by Bill. All in favor. The required Public Hearings were held and now the matter will be passed on to Town Attorney.

Rosemary presented the Dog Warrant with 290 dogs still unregistered in the Town. In August they will incur a \$25.00 fine. Ed made a motion to proceed to collect fees for unlicensed dogs. Second by Bill. All in favor.

John arrived at 4:30 pm.

John made a motion to approve vacation time for Rosemary for. Second by Ed. All in favor. She has 16 hours left.

Rosemary asked the Selectmen to appoint Carol Gregory as Assistant Town Clerk since Babs does not want to be Deputy Town Clerk anymore. John made a motion to approve. Second by Bill. All in favor. Ed abstained.

John approved training for DMV to Assistant Town Clerk. Second by Bill. All in favor. Ed abstained.

Everett Robertson said that he wants to cut wood on his properties on Potato Hill and Four Wheel Drive and sell. He was upset that Forest Smith was able to drive his 10 wheeler up to dump poor material for Bryan Mitner without a bond a few weeks ago though the Selectmen had given him permission since he was given permission to improve the road. The Selectmen will go up again.

Ed made a motion to sign the Intent to Cut for Robertson. Second by John. All in favor.



Glenn Walker discussed the culvert by his property on North Shore Road where the beavers have been a problem. He would like to get a group together to find a solution. Glenn will do more research and report back to the Selectmen at another meeting.

Judy Tatem asked if, while Jim Callum has his equipment at the Town Hall if he could put hooks up in order to hang a banner for Old Home Day. This year they will have an Oldies Dance and a 5K race.

Bill made a motion to approve the Minutes of May 31, 2019. Second by Ed. All in favor.

Ed made a motion to have Chairman sign the MS-60-A form for the DRA. Second by John. All in favor.

Ed made a motion to sign the letter to Trustee of Trust Funds to pay Jim Callum \$2,220.00 for man hours and materials for work on the Town Hall out of the Town Hall Restoration Capital Reserve. Second by John. All in Favor.

Tracy said that Joe Warner was in the office to say that Gilman Pond Road has never looked so good.

Ed made a motion to have the Town Attorney file to Continue the Appearance for the July 3<sup>rd</sup> Hearing on the Janelle case. Second by John. All in favor.

Tracy asked if she could put her higher BTU air conditioner in the Tax Collector's office and get a smaller one for her office. Ed made a motion to spend up to \$200.00 on a smaller unit. Second by John. All in favor.

John made a motion to send the June 3<sup>rd</sup> letter, that Jason McClay is not responding to, via the Sheriff. Second by Ed. All in favor.

The Board discussed employee mileage rates and Ed made a motion to keep the rates at .535/mile. Second by John. All in favor. Bill read the memo that he drafted. It will go in the revised Employee Handbook.

Bill read the memo he handed out to the Town Office employees regarding cell phone usage. This will also go into the Employee Handbook.

Gordon Brann asked if the Board had any information on whether the Building Inspector or Fire Chief had scheduled an inspection of the Town Hall for a possible site for the Library. Tracy will send an e-mail to both and include Gordon on the cc. Ed made a motion to approve an Elderly Exemption. Second by John. All in favor.


At 7:30 pm Ed made a motion to go into non-public session. Second by John. All in favor.

Handwritten signatures of Ed, John, and Tracy.

At 7:45 pm John made a motion to return to Selectmen's meeting. Second by Ed.  
All in favor.

At 8:10 pm Ed made a motion to adjourn. Second by Bill. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
June 24, 2019**

John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway

Bob Day, Resident  
Paul Moeller, Health/Building Insp.  
Glynis Hart, Eagle Times

John opened the meeting at 4:10.

Pledge of allegiance.

John requested that the Minutes be skipped since he was not in for the full meeting on the 18<sup>th</sup> and Bill is not present at the current meeting for approval.

Harold said that a resident is piling brush in the ditch line on Skyline Road. The Selectmen will send a letter along with the proper RSA and have them remove it.

Harold said that the gravel that was recently put in on Potato Hill Road is sandy and will probably wash right out. The Selectmen authorized improvement to the road and this is not acceptable. A letter will go to the property owner and suggest using tailings.

Glynis Hart asked when Center Road reconstruction was to begin. The Selectmen said that the schedule is for July 8<sup>th</sup> with some mobilization starting a few days before then.

Bob Day had the 12 month payment schedule for the SAU6 for the Selectmen from the interim Financial Manager. Bob will no longer be picking up the check after June.

Tracy said that an e-mail came in requesting information on Class VI road travel and needs a response. The Board suggested responding with applicable RSA.

Town Attorney was able to continue the Janelle trial until September 15, 2019.

John made a motion to have Trustee of Trust Funds pay Avitar \$4,947.00 from Revaluation Capital Reserve for services through May. Second by Ed. All in favor.

John made a motion to sign the order for Trottier & Sons for the John Deere mower and deck for Parks & Rec/Cemetery for \$3,799.00. Second by Ed. All in favor.

*Ed*      *Bob*      *JMH*

Tracy discussed a situation where the assessors have found a house and camper on another person's property, which has been there for years. The two parties will be sent letters to make them aware of the situation.

Paul discussed several building projects and questions he has had calls on.

John stated that the Sullivan County Convention is 1:00 am this Friday at the Newport Tech Center.

At 7:30 pm John made a motion to go into Executive session under RSA 91-A; 3c for personnel. Second by Ed. All in favor.

At 8:15 the Ed made a motion to return to the Selectmen's meeting. Second by John. All in favor.

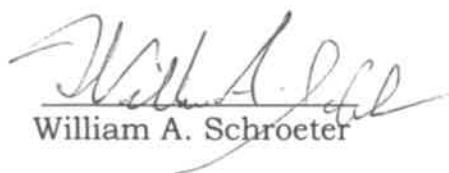
At 8:35 Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

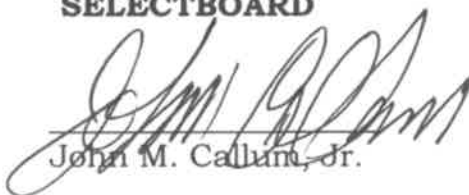


Tracy Decker  
Selectmen's Secretary

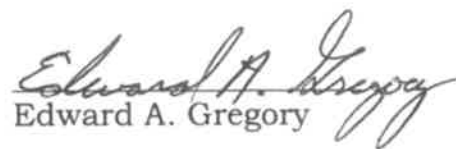
**SELECTBOARD**



William A. Schroeter



John M. Callum, Jr.



Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
June 25, 2019**

John Callum  
Edward ("Ed") Gregory  
Holly White  
Tracy Decker  
Jennifer Amell

John opened the meeting at 10:15 AM.

Ed made a motion to go into non-public session under RSA 91-A:3c for Personnel.  
Second by John. All in favor.

At 2:45 pm the Board returned to the regular Selectmen's Meeting.

Ed made a motion to sign a letter to S. Vitson regarding brush in the culvert on  
Skyline Road. Second by John. All in favor.

David Habates signed a waiver releasing the Town of any claims while he removes a  
camper from the Town-owned property at 537 Gilman Pond Road. John made a  
motion to have Selectmen sign. Second by Ed. All in favor.

Ed made a motion to sign letter to B. Mittner on Potato Hill Road regarding road  
repair and maintenance on Class VI Road. Second by John. All in favor.


At 3:10 pm Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,



Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter  
John M. Callum, Jr.  
Edward A. Gregory



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
July 8, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway

Paul Moeller, Health/Building Insp.  
Glynis Hart, Eagle Times  
Gordon Brann, Library Trustee

Bill opened the meeting at 4:25.

The Board called ATG/Patriot Trucks regarding the Western Star truck since they had not heard back on the July 1<sup>st</sup> deadline date regarding repair of the truck. Nate Leslie, the Service Manager, said that more tests were run and he will call Ed with a final resolution on Tuesday July 9<sup>th</sup>.

John made a motion to approve the Minutes of June 24, 2019 as amended. Second by Ed. All in favor.

Harold said that the gas tanks were not working at the Highway and he called Beardsley for repair.

The Board looked at an e-mail and photo of the damaged well at the Landfill from Stantec. Harold and Ed will look at the well and determine if it can be fixed by the Town.

Ed said that he contacted Eckman Engineering to look at Center Road and also to look at the corner of Cold Pond Road and West Unity Road (Butcher Knife Corner) where there has been some road erosion.

Harold said that he has been working on hot patching Stage Road which has been taking much more material than expected. Ed made a motion to spend \$5,000.00 on hot patch for Stage Road for the portion he is working on currently and report back next Monday with the status. Second by John. All in favor.

The Board reviewed the Highway budget and John made a motion to approve the purchase of six to eight Highway vehicle tires. Second by Ed. All in favor.

