

# **Unity**

## **New Hampshire**



**Year Ending**  
**Dec 31<sup>st</sup> 2022**



### ***Firefighter's Prayer***

When I am called to duty, God  
Wherever flames may rage,  
Give me strength to save some life,  
Whatever be its age.

Help me embrace a little child  
Before it is too late,  
Or save an older person  
From the horror of the fate.

Enable me to be alert and  
Hear the weakest shout.  
And quickly and efficiently  
To put the fire out.

I want to fill my calling  
And to give the best in me.  
To guard my every neighbor  
And protect their property.

And if according to your will  
I have to lose my life,  
Please bless with your protecting hand  
My children and my wife.

## In Memory of Fire Chief Todd Gregory

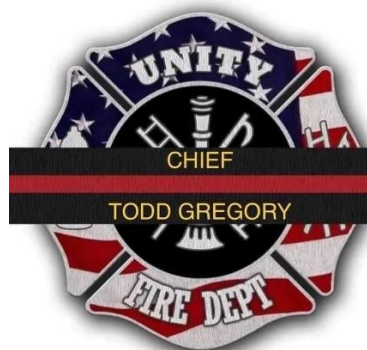


### From the Heart of the Fire House

Todd came to us in the year of 1994, as a young man he was full of energy and excitement to be a firefighter. His attitude was to be the best he could, and to serve the department and the Town of Unity and area towns.

He became a level two firefighter and EMT. During his time, he made the department one of the best in the area with his ideas and skills, and the department increased its level of protection. For those that knew him, at anything he did, he tried to be the best he could. Just by going by his home, you knew he put his heart into it. You could call him, and he would show up ready to go. If you needed his right arm, we believe he would give it to you. But if you screwed up, he would let you know and try to work it out. He was a great guy to be around with. When he became Fire Chief, he still wanted to be treated as a firefighter, and be like one of the guys. But when needed, he knew when to put his fire chief experience in place. The department has had some great fire chiefs in its day, but we believe he was the best.

***His heart and soul will be with us forever.***









1894  
Unity

P. S.

PROVINCE of NEW-HAMPSHIRE.

G E O R G E *the Third,*

By the Grace of GOD, of Great-Britain, France and  
Ireland, KING, Defender of the Faith &c.

To all Persons to whom these Presents shall come,

Greeting.

**K** NOW Ye, that We of Our special Grace, certain Knowledge,  
and inter Motion, for the due Encouragement of settling a *New Planta-*  
*tion* within our said Province, by and with the Advice of our Trusty and  
Well-beloved BENNING WENTWORTH, Esq; Our Governor and  
Commander in Chief of Our said Province of *New-Hampshire*, in *New-England*,  
and of Our COUNCIL of the said Province; HAVE upon the Conditions and Refer-  
vations herein after made, given and granted, and by these Presents, for Us, Our  
Heirs, and Successors, do give and grant in - - - - - , unto Our loving Subjects,  
Inhabitants of Our said Province of *New-Hampshire*, and Our other Governments,  
and to their Heirs and Assigns for ever, whose Names are entred on this Grant, to  
be divided to and amongst them into *such Shares & Proportions as the Major*  
*part shall agree upon* - - - - - all that Tract or Parcel of Land situate, lying and being within our  
said Province of *New-Hampshire*, containing by Admeasurement, *Twenty nine thousand* Acres, which Tract is to contain

*something more than* ~~Twenty nine thousand~~ Miles square, and no more; out  
of which an Allowance is to be made for High Ways and unimprovable Lands by  
Rocks, Ponds, Mountains and Rivers, One Thousand and Forty Acres free, ac-  
cording to a Plan and Survey thereof, made by Our said Governor's Order, and  
returned into the Secretary's Office, and hereunto annexed, butted and bounded as  
follows, *Viz. Beginning at the North Easterly Corner of Charlestown*  
*& from thence N. 70° E. about 5 miles to the S. Westerly*  
*Corner of Newport? then by Newport S. 63° E. about 6 1/2*  
*miles to the S. E. Corner thereof. thence S. 10° W. about 1 1/2*  
*miles to Computon Northw. side of Lake. then westerly about 11*  
*miles by Computon & New Burnet to the Easterly side of Lake*  
*of Charlestown aforesaid. then westerly by the Charlestown line*  
*as that runs to the N. E. Corner thereof the bounds begun at.*