Tracy said that the newer laptop in the office needs MS Office so that the Trustee of Trust Funds can use it. Ed made a motion to approve the purchase for \$149.00. Second by John. All in favor.

*EAG*

*JMB*

Paul Moeller said that he is signing the Certificate of Occupancy for Ray Parker for the livable space that is finished in the new house on 2<sup>nd</sup> NH Turnpike.

Paul discussed the meeting he had with the state Fire Marshall and John Callum at the Town Hall to see if it would be a suitable space for a library. The Fire Marshall suggested employing a designer and he would be sending a list of recommendations which Paul can forward to Gordon Brann. Paul discussed several scenarios that may work for the library but also mentioned the moisture issue that is present. Gordon will discuss engaging a designer at the next Library meeting on Wednesday.

At 6:30 pm John made a motion to go into Executive session under RSA 91-A:3. Second by Ed. All in favor.

At 7:15 Ed made a motion to return to the Selectmen's meeting. Second by John. All in favor.

The Selectmen suggested asking the DRA about the PILOT Agreement for Pathways. Tracy will e-mail or call tomorrow.

John made a motion to approve the Minutes of June 18 and 25, 2019 as amended. Second by Ed. All in favor.

Ed made a motion to have Chairman sign the EMPG document. Second by John. All in favor.

Ed made a motion to approve the letter to Trustee of Trust Funds to pay Jim Callum \$4,163.00 for work on the Town Hall from the Town Hall Restoration Capital Reserve Fund. Second by Bill. All in favor. John abstained.

John made a motion to sign the letter to L.F. Trottier confirming the purchase of the tractor for the town at \$3,700.00. Second by Ed. All in favor.

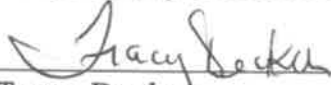
At 8:40 John made a motion to go into non-Public Session under RSA 91-A:3 C for Personnel. Second by Ed. All in favor.

At 9:15 Ed made a motion to return to the Selectmen's Meeting. Second by John

At 10:20 John made a motion to continue the meeting on Tuesday July 9<sup>th</sup> at 2:00. Second by Ed. All in favor.

Edy JAC

Respectfully submitted,

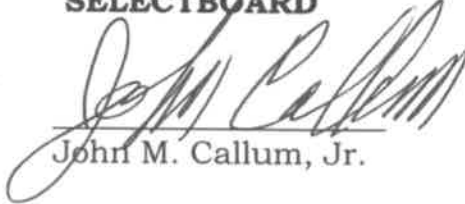


Tracy Decker  
Selectmen's Secretary

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William A. Schroeter

**SELECTBOARD**



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John M. Callum, Jr.



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Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
July 15, 2019**

John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Paul Moeller, Health/Building Insp.  
Todd Gregory, Fire Department

Bob Day, Resident  
Mary Bourque, Sullivan County  
Jonathan Halle, Warren Street Archt.  
Caroline Corriveau, Warren Street Archt.

John opened the meeting at 4:20.

Ed took a phone call from Chris Pentedemos, General Manager of ATG Patriot Trucks regarding the Western Star. He said he would have more information on the truck tomorrow.

John made a motion to approve the August 9 and 12 as vacation for Joe Bonaccorsi. Second by Ed. All in favor.

Harold said that Beardsley was in to repair the highway gas pumps and left information on purchasing new pumps at a price of \$8,900.00. Since the pumps were apparently damaged by a lightning strike the insurance company Primex will be called to see if a claim can be started.

Harold said that a technician from NH Electrical Co-op called him about an upgrade they will be doing on the tower on Mica Mine Road which will include disturbing the road. He and Harold have a meeting on July 23<sup>rd</sup> at 8 am to discuss.

Harold said that he has all the parts to repair the well at the Landfill.

Jonathan Halle discussed the Sullivan County Nursing Home Renovation project and asked what the expectations of the Building Inspector and the Fire Chief's role would be. Mr. Halle very much advocates that Paul and Todd are involved. Paul and Todd agreed. Paul said that he did not want to be the inspector on a job of this scope but would sign-off on the project. Todd will be involved in meetings as much as possible for information and safety purposes. He will meet with his group to discuss the project and make a plan.

The Board asked the Architect and Mary Bourque, the Facilities Manager if the renovated facility will require any more services from the Fire Department such as



ladder truck, equipment, etc. for proper coverage. Ms. Borque said that the building height will not change but a floor will be added below. Todd would like to see all of the changes and stages to keep mutual aid informed. Mr. Halle would like to set up a meeting with the State Fire Marshall, Paul and Todd at the facility on August 9 or 16.

The Board read the e-mail correspondence between Avitar and Sullivan County regarding the leased properties. Tracy will call Loren Martin at Avitar to review tomorrow.

Tracy shared a message from Bryan Mittner to the Selectmen saying that he received their letter about the road material that he used on Potato Hill Road and he will use riprap this week to fix the area.

Ed made a motion to sign a check for Eckman Engineering for \$5,700.00 as a deposit for engineering fees for the Center Road Construction with the funds to come from the Roads and Bridges Maintenance Capital Reserve funds. Second by John. All in favor.

John made a motion to sign the DRA PA 28 form. Second by Ed. All in favor.

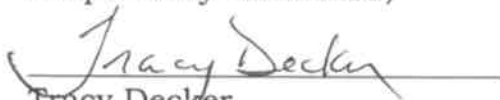
Ed made a motion to have Tracy sign the Affidavit for a Primex matter. Second by John. All in favor.

Ed made a motion to sign a pistol permit. Second by John. All in favor.


John made a motion to approve the Minutes of June 8, 2019 as amended. Second by Ed. All in favor.


At 8:10 John made a motion to adjourn. Second by Ed. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
July 22, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory

Harold Booth, Highway  
Paul Moeller, Health/Building Insp.  
Jason McClay, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Harold said that the backhoe needs a repair that will cost approximately \$1,000.00. Ed made a motion to proceed with the necessary repair. Second by John. All in favor.

Harold stated that representatives from ATG brought back the Western Star truck after it was repaired and took it for a test ride with a full load on it. Harold was pleased with the truck's performance and said it is working to the specs it was originally purchased for.

Harold also discussed the asphaltting he is doing on Stage Road and where he is at with Pike on budget. Currently the balance is \$8,080.96.

Ed said that Dave Eckman will be out doing some inspections on Center Road and will look at the corner of Cold Pond and West Unity.

Paul Moeller discussed his e-mails with Jonathan Halle, the architect at Sullivan County, regarding a meeting that is set for August 23<sup>rd</sup> at the facility. The Selectmen may set fees for Paul's time spent on inspections at the facility if it is determined that he will be needed in that capacity. Todd Gregory will attend the meeting and the Selectmen would also like to attend.

Ed made a motion to approve the Minutes of July 15, 2019 as amended. Second by John. All in favor.

Ed made a motion to have Chairman sign the Eckman Engineering contract for engineering and inspection of the Center Road Reconstruction project. Second by John. All in favor.

Tracy said that the land donation by Mr. Thomas Osipowich is final and recorded at the Registry of Deeds.

*EAG* 

Ed made a motion to sign the LUCT for Map 12 Lot 136-0 for \$1,100.00. Second by John. All in favor.

Ed made a motion to sign the LUCT for Map 8 Lot 46-0 for \$1,050.00. Second by John. All in favor.

The Board requested that a letter be sent to Avitar requesting Loren Martin to make requests to the Board via e-mail to Tracy or the Board with copies to go to Holly when appropriate.

Bill made a motion to sign an Intent to Cut for Wilbur Cox Jr. on 2<sup>nd</sup> NH Turnpike. Second by Ed. All in favor.

At 7:00 pm John made a motion to go into non-public session under RSA 91-A; 3 II

At 7:10 John made a motion to return to Selectmen's meeting. Second by Ed. All in favor.

Ed made a motion to approve the Intent to Cut for Daniel LaBossiere on Cold Pond Road. Second by John. All in favor.

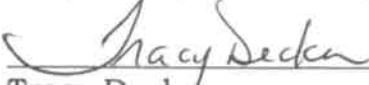
Ed made a motion to approve the Intent to Cut for Freedom Land LLC on Stage Road. Second by John. All in favor.

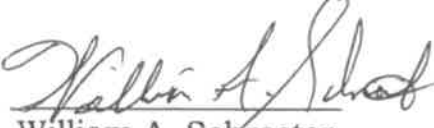
At 8:00 pm Jason McClay entered the meeting and asked who was in charge of the loggers on Potato Hill Road. He stated that there is mud running down his property from the road. The Board said that since it was late they will contact the state Forester first thing in the morning as well as the property owner where the logging is taking place. Mr. McClay thanked the Board and left.

John reviewed last week's visit from Roy Surprenant, part owner of the property that is now assessed with a camp and camper on it on Lemere Road. He said he helped Mr. Surprenant by walking the property and getting him in touch with a surveyor. They also spoke with the owner of the camp.

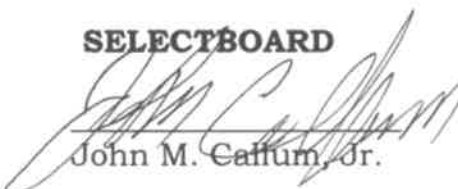
At 8:15 Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

  
William A. Schroeter

**SELECTBOARD**

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
July 29, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Ted Lewit, Parks & Rec/Cemetery  
Todd Gregory, Fire Department

Vanessa Keith, Transfer Station  
Dave Eckman, Eckman Engineering  
Martin & Nancy Zekos, Residents  
Wilbur Cox, Jr., Resident  
Josh Stevens, K.A. Stevens & Sons

Bill opened the meeting at 4:05.

Pledge of allegiance.

Ed made a motion to approve the Minutes of July 22, 2019 as amended. Second by John. All in favor.

Ted Lewit discussed several warrantee options for the new John Deere tractor from 4 years to 7. The tractor is already covered for the first year but travel time is not included from Vermont. The Board is reluctant to do anything prior to March.

At 4:40 pm Ed made a motion to go into the Quarterly Safety Meeting. Second by John. All in favor.

At 5:00 pm Ed made a motion to adjourn from the Safety Meeting and return to the Selectmen's Meeting

Harold said that he met with the Power Company on Mica Mine Road and they will have a set of plans for the Board to look at in a few weeks.

Vanessa suggested adjusting the price for flat screen tv's at the Transfer Station. Bill will go up on Saturday to help evaluate. Vanessa also discussed the need for more storage. New Hampshire the Beautiful will pay up to half for units such as sea boxes which cost about \$3,000 to \$4,000.

Martin and Nancy Zekos talked about the dust problem on Center Road with all of the construction vehicles driving by. Ed made a call to Josh Stevens to ask him to get the water truck going on the road right away. Josh stopped by the meeting and completed the request immediately.

John made a motion to approve the vacation request for Harold Booth for August 16 and 23 and the week of August 26-30. Second by Ed. All in favor.





Bud Cox stated that he tried to go up Potato Hill Road to get to his property but found it impassable in areas. There has been logging and he wanted assurance that the road would be put back. The Board suggested that Tracy send an e-mail to the property owner and logger where the logging is taking place to inform them of the situation. Also send Harold up to take pictures.

Bud also discussed the LUCT he received which states there are buildings on his land and he says there are none. Tracy said that Avitar will be in tomorrow and she will talk with them.

Dave Eckman said that he is working on Center Road and trying to get together with Josh Stevens. Dave talked about his plans for inspections and possible weekly meetings with the Board. He and Harold will also look at the intersection of Cold Pond Road and West Unity Road.

Bill read the resignation letter from Tracy Decker. Ed made a motion to take it under advisement. Second by John. All in favor.

Bill made a motion to go into non-public meeting at 6:30 pm. Second by John. All in favor.

Ed made a motion to return to Selectmen's meeting at 6:45. Second by John. All in favor.

John made a motion to approve the supplemental Intent to Cut for Wilbur Cox, Jr. on 2<sup>nd</sup> NH Turnpike. Second by Ed. All in favor.

John made a motion to sign one pistol permit. Second by Ed. All in favor.

Ed made a motion to sign two EMPG documents for the Emergency Management grant. Second by John. All in favor.

John made a motion to enter into a 1 year lease with Haun Welding for the gas tank for Highway. Second by Ed. All in favor.

Ed made a motion to approve letter for Trustee of Trust Funds to pay Jim Callum \$5,605.00 out of the Town Hall Restoration Capital Reserve. For his work on the Town Hall. Second by Bill. All in favor. John abstained.

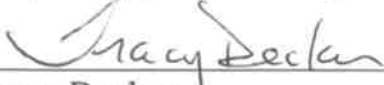
Ed made a motion to pay Avitar \$4,947.00 out of the Revaluation Capital Reserve. Second by John. All in favor.

Bill read the draft letter of thanks to Thomas Osipowich for his donation of land to the Town. John made a motion to sign and send letter. Second by Ed. All in favor.

*Tracy*      *Ed*      *John*

At 8:10 Ed made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
\_\_\_\_\_  
Tracy Decker )  
Selectmen's Secretary

**SELECTBOARD**

  
\_\_\_\_\_  
William A. Schroeter

  
\_\_\_\_\_  
John M. Callum, Jr.

  
\_\_\_\_\_  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
August 5, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway

Paul Moeller, Building/Health Inspector  
Dustin Coleman, Resident  
Terry Callum, Crescent Lake Sno-riders  
Paul Antinori, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Ed made a motion to approve the Minutes of July 29, 2019 as amended. Second by John. All in favor.

Paul Antinori from Shorewood Estates Road discussed drainage concerns with his driveway from culverts that were put in by the Town years ago. The Selectmen discussed options to correct the problem and will need to go and look at the driveway.

Dustin Coleman talked about his continued problems with internet and Consolidated Communications and asked if the Town had been contacted by a representative from Comcast. He would like more options for his small business, Cole-tac on Unity Springs Road. Mr. Coleman gave the Selectmen the number for the Comcast Business Service Rep. who had shown interest in meeting with the Selectmen. Tracy will try to contact the rep tomorrow.

Terry Callum from the Crescent Lake Regional Sno-riders reviewed the 2019/2020 trail plan with the Board and asked permission to use 4/10 of a mile of Lufkin Road for the season. John made a motion to approve the proposal. Second by Ed. All in favor.

The Board suggested running the ad for Selectmen's Secretary again in the Eagle Times, Valley News, State of NH and to try Indeed.

Bill will check into getting a credit card for the Town to use.

Paul Moeller said that he had a complaint about a possible health issue on Skyline Road with an improper living space/apartment where a parent and child are living. The Board suggested getting the State involved.

*EAG*

*Moeller*

Paul said that he is still confirmed with August 23<sup>rd</sup>, 9:00 am meeting at the County home to discuss the new renovation project with the architect.

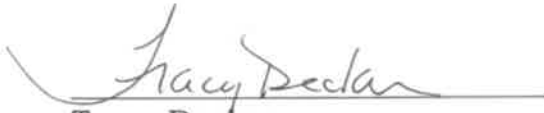
John made a motion to go into non-public meeting at 7:20 pm. Second by Ed. All in favor.

Ed made a motion to return to Selectmen's meeting at 7:30. Second by John. All in favor.

Ed made a motion to have Chairman sign the Annual Post Closure Report for the Landfill. Second by John. All in favor.

At 8:45 Ed made a motion to adjourn. Second by John. All in favor.


Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

\_\_\_\_\_  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
August 12, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway

Paul Moeller, Building/Health Inspector  
Jamie Wilson, Sullivan Cty. Sheriff's Office  
Carl Rubchinuk, Resident  
Charlie Creem, Resident

Bill opened the meeting at 4:00.

Pledge of allegiance.

Captain Jamie Wilson gave his report and said that there was an increase in calls but nothing noteworthy to be concerned about. He noted that there were some animal calls but Cathy Sullivan has been doing a great job taking care of them.

Ed made a motion to approve the Minutes of August 5, 2019 as written. Second by Bill. All in favor.

Harold said that he has repaired the well at the landfill and now he would like the tops of them all painted red so that they can be more visible, especially during mowing.

Harold talked about a problem with a large beaver dam on North Shore Road which has filled up a culvert. The Board and Carl Rubchinuk discussed a possible plan to remove it. This will need to be done soon while everything is dry.

Harold also talked about a possible change in the plans on Center Road which will make the road more narrow and may involve curbing down by the Rowe property.

Paul Moeller discussed the complaint from last week in which he received a letter about Skyline Road. He will probably go to the State with it.

At 5:55 John Callum arrived.

Ed made a motion to approve Jen Thompson for Conservation Commission. Second by John. All in favor.

John made a motion to have Trustee of Trust Funds write a check for \$4,947.00 to Avitar Associates out of the Revaluation Capital Reserve for the July payment work. Second by Ed. All in favor.

*EAM*      *JWP*      *WAS*

Bill read a letter from Jon Brewer regarding Kanto Road.

Ed made a motion to approve the 2019-2020 Town of Unity Welfare Guidelines.  
Second by John. All in favor.

The Board reviewed resumes for Selectmen's Secretary.

At 7:30 pm John made a motion to continue the meeting Tuesday at 4:00 pm to interview Secretary candidates. All in favor.