And that the same be, and hereby is Incorporated into a Township by the Name of  
*Unity*. And the Inhabitants that do or shall hereafter  
inhabit the said Township, are hereby declared to be Enfranchized with and  
Intitled to all and every the Priviledges and Immunities that other Towns within  
Our Province by Law Exercise and Enjoy: And further, that the said Town as  
soon as there shall be Fifty Families resident and settled thereon, shall have the  
Liberty of holding *two Fairs*, one of which shall be held on the

And the other on the  
annually, which Fairs are not to continue longer than the  
respective following the said  
and that as soon as the said Town shall consist of Fifty Families, a Market may be

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opened and kept one or more Days in each Week, as may be thought most advantageous to the Inhabitants. Also, that the first Meeting for the Choice of Town Officers, agreeable to the Laws of our said Province, shall be held <sup>at such time & place as the Moderator hereafter appointed shall think most advantageous</sup> which said Meeting shall be Notified by *Ebenzer Stevens Esq* who is hereby also appointed the Moderator of the said first Meeting, which he is to Notify and Govern agreeable to the Laws and Customs of Our said Province; and that the annual Meeting for ever hereafter for the Choice of such Officers for the said Town, shall be on the <sup>of March</sup> annually, To HAVE and to HOLD the said Tract of Land as above expressed, together with all Privileges and Appurtenances, to them and their respective Heirs and Assigns forever, upon the following Conditions, viz.

I. That every Grantee, his Heirs or Assigns shall plant and cultivate five Acres of Land within the Term of five Years for every fifty Acres contained in his or their Share or Proportion of Land in said Township, and continue to improve and settle the same by additional Cultivations, on Penalty of the Forfeiture of his Grant or Share in the said Township, and of its reverting to Us, our Heirs and Successors, to be by Us or them Re-granted to such of our Subjects as shall effectually settle and cultivate the same.

II. That all white and other Pine Trees within the said Township, fit for Masting Our Royal Navy, be carefully preserved for that Use, and none to be cut or felled without Our special Licence for so doing first had and obtained, upon the Penalty of the Forfeiture of the Right of such Grantee, his Heirs and Assigns, to Us, our Heirs and Successors, as well as being subject to the Penalty of any Act or Acts of Parliament that now are, or hereafter shall be Enacted.

III. That before any Division of the Land be made to and among the Grantees, a Tract of Land as near the Centre of the said Township as the Land will admit of, shall be reserved and marked out for Town Lots, one of which shall be allotted to each Grantee of the Contents of one Acre.

IV. Yielding and paying therefor to Us, our Heirs and Successors for the Space of ten Years, to be computed from the Date hereof, the Rent of one Ear of Indian Corn only, on the twenty-fifth Day of *December* annually, if lawfully demanded, the first Payment to be made on the twenty-fifth Day of *December 1774*.

V. Every Proprietor, Settler or Inhabitant, shall yield and pay unto Us, our Heirs and Successors yearly, and every Year forever, from and after the Expiration of ten Years from the abovesaid twenty-fifth Day of *December*, namely, on the twenty-fifth Day of *December*, which will be in the Year of Our Lord 1774. One *shilling* Proclamation Money for every Hundred Acres he so owns, settles or possesses, and so in Proportion for a greater or lesser Tract of the said Land; which Money shall be paid by the respective Persons abovesaid, their Heirs or Assigns, in our Council Chamber in *Portsmouth*, or to such Officer or Officers as shall be appointed to receive the same; and this to be in Lieu of all other Rents and Services whatsoever.

In Testimony whereof we have caused the Seal of our said Province to be hereunto affixed. Witness BENNING WENTWORTH, Esq; Our Governor and Commander in Chief of Our said Province, the *Thirtieth* Day of *July* In the Year of our Lord CHRIST, One Thousand Seven Hundred and *eighty four* And in the *fourth* Year of Our Reign.

By His EXCELLENCY's Command,  
With Advice of COUNCIL,

*B. Wentworth*  
*Province of New Hampshire June 11 1767.*  
*Recorded according to the Original Charter under the*  
*Province Seal*  
*Att: JP*



The Trustees of  
Names of the Grantees of N. S. Y.