At 4:00 on Tuesday August 13, 2019 the Selectmen continued the meeting and interviewed one candidate for the Secretary's position.


At 5:30 pm Ed made a motion to continue the meeting to Friday at 4:00 pm.  
Second by John. All in favor.


On Friday, August 16, 2019 at 4:00 pm the Selectmen met and interviewed a candidate for the open Secretary position. At 5:30 Ed made a motion to adjourn.  
Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callum, Jr.

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
August 19, 2019**

William ("Bill") Schroeter	Josh Stevens, K.A. Steven
John Callum	Jeff Starcher, K.A. Stevens
Edward ("Ed") Gregory	Carl Rubchinuk, Resident
Harold Booth, Highway	Dave Eckman, Eckman Engineering
Paul Moeller, Building/Health Inspector	Gordon Brann, Library
Todd Gregory, Fire Chief	

Bill opened the meeting at 4:00.

Pledge of allegiance.

Todd Gregory discussed a possible state-wide Radio Program Grant as well as a Forestry Grant. He also spoke about the upcoming meeting at the Sullivan County Nursing Home with the architect, Paul Moeller and Fire Marshal on August 23<sup>rd</sup>. He said that they make many calls to the home and it would be a good opportunity to discuss Unity's Fire Department's needs as well as the dispatch costs related to the County Complex.

Gordon Brann presented a Building and Life Safety Code Review of the Town Hall done by JCM Code Specialists on behalf of the Unity Library. He will give a copy to Paul Moeller.

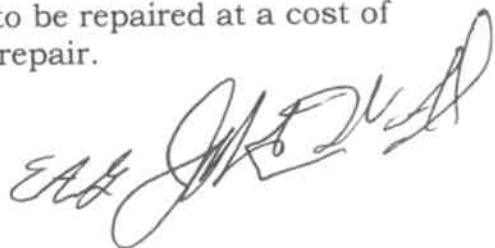
Bill read the bid from K.A. Stevens for 2019/2020 winter sand at \$7.75/ton delivered. Ed made a motion to accept the bid. Second by John. All in favor.

Harold discussed the North Shore culvert costs. Ed made a motion to purchase the aluminum squash culvert at \$84.00/foot for approx. \$3,000. Second by John. All in favor.

The Selectmen said that the Mica Mine Road repair has to become a priority and needs more drainage.

Harold and Carl Rubchinuk will go out to clear the beaver dam on North Shore Road this week.

Harold said that a piston on the backhoe needs to be repaired at a cost of approximately \$1,300. Selectmen approved the repair.



Dave Eckman brought in a new set of plans for the Center Road Reconstruction project with minor changes.

At 5:30 Josh Stevens and Jeff Starcher arrived and reviewed the plans with the Selectmen and Dave Eckman. Dave Eckman will be back with final plans on Wednesday to give to K.A. Stevens on the job site.

Paul Moeller discussed a letter that was sent out in response to a complaint. He also spoke about letters to go out to property owners who are building or demolishing without permits in town.

Paul spoke on the conversation he had with Gordon Brann earlier in private regarding the Building Life Safety Code Review for the Town Hall. He compared it to the previous report from the Fire Marshall and stated that further planning and cost evaluation needs to take place.

John made a motion to approve and have Chair sign the Representation letter to Paul Mercier for the 2019 audit. Second by Ed. All in favor.

Ed made a motion to sign the letter to Trustee of Trust Fund to write a check to Avitar for \$4,947.00 for the July payment for Revaluation services. Second by John. All in favor.

Ed made a motion to approve Veterans Tax Credit for Michael Norris. Second by John. All in favor.

Ed made a motion to appoint Dawna White as Deputy Tax Collector. Second by John. All in favor.

The Selectmen asked John to contact Town Attorney on the current BTLA case.

The Selectmen asked Tracy to contact Avitar for a written schedule of the Revaluation progress.

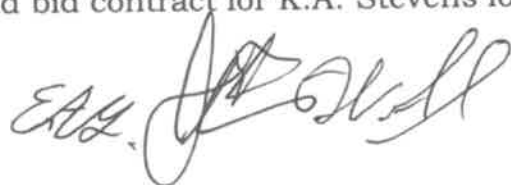
At 8:20 pm Ed made a motion to continue the meeting to Tuesday for interviews at 4:00 pm. Second by John. All in favor.

On Tuesday, August 20, 2019 at 4:00 pm the Selectmen met and interviewed a candidate for the open Secretary position.

John made a motion to approve Joe Bonaccorsi's vacation request for September 3 & 4, 2019. Second by Ed. All in favor.

Bill made a motion to sign the MS 535. Second by John. All in favor.

Ed made a motion to sign the 2019/2020 sand bid contract for K.A. Stevens for \$7.75/ton. Second by John. All in favor.

A handwritten signature in black ink, appearing to be "Ed", is written at the bottom right of the page. The signature is stylized and cursive.



John made a motion to sign the Minutes from August 12, 2019 as amended.  
Second by Ed. All in favor.

At 4:35 John made a motion to go into non-public session under RSA 91-A:3c.  
Second by John.

At 4:45 John made a motion to return to Selectmen's meeting.

Ed made a motion to continue the meeting on Tuesday, August 20<sup>th</sup> at 4:00 pm.  
Second by John. All in favor. Second by John. All in favor.


On Tuesday August 20<sup>th</sup> at 4:00 the Board interviewed a candidate for Secretary. At  
5:30 John made a motion to continue the meeting on Friday August 23<sup>rd</sup> at 4:00.  
Second by Ed. All in favor.

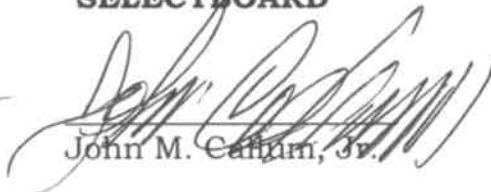
On Friday, August 23<sup>rd</sup> the Board interviewed a candidate for Secretary. At 5:20 Ed  
made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

  
Tracy Decker  
Selectmen's Secretary

**SELECTBOARD**

  
William A. Schroeter

  
John M. Callam, Jr.

  
Edward A. Gregory

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**Sept, 3<sup>rd</sup>, 2019**

William ("Bill") Schroeter	Josh Stevens, K.A. Steven
John Callum	Jeff Starcher, K.A. Stevens
Edward ("Ed") Gregory	Carl Rubchinuk, Resident
Harold Booth, Highway	Dave Eckman, Eckman Engineering
Paul Moeller, Building/Health Inspector	Gordon Brann, Library
Todd Gregory, Fire Chief	

Bill opened the meeting at 4:00.

Pledge of allegiance.

Todd spoke on behalf of the radio grant that he needed signed which needs approval. Under section 2 Fire Chief becomes assistant Fire Warden RSA for that.

Replacement parts for the Fire dept for two individual doors were discussed. for the Fire station and Town garage. For 175.00 each door. Bill made a motion. Ed second that motion. Making it a Unanimous decision.

Lighting will be donated to the fire dept.  
By someone that the Fire Chief had spoken to.

Regee Dufraine from Beardsley came in for a presentation on an electronic fuel Gauge machine. It will run off of wi-fi and calculate the gallons by each vehicle as it is fueled. Ed called (Karen our contact) at Primex insurance company told her to hold the check so Regee could submit a 1099. Payment and claim would be paid directly through Primex.

Regee requested a full vehicle list from the Fire Dept. as well as the Highway dept. and an employee list for both as well. John motioned to purchase the fuel gauge machine. Bill 2<sup>nd</sup> the motion. Motion passed unanimously. Payment will be by insurance in the amount of \$4,645.53 and the remainder balance would come out of contingency fund of \$4,339.49.  
Amount totaling: \$8,900.00



Adam Boardman/Chief-ee - Submitted a notice of intent to cut timber of 12 acres. 10 acres are in current use, 2 acres w/a house residing on land. Adam will submit the proper Paperwork & signatures to be filed. Then be submitted to the state for approval.

John motioned to approve intent to cut & Ed 2nd the motion. Bill will go look at the smoothing of the road and pass ability of the bridge.

Paul Moeller: Discussed the 5 floor renovation and demo of the 36 million dollar remodel of the County Home. It was brought to his attention that they will have their own building inspector for permits for the remodel. Obtain copy of new construction submittal checklist for Paul to review.

Paul mentioned that the selectman & Planning board and building inspector, might want a meeting on Sept 20<sup>th</sup> to discuss county home renovations. Also discuss if and what town resources they will be using. And how much a visit would cost via servicing the County home.

Motion to vote for Jason Sawyer's vacation request form from the Highway Dept. John in favor, Bill 2<sup>nd</sup> - Unanimous.

Highway Dept. Business: New windshield for the Dodge. John motioned to replace windshield. Bill 2<sup>nd</sup> - Unanimous.

Truell- Wanted to possibly have road widened ? Wanted to discuss giving up the land to town for a wider rd.

Pat Butterworth: Submitted a building permit for deck repair. 20.00 fee to be given to Rosemary 9/4/19

Two copies of pistol permits were submitted for background check 9/4/19 to Rosemary - Thomas Bellofatto of Unity Springs Rd. & Dustin Coleman of Skyline Drive.

  
John Callum

  
Bill Schroeter

  
Edward A. Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Sept, 16th, 2019**

William ("Bill") Schroeter	Josh Stevens, K.A. Steven
John Callum	Gordon Brann, Library
Edward ("Ed") Gregory	Bob Trabka, Planning Board
Harold Booth, Highway	Tim Davis
Paul Moeller, Building/Health Inspector	Ted Murphy

John called meeting to order at 4:00pm.  
Pledge of Allegiance.

Adjustments to agenda- Added a nonpublic RSA 91-A:3, II (a) Personnel.

Gordon Brand came in to discuss the process of moving the Town Library into the basement of the town hall. He gave a copy of the Engineers plans & fire code for the lower level of the town hall building. Building inspector Paul Moeller said he would look over the new plans and get back to Library Trustee board will locate original floor plans for town hall form attic.

Tim spoke about applying for a Forestry Grant. The town would pay directly for the items. The Grant money would go back into General Fund.

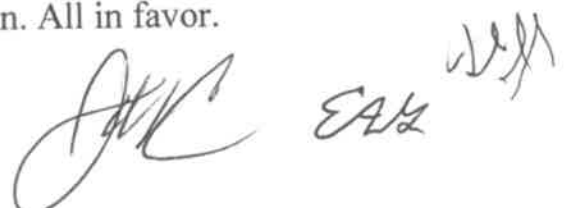
Harold came in and discussed highway items with the select board.

Josh Stevens came in to discuss progress on the culvert systems, new drainage, tree removal on Center Rd. project.

John made motion to start under drain. Bill second, all in favor.

Change over business account to Claremont Savings bank making Bill Schroeter (Chairman) the card holder on the account along with L.E. LeClair for billing purposes.

Ed made motion to approve. John Second that motion. All in favor.



Unity residents came in to ask regarding tax credit on solar panels.

The select board discussed solar tax exemptions with Bob Trabka .  
Bob called Ted Murphy .

Ted Murphy came in with the year that the amendment was adopted at town meeting.

RSA 72. Persons and property liable taxation.  
Wood heating Energy Systems Exemptions section 72:69. Along with Title V taxation Chapter 72 section 72:65. Wind powered energy systems exemption. As well as Solar Energy Systems exemption that was adopted and established by warrant in 2009 RSA article 16.72:61.

Outdoor furnaces, wind turbines & solar panels. For tax credit up to 20K dollars in value.

Vouchers were signed

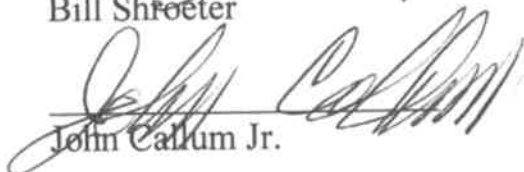
Discussion on 2019 expenditures

At 8:02 pm. Motion to enter nonpublic under RSA-91A-:3, II (a) Motion made by Ed Gregory, second by Bill Schroeter, all in favor.

9:02 p.m. Motion to exit nonpublic mtg. and return to regular selectmen mtg. Motion made Ed Gregory, Seconded Bill Schroeter, all in favor.

At 9:15 p.m. John made motion to adjourn 2<sup>nd</sup> by Bill all in favor.

  
Bill Schroeter

  
John Callum Jr.

  
Ed Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Sept, 23<sup>rd</sup>, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Harold Booth, Highway  
Paul Moeller, Building/Health Inspector  
Todd Gregory, Fire Chief

Josh Stevens, K.A. Steven

Bill called meeting to order at 4:06pm  
Pledge of Allegiance.

Vanessa Keith- Asked Selectmen to apply for grant to pay half the cost of 4K dollars for a Sea Box at the Transfer Station. For recyclables. Ed made motion, Seconded by Bill, all in favor.

Rosemary Heino obtained signatures from Selectmen for oath of offices sworn in. Supervisor of checklist, Ballot clerks, & conservation commission.

Josh Steven from KA Stevens gave update to Center rd. project which is going well. Along with the drainage & driveway issue. North Shore Rd. Beaver Dam & water issue was discussed and addressed.

Bill made motion to pay from insurance casualty fund \$175.23 for new windshield in town truck. Ed Second the motion, all in favor.

Bill made a motion to appoint Paul Moeller Unity Building Inspector as well as Health office. Ed made a motion, Bill 2<sup>nd</sup> the motion. All in favor.

Todd Gregory spoke on behalf of the safety meeting For November 9<sup>th</sup> @ 9:00 am for CPR & First Aid classes. Let Sue know how many people will be attending by Oct 28<sup>th</sup>.



Ed made motion to write a letter to the Sullivan County Home for permission to house residents of the community as in a Hazard Mitigation Plan. Bill second motion, all in favor.

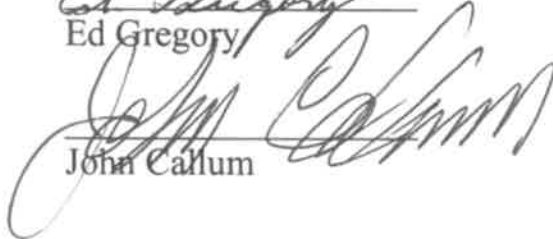
County Home meeting at town hall. Held Friday at 4:30 on Sept 28<sup>th</sup>. Architect Presented plans.

Meeting went into Non-Public at 6:12pm came out of nonpublic at 6:26pm  
RSA 91-A:3c

Bill made motion to adjourn at 8:48pm Ed second all in favor.

  
Bill Schroeter

  
Ed Gregory

  
John Callum

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Sept, 30th, 2019**

William ("Bill") Schroeter  
John Callum  
Edward Gregory  
Paul Moeller, / Building Health Inspector

Alan Treadwell / Twin Bridge

Bill Called meeting to order 4:05pm  
Pledge of Allegiance.

Vanessa Keith from transfer station discussed Sea box grant and letter to go out from the town.

Ed made motion to go nonpublic RSA 91A; 3.L 5:30pm

Met with Alan Treadwell regarding computer issues.  
Out of nonpublic at 6:55pm

John made motion to sign minutes for Sept 23<sup>rd</sup> Ed second. All in favor.

Discussed codes to smart Pump that are to be assigned by Admin of pump.  
Which is L.E.LeClair. Ed made motion, Bill second, all in favor.

Paul Moeller Discussed Britton Rd.  
North shore rd. Beaver Dam dismantled

Selectmen signed vouchers.

Town hall repairs connect with Jim Callum for next step.  
Motion to Adjurne.

Ed 



**SELECTBOARD**

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William A. Schroeter

*Edward H. Gregory*  
Ed Gregory

*John Callum*  
John Callum

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**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**Oct, 7th, 2019**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory  
Paul Moeller, Building/Health Inspector  
Todd Gregory, Fire Chief

John Simonds- Sherriff  
Ted Lewit- Park & Cemetery  
Josh Steven

Bill opened the meeting at 4:00.

Pledge of Allegiance.

Stan Rastallis from the Conservation committee spoke on behalf of Thurber forest trail clean up. Selectman asked what the Conservation committee was proposing to do. Stan replied clean up the blow down and cleans the trails.

Greg from Crescent Lake Cove Association, working with Aaron Whipple & JP Trucking to install dry hydrant. Greg was going to contact Conservation committee to ask permission to take down a few trees to allow access to the hydrant.

Wilbur Cox wanted to let the Selectmen know that his last tax bill was for the buildings that were on his land. Since he came in it has been taken care of & addressed by Avitar.

Josh Stevens seeking payment for Center rd. project and dropped off an invoice for the town.

Bill made a motion to appoint Rhonda King as temporary Tax Collector.  
Ed second, Motion passed John obtained.

Signed vouchers & checks.

John Simonds from Sheriff Dept. Bill motioned to enter non-public RSA 91A3;(a) at 6:16pm, Ed Second. All in favor.



Bill made a motion to appoint Rhonda King as: Temporary Tax Collector.  
Ed second, motion passed John abstained.

Signed vouchers & checks.

John Simonds from Sheriff Dept. Bill motioned to enter non-public RSA 91A3;(a)  
at 6:16pm, Ed Second. All in favor.

John made the motion to come out of non-public 8:41 and return to regular  
meeting.

Ed made motion to adjourn at 8:43pm. Seconded by Bill. All in favor.