Timothy Goodwin	Edmond Sawyer	Benjamin Kynball
Daniel Hadley	John Bond	David Hales
Samuel Plummer	Edmund Ellops	Abel Merrill
Caleb Emerson	Nath <sup>l</sup> Merrill	John Atwood
Peter Ellops	Dysus Johnson	George Little
Obadiah Wells	William Marshall	John Bartlett
Barth <sup>l</sup> Heath	Joseph Pittsburg	Daniel Johnson
Moses Kimball	John Webster	Archelaus Stevens
Joseph Sawyer	Daniel Little	Ebenez <sup>r</sup> Hales
Enoch Sawyer	Benj <sup>r</sup> Emerson	Charles Johnson
Nathan Goodwin	Olho Stevens	Joseph Webster
Thomas Williams	Ebenez <sup>r</sup> Copp	Benj <sup>r</sup> Little
David Hadley	Samuel Stevens	The Hon <sup>ble</sup> Thos <sup>l</sup> W. Atkinson
John Eluxxy	Isiah Copp	Nath <sup>l</sup> Barrett
Nath <sup>l</sup> Heath	Peter Eastman	Thos <sup>l</sup> W. Atkinson
		Mahech Wiche

Exps

In his Excellency Benning Wentworth Esq<sup>r</sup> a Tract of Land to  
 Contain 500 Acres as marked B. W. in the plan<sup>e</sup> which is to be accounted for of  
 the within Shave, One whole Share for the Incorporated Society for the Propaga-  
 tion of the Gospel in Foreign Parts, One Share for alms for the Churches  
 of England as by Estab<sup>l</sup>ish<sup>mt</sup>. One Share for the first Settled Minister of the  
 Gospel and One Share for the Benefit of a School in said Town.

Province of New Hampshire  
 June 11. 1767. Recorded from the back of the Original  
 Charter under the Provincial Seal



# Required Information for Annual Town Reports

The following information is required by statute to be included in the Annual Town Report.

- ☐ Copy of Municipal Budget (Form MS-6 or MS-7); RSA 32:5, VII
- ☐ Final budget and ballot questions in official ballot communities; RSA 40:13, II
- ☐ Balance Sheet as of December 31 of the previous year (June 30 in fiscal year municipalities); RSA 41:9, IV and RSA 41:13
- ☐ Selectmen's Report; RSA 41:13 and RSA 41:14
- ☐ Tax Collector's Report (including summaries of tax warrants and tax lien accounts); RSA 41:35
- ☐ Treasurer's Report; RSA 41:29, III
- ☐ Report of the highway agent; RSA 231:68
- ☐ Summary of report of trustees of trust funds; RSA 31:33
- ☐ Report of municipal auditors; RSA 41:31-d
- ☐ Report of independent auditor's findings and recommendations; RSA 21-J: 21
- ☐ Report of Library Trustees; RSA 202-A: 12
- ☐ Report of Conservation Commission; RSA 36-A: 2
- ☐ Any Reports from the Optional List as Needed

Source [www.nhmunicipal.org](http://www.nhmunicipal.org)

# Unity Town Report

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**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Proposed Budget**

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending 12/31/2022	for period ending 12/31/2022	ending 12/31/2023	ending 12/31/2023
					(Recommended)	(Not Recommended)
<b>General Government</b>						
4130-4139	Executive	03	\$74,172	\$99,850	\$84,000	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$96,354	\$96,355	\$116,920	\$0
4150-4151	Financial Administration	03	\$97,869	\$99,000	\$154,700	\$0
4152	Revaluation of Property	03	\$15,528	\$22,200	\$22,500	\$0
4153	Legal Expense	03	\$40,207	\$60,000	\$40,000	\$0
4155-4159	Personnel Administration	03	\$117,574	\$115,700	\$152,525	\$0
4191-4193	Planning and Zoning	03	\$3,831	\$6,000	\$4,750	\$0
4194	General Government Buildings	03	\$85,926	\$94,000	\$106,100	\$0
4195	Cemeteries	03	\$5,875	\$9,200	\$17,000	\$0
4196	Insurance	03	\$25,010	\$27,000	\$29,200	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	03	\$0	\$40,000	\$28,500	\$0
	<b>General Government Subtotal</b>		<b>\$562,346</b>	<b>\$669,305</b>	<b>\$756,195</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	03	\$56,737	\$52,740	\$60,500	\$0
4215-4219	Ambulance	03	\$10,294	\$10,300	\$10,300	\$0
4220-4229	Fire	03	\$70,903	\$69,185	\$72,250	\$0
4240-4249	Building Inspection	03	\$6,808	\$5,000	\$6,200	\$0
4290-4298	Emergency Management	03	\$1,072	\$6,000	\$6,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$145,814</b>	<b>\$143,225</b>	<b>\$155,250</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$334,606	\$419,000	\$541,200	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$334,606</b>	<b>\$419,000</b>	<b>\$541,200</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Proposed Budget**