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Ed Gregory

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Bill Schroeter

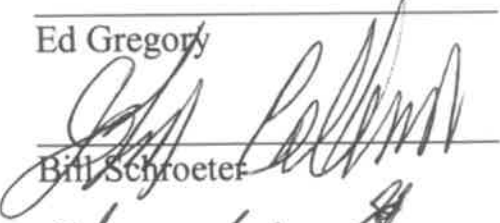
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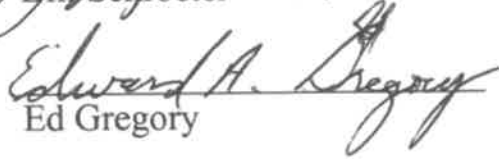
Ed Gregory

John made the motion to come out of non-public 8:41 and return to regular meeting.

Ed made motion to adjourn at 8:43pm. Seconded by Bill. All in favor.

\_\_\_\_\_  
Ed Gregory

  
\_\_\_\_\_  
Bill Schroeter

  
\_\_\_\_\_  
Ed Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Oct, 7th, 2019**

William ("Bill") Schroeter  
John Callum Jr.  
Edward ("Ed") Gregory  
Paul Moeller, Building/Health Inspector  
Todd Gregory, Fire Chief

John Simonds- Sherriff  
Ted Lewit- Park & Cemetery  
Josh Steven

Bill opened the meeting at 4:00.

Pledge of Allegiance.

Stan Rastallis from the Conservation committee spoke on behalf of Thurber forest trail clean up. Selectman asked what the Conservation committee was proposing to do. Stan replied clean up the blow down and cleans the trails.

Greg from Crescent Lake Cove Association, working with Aaron Whipple & JP Trucking to install dry hydrant. Greg was going to contact Conservation committee to ask permission to take down a few trees to allow access to the hydrant.

Todd discussed the state-wide 50/50 Radio Grant Program with the Board of Selectmen. 50% of the cost share is required by the Grant. With \$3,950.00 being the federal amount paid. Overall cost being \$7,900.00.

Ed made a motion to accept the terms of the Emergency Management performance Grant as presented in the amount of \$3,950.00 to purchase a base radio for the Emergency Operations Center (EOC). To enhance communication for the Town of Unity in the event of an emergency. Furthermore the Board acknowledges that the total cost of this project will be \$7,900.00, in which the Town of Unity will be responsible for a 50% match. Bill second, all in favor.

Wilbur Cox wanted to let the Selectmen know that his last tax bill was for the buildings that were on his land. Since he came in it has been taken care of & addressed by Avitar.



Josh Stevens came in seeking payment for Center rd. project and dropped off an invoice for to the Selectmen.

Bill made a motion to appoint Rhonda-Callum King as Temporary Tax Collector. Ed second, motion passed. John abstained.

Signed vouchers & checks.

John Simonds from Sheriff's department dropped off Sheriff's report.

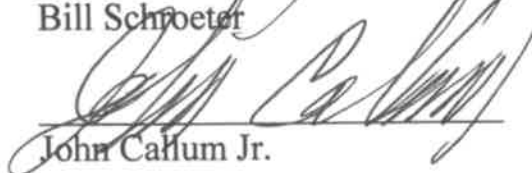
Bill motioned to enter non-public session RSA 91A3;(a) at 6:16pm.  
Ed Second, All in favor.

John made the motion to come out of non-public 8:41 and return to regular meeting.

Ed made motion to adjourn at 8:43pm. Seconded by Bill, all in favor.

  
Ed Gregory

  
Bill Schroeter

  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Oct. 15th, 2019**

William ("Bill") Schroeter  
John Callum Jr.  
Paul Moeller, Building/Health Inspector

Todd Gregory, Fire Chief  
Ted Lewit- Park & Cemetery  
Glenn Walker

Bill opened the meeting at 4:01.

Pledge of Allegiance. Maintenance

Signed bereavement Card for Harold.

Ted Lewit brought to the attention of the selectman the flooding in the downstairs bathroom. John made a motion to have Ted asses the problem and make repairs if need be. Bill second. All in favor.

Ted asked John if he could make a copy of his trailer keys so they had a spare. As well as figure out which season they were going to have mowers and equipment serviced. John made motion to service mowers next spring. Bill second. All in favor.

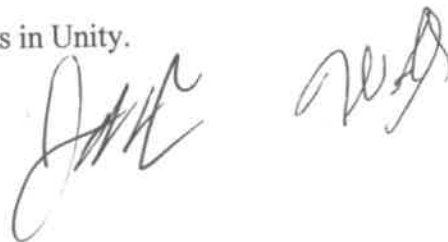
Todd Gregory had a meeting with Emergency management, Sheriff's dept. & Fire dept. to establish the Hazard mitigation plan for the Unity School. A plan was put in place to have the School evacuate to the Fire Station. Copy of Fire station keys were given to the Unity School. Todd got a call back from Greg regarding tree removal for the dry hydrant that they would like to put on Crescent Lake. John made motion to have Greg contact Department of Environmental Services to discuss the cutting of the trees on the shoreline. Bill second. All in favor.

Glenn Walker wanted to make sure that the town was working on finalization of the 2013 Master Plan for the town. So it could be settled to completion. Also, shared his thoughts on the Unity Free Library not being moved to the Unity school. He brought up several personal viewpoints of why that wasn't in the best interest of the Library's Patrons. He also wanted to thank the town for the removal of the Beaver dam.

Signed two pistol permits.

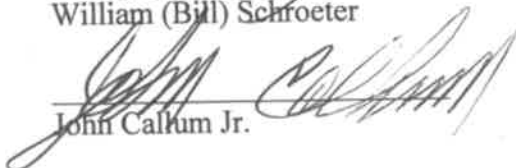
Paul Moeller said wheel chair ramp in Lempster had failed to pass inspection from building inspector. Home owner was given 30 days to reconfigure the ramp.

John made a motion to grant a trapper permit for beavers in Unity.  
Bill second. Voted affirmative.



Bill made motion to adjourn 6:18pm John second motion. All in favor.

  
William (Bill) Schroeter

  
John Callum Jr.

\_\_\_\_\_  
Edward Gregory



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Oct. 21st, 2019**

Edward Gregory	Todd Gregory, Fire Chief
John Callum Jr.	Stan Rastallis/ Cons. Committee
Paul Moeller, Building/Health Inspector	Dave Eckman/ Eckman Engineering

John opened the meeting at 4:00.

Pledge of Allegiance.

Ed made a motion to sign the form for appointment of Rhonda King as temporary Tax Collector. John Second. All in favor.

Dave Eckman- Submitted written update of Center Rd. And discuss retainage, Payment Bond & or, Performance Bond for project.

Todd Gregory did inspection on the school all went well. Everything passed with Emergency Services & Fire Dept. Todd collaborated with L.E. to work with him on registration for Admin Request Forms. Todd will work on that Wednesday to complete forms to the Grant. Todd updated the board on the forestry dinner held at the Fire Dept.

Stan Rastallis suggested that Gregg contact D.E.S directly for tree removal of pine trees on Crescent Lake at the shore line.

John made motion, Ed second. All in favor to sign the recommital warrant for unpaid taxes in the amount of \$179,655.95

John made motion to void check from general funds, second by Ed All in favor. Ed made a motion to pay \$175.23 to Portland Glass from the Insurance casualty Capital Reserves Fund

Trustee to pay out from Revaluation Capital Reserve fund. Void check 14812 from Jen to have Sally pay directly for new windshield from Portland Glass.  
All in Favor.

John, Ed, and L.E. discussed a date on when Alan Treadwell was coming in to fix the computers & for Avitar to update remaining tax cards and billing.

Signed vouchers.

John made motion to adjourn, Ed second 7:21pm

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Bill Schroeter

*John Callum*

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John Callum

*Ed Gregory*

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Ed Gregory

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Oct 28th, 2019**

Bill Schroeter	Kevin Butterworth
Edward Gregory	Todd Gregory, Fire Chief
John Callum Jr.	Jaime Wilson/ Sheriff's Report
Paul Moeller, Building/Health Inspector	Dave Eckman/ Eckman Engineering
Gordon Bran	Harold Booth/ Highway Dept.
Rhonda King-Temp. Tax Collector	Josh Stevens

John opened the meeting at 4:01.

Pledge of Allegiance.

John made motion to enter non-public, Bill Second, All in favor.

Kevin Butterworth RSA 91 A, 3 III (c)

Bill made motion to come out of non-public 4:16pm. John Second, all in favor.

Jaime Wilson came in with Sheriff's report. He was pleased to see crime levels have gone down over the past 4 weeks.

Gordon Bran presented the option of moving the Unity Free Library to the ground level of the town hall. Town would have to address footings and drainage first. Fire Dept. will flush drain pipes to make sure pipe is clear. Formal letter and plan will be submitted to board of Selectmen to collaborate an itemized list of what's to be addressed first with the Foundation.


Rhonda King brought in tax bills to discuss change of address and several abatement letters to be written. Ed made a motion to write a letter to Osipovich, John Second, all in favor.

John made motion to refund Karen Partridge, in the amount of \$3,094.21 for over payment on taxes for the closing Hudkins Law, Bill second, all in favor.

Dave Eckman weekly update on Center Rd. Ditches reach all specs. Additional material will be tested per the board of Selectmen & Eckman Engineering's request.

Harold was interested in purchasing or looking at new 1995 trailer in Belmont. Harold billed out for culverts for town shed, John made a motion to pay, Ed second, all in favor.

L.E. Made a call to Stan Rastallis on the Conservation Committee to ask him if he could go by jobsite in West Unity at Fred Hall's old farm, where a lot of digging had been done for a pond.



Josh Stevens came in to talk about the housing structure for Highway Dept. The I'beams and the cost and layout of plan.

Avitar 5 year renewal contract unsigned & tabled.

Ed made a motion to sign tax exemption for Carpenter, John second, All in favor.

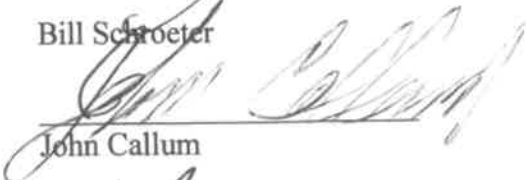
John made motion to approve minutes of Oct 21rst. Ed Second. All in favor.

Signed vouchers.

Bill made motion to sign Oct 15<sup>th</sup> minutes and approve. Bill second, all in favor.  
Made motion to adjourn 8:41. Ed second, all in favor.



Bill Schroeter



John Callum



Ed Gregory

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**Nov 4th, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Gordon Brann  
Harold Booth

Tim Davis  
Todd Gregory  
Penny & Raymond Paskerta  
Paul Moeller/ Building Inspector  
Josh Stevens

Chairman Schroeter opened meeting at 4:00.

Pledge of Allegiance.

Todd & Tim Davis filed for 50/50 Grant total 1,900. Todd would like to use monies from the Forestry account with the remainder funding from their Association account.

Ed made motion to approve & sign application for fire assistance grant, VFA, John second, All in Favor. Chairman signed. Tim will fill out paperwork and return to the state.

Rhonda was checking for a remainder balances on unpaid accounts.

Raymond & Penny Paskerta came in to ask about building permit application for a new modular. Paperwork was given to fill out and return for Paul to sign.

Bill made a motion to sign Avitar Assessment agreement for ending of 2019 tax year. John second, all in favor. Now that we are at 100% assessed.

John Made a motion to send out a letter about removing boats on Emerson Rd. turn around. Bill second, all in favor.

Proposals for American Rock Salt & Morton bid for winter season 2019-2020. For 300 ton.

Harold asked if he could have Larry Davis help him clean up from the storm.

Ed made motion to pay Larry from the seasonal funds, Bill second, all in favor.

Stantech will arrive on 11/14/19 for the Land Fill methane gas meter.



Ask Avitar about taxing on Greenhouses?

Ed suggested having the Fire Dept. flush the pipes to the town hall. To check for clogging in the drainage.

Finish Vanessa letter to be sent for grant.

Selectmen agreed to change meeting from Veterans Day to the Nov 12<sup>th</sup> the following Tuesday.

Signed vouchers.

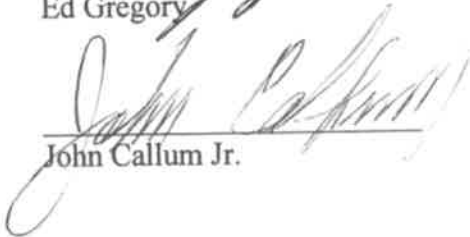
Meeting adjourned 7:43pm



Bill Schroeter



Ed Gregory



John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Nov 12th, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Gordon Brann  
Paul Moeller/ Building Inspector

Tim Davis  
Todd Gregory  
Dave Eckman (cancelled)  
Josh Stevens (cancelled)  
Carl Rubchirik  
John Lunn

Pledge of Allegiance.

Opened the meeting at 4:00.

The Unity Fire dept nominated Bruce Adams as town Fire warden & three deputies wardens which are Bob Brown, Tim Davis & Todd Gregory.

John made a motion to approve the fire depts. nominations as of Jan 1, 2020.  
Ed seconded, all in favor.

Todd asked to get the Emergency management trailer undercoated & additional shelving.

Ed made a motion to sign intent to cut. Second by John, all in favor. For cutting parcel 854,699,69,08,96,632,669 Map #13 email Bob McDevitt to see if logging trucks are coming out on a class 5 rd or V1 rd. Then they would need a bond.

Ask Bob Trabka about Strategic Initiatives paperwork on town land use.

John Lunn came in to discuss broadcasting selectman's meetings on live tv.

Send out Bid for American Rock Salt form. For 300 ton.

John made a motion to approve to pay Carl 5K for the beam. Bill second, all in favor.  
Will cost 5K for purchase and delivery.

Ed made a motion to sign Mercier Audit report, Chairman Schroeter signed.

Bill made motion to close the meeting at 7:48 pm.

Signed vouchers.

EAG.

BS

JL

*Bill Schroeter*  
Bill Schroeter

*Ed Gregory*  
Ed Gregory

*John Callum Jr.*  
John Callum Jr.



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Nov 18th, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Josh Stevens

Maureen & Gerry Simoneau  
Todd Gregory  
Dave Eckman  
Paul Moeller/ Building Inspector

Pledge of Allegiance.

Opened the meeting at 4:00.

Todd Gregory asked to look up paperwork for the radio grant from Olivia Burke.

Maureen & Gerry Simoneau asked if they could meet with Avitar to discuss a revaluation of their property on map 9-170-20 D5. Avitar will visit their property on their next visit to Unity.

John made a motion to purchase Salt from American Rock salt at \$85.25 /per ton. for 150 ton. & 150 ton from Morton salt at \$61.25 per ton. Bill second, all in favor.

Dave Eckman came in to review billing contract and new calculations per his request for Center Rd. project.

Josh Stevens will be pouring columns Thursday. Trusses are being worked on by Highway Dept. & Carl Rubchinik.

Devise letter to be mailed out for boat parking, through winter season on Emerson Rd.

John made motion for intent to cut Map 13 for Mary Gere DeMassey. Ed second all in favor.

Ed made motion to pay Larry Davis higher hourly pay when working for the Highway Dept. on storm clean-up. Seconded by John, all in favor.

Ed made a motion to approve minutes for Nov 4th, as amended. John second, all in favor.

EAG 

Bill made a motion to accept minutes of Nov 12<sup>th</sup> as amended. John second, all in favor.

Signed vouchers.

Paul Moeller discussed permits.

Selectmen read a copy of school tax warrant for 2020 school year.  
Sent to us by DRA.

Chairman motioned to adjourn 8:53pm. Ed second, all in favor.

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Bill Schroeter

  
\_\_\_\_\_  
Ed Gregory

  
\_\_\_\_\_  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Nov 25th, 2019**

Edward Gregory  
Harold Booth  
John Callum Jr.  
Josh Stevens  
Vanessa Keith  
Bruce Kozlic

Steve & Lisa Robbins  
Todd Gregory  
Dave Eckman  
Jeff Starcher  
Gordon Brann  
Tom Belefanto

Pledge of Allegiance.

John opened the meeting at 4:00.

Harold said the tire chains had not been received yet as of 11/25/19.  
He did receive his first delivery of salt from American Rock Salt.

Fire Chief Gregory came in to give an update on the Crescent lake project that has started. DES permit number has been obtained. Todd will start working with Gregg Lefter on the dry hydrant.

Steve & Lisa Robbins from South Koski Rd. Spoke to the Selectmen to make them aware of all the tree clearing happening. Just wanted to make sure the road would be repaired to their standards after completion of the logging.

Vanessa Keith came in to discuss new costs to tires, and larger electronics. In addition to a possible slight increase for transfer station employees in the upcoming year. Also she wanted to make sure that the town knew that Christmas & New Year's Day would fall on days that Transfer station will be closed.

General Discussion of the School Budget.

Tom Belafanto & Bruce Kozlic came in to discuss a plan for the Veterans Memorial  
Bruce displayed the bricks that will be available for purchase as part of the memorial.

*EAS* *JWC*

Dave Eckman & Josh Stevens gave an update on Center rd. They were figuring out the percentage they had yet to complete for the project. All is going well.

Signed vouchers.