**Sanitation**

4321	Administration	03	\$0	\$34,000	\$54,000	\$0
4323	Solid Waste Collection	03	\$683	\$900	\$900	\$0
4324	Solid Waste Disposal	03	\$74,106	\$57,375	\$40,000	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	03	\$2,507	\$2,600	\$2,600	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$77,296	\$94,875	\$97,500	\$0

**Water Distribution and Treatment**

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

**Electric**

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

**Health**

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	03	\$0	\$1,000	\$1,000	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$5,944	\$5,944	\$0	\$0
Health Subtotal			\$5,944	\$6,944	\$1,000	\$0

**Welfare**

4441-4442	Administration and Direct Assistance	03	\$0	\$5,000	\$5,000	\$0
4444	Intergovernmental Welfare Payments		\$2,161	\$2,225	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$2,161	\$7,225	\$5,000	\$0

**Culture and Recreation**

4520-4529	Parks and Recreation	03	\$4,970	\$9,000	\$9,700	\$0
4550-4559	Library	03	\$38,871	\$30,000	\$38,540	\$0
4583	Patriotic Purposes	03	\$3,027	\$3,000	\$3,000	\$0



**New Hampshire**  
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**Proposed Budget**

4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$46,868</b>	<b>\$42,000</b>	<b>\$51,240</b>	<b>\$0</b>
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	03	\$2,700	\$2,700	\$1,500	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$2,700</b>	<b>\$2,700</b>	<b>\$1,500</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	03	\$0	\$0	\$70,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$0	\$0	\$39,000	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$1,500	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$0</b>	<b>\$1,500</b>	<b>\$109,000</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$5,000	\$0	\$0
4903	Buildings		\$49,385	\$50,000	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$370,000	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$49,385</b>	<b>\$425,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$1,717,885</b>	<b>\$0</b>





**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4150-4151	Financial Administration	16	\$4,000	\$0
	Purpose: Trustees of the Trust Fund Compensation			
4909	Improvements Other than Buildings	06	\$100,000	\$0
	Purpose: Mica Mine Road Reconstruction			
4909	Improvements Other than Buildings	10	\$222,307	\$0
	Purpose: Appropriate for completion of Stage Road			
4915	To Capital Reserve Fund	05	\$1,000	\$0
	Purpose: Establish a CRF named Fire Department Building CRF			
4915	To Capital Reserve Fund	07	\$20,000	\$0
	Purpose: Appropriate funds for Roads and Bridges Maint			
4915	To Capital Reserve Fund	08	\$20,000	\$0
	Purpose: Appropriate funds for Landfill Well Monitoring CRF			
4915	To Capital Reserve Fund	09	\$200,000	\$0
	Purpose: Appropriate Roads & Bridges Maint CRF			
4915	To Capital Reserve Fund	11	\$25,000	\$0
	Purpose: Establish CRF for Town Building Maint			
4915	To Capital Reserve Fund	12	\$5,000	\$0
	Purpose: Appropriate Fire Depart Emerge Veh Maint CRF			
4915	To Capital Reserve Fund	13	\$52,000	\$0
	Purpose: Appropriate funds for Highway Vehicles CRF			
4915	To Capital Reserve Fund	14	\$15,000	\$0
	Purpose: Appropriate Fire Depart Emerge Vehicle CRF			
4916	To Expendable Trusts/Fiduciary Funds	15	\$1,000	\$0
	Purpose: Appropriate Vital Records Restore			
Total Proposed Special Articles			\$665,307	\$0



**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
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**Proposed Budget**

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$0	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$0	\$10,000	\$8,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$70	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$0	\$40,000	\$35,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$55,070</b>	<b>\$48,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$0	\$280,000	\$300,000
3230	Building Permits	03	\$0	\$3,700	\$6,600
3290	Other Licenses, Permits, and Fees	03	\$0	\$2,100	\$2,200
3311- 3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$285,800</b>	<b>\$308,800</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$0	\$117,000	\$130,000
3353	Highway Block Grant	03	\$0	\$120,000	\$150,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$530	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$237,530</b>	<b>\$280,000</b>
<b>Charges for Services</b>					
3401- 3406	Income from Departments