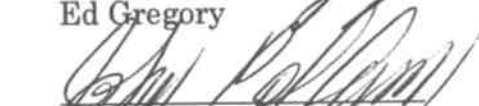
John made motion to approve minutes for Nov 18<sup>th</sup> as amended. Ed second, All in favor.

Ed made motion to close the meeting at 7:38pm. John second. All in favor.

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Bill Schroeter

  
Ed Gregory

  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Dec 3rd, 2019**

Edward Gregory  
John Callum Jr.  
Vanessa Keith  
Carl Rubchinik

Todd Gregory  
Gordon Brann  
Dawn Center Rd.

Pledge of Allegiance.

John opened the meeting at 4:00.

Dawn came in to discuss issue with mailbox and snow removal around her mailbox. Dawn let the Selectmen know that her mailbox was broken last year and replaced but still too high for mail delivery. She will mail a letter from the post office to the town to have proper height set to new mail delivery person's ideal height. John assured her it would be corrected after mud season was over.

Vanessa Keith wanted to make sure that the town knew that Christmas & New Year's Day would fall on days that Transfer station will be closed. So a sign should be posted to make patrons aware.

Gordon Brann had some questions regarding school budget. He will submit a plan overview for the new Library after meeting with the Library Trustee Board.

Carl Rubchinick discussed the highway shed. He also discussed some of the possible siding options.

Ed Made a motion to sign Tax Collector Warrant property Tax levy for Unity. In the amount of \$1,867,572. John second, All in favor.


Signed vouchers.

Ed made motion to approve minutes for Nov 25<sup>th</sup> as amended. John second, All in favor.

Ed made a motion to close the meeting at 7:38pm. John second. All in favor.



Bill Schroeter

  
Ed Gregory

  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Dec 9th, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Gordon Brann  
Carl Rubchirik

Tim Davis  
Mary & Ken Hall  
Matt Grader  
Todd Gregory  
Harold Booth

Pledge of Allegiance.

Bill opened the meeting at 4:00.

Mary & Ken Hall came in to discuss tax bill. As questions on elderly exemptions L.E. will contact Avitar to schedule a walk through per the homeowner's request.

Matt Grader came in to introduce himself as a representative and head forester from Whyte's Logging, along with the bonding paperwork for South Koski Rd.

Todd & Tim from the fire dept. came in to drop off invoice and to pick up emergency management equipment.


Harold Came in to ask Selectmen if he could have assistance with plowing and sanding into January until Joe is back to work at Highway garage.

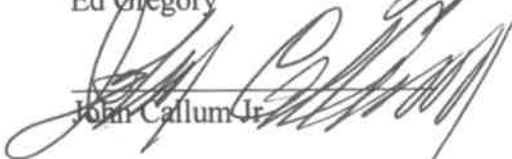
Gordon Brann general discussion and asked a few questions on the master plan.

John made a motion to sign 3 pistol permits. Ed Second, all in favor.

Signed vouchers. Ed made motion to adjourn at 7:38. Bill second all in favor.

  
Bill Schroeter

  
Ed Gregory

  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES  
DRAFT  
Dec 16<sup>th</sup>, 2019  
Draft**

William ("Bill") Schroeter  
John Callum  
Edward ("Ed") Gregory

Harold Booth  
Bruce Adams  
Rhonda Callum King

Bill opened the meeting at 4:00.

Pledge of allegiance.

Harold to grade Carrol Brook rd. when rd thaws out.

Ed made a motion to sign abatement for the property of Thomas Osipowich. John second, all in favor. Since the town now owns the land.

Ed made a motion to pay up to 2,500 dollars for tires for the Western Star & International trucks. John second all in favor.

Contact Peter Rhodes to have him visit property at 84 Koski Rd. Stan & Paula Kowalsivik.

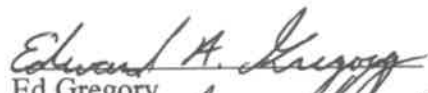
Ed made a motion to sign intent to cut, John second, all in favor.

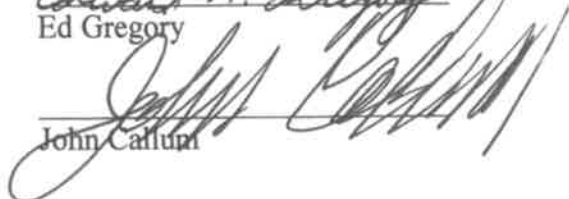
Ed made a motion to enter 91A:3 (c) non-public. Bill second, all in favor.

Ed made a motion to come out of non-public 7:05pm. John Second, all in favor.

Bill made motion to adjourn at 7:15pm, John second, all in favor.

  
Bill Schroeter

  
Ed Gregory

  
John Callum



**TOWN OF UNITY  
Unity Select Board  
MINUTES  
Dec 23rd, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Gordon Brann  
Bruce Rubchinuk  
Bruce Adams

Charlie Cream  
Carl Rubchinik  
Dave Eckman  
Todd Gregory  
Harold Booth  
Josh Stevens

Pledge of Allegiance.

Bill opened the meeting at 4:00.

Harold discussed the changes and removal of the poles on the new Highway garage.

Ed made a motion to pay Stevens out of General Funds for 2019 sand delivery.  
John second, all in favor.

John made a motion to approve 2019 Hazard Mitigation plan for Vicki Davis.  
Bill second all in favor.

Ed made a motion to remove interest on Therion property. Bill second, all in favor.

Todd went over radio grant paperwork with L.E. to be submitted for 2020. Along with discussed the flame resistant cabinets with Mark Putnam.

John made a motion to pay for the Fire Cabinet for the Town Hall in the amount of \$637.50. Ed second, all in favor.

Ed made a motion to pay Josh Stevens \$69,385.30 out of Center rd. fund. John second, all in favor.

Bill made a motion to pay K.A. Stevens \$1,500.00 for Carrol concrete charges made by the town. Ed second, all in favor.

Ed made a motion to all appointed for the fire rescue call numbers list. Todd Gregory submitted the list to the selectmen. Bill second, all in favor.

EAG. 

Bruce Adams asked Selectmen to send a letter to Bruce Baker to return all of the Fire Departments equipment that is still in his possession.

John made a motion to approve payment for two year Sam renewal. In the amount of \$599.00 dollars. Bill second, all in favor.

Gordon Brann came in to discuss a plan for moving the Unity Free Library to the new location of the Unity Town Hall. The Library will submit letter for a warrant article for the Library to be moved out of the Town office building.

Bill made a motion to enter non-public 6:04pm RSA A:3 (a) Ed second, all in favor.  
Ed made a motion to come out of Non-public at 6:17pm.

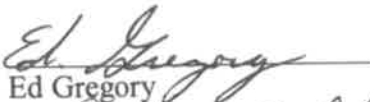
John made a motion to accept the minutes of Dec 9th & the 16<sup>th</sup> as amended. Bill second, all in favor.

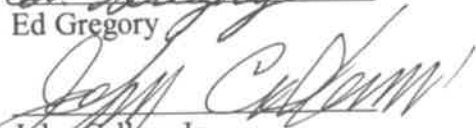
Ed made a motion to spend up to \$2,500.00 dollars for tires on Highway Dept. truck tires. John second, all in favor.

Ed made a motion to approve abatement paperwork for Thomas Osopovich property taxes. John second, all in favor.

Bill made motion to adjourn at 7:12pm. John second, all in favor.

  
Bill Schroeter

  
Ed Gregory

  
John Callum Jr.

**TOWN OF UNITY  
Unity Select Board  
MINUTES for Budget Work Session  
Dec 28th, 2019**

Bill Schroeter  
Edward Gregory  
John Callum Jr.  
Jen Amell  
L.E. LeClair

Bill called the meeting to order at 9:00 am.

Todd brought in paper work and discussed SCBA Grant town share with Jen. same along with Emergency Management and the forest Wardens Budget.

John Callum was called by Bill and came in at 10:40.

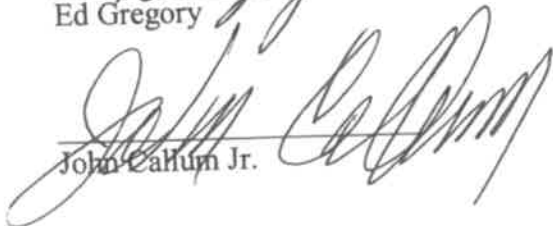
Jen and The board discussed any outstanding invoices that will be coming in and paid out of 2019 budget before the last day close out.

The board & Jen went through the 2020 town budget and discussed back up paperwork on the items that need to be put in the budget.

Ed made a motion to adjourn at 1:00 p.m. Bill second. All in favor.

  
Bill Schroeter

  
Ed Gregory

  
John Callum Jr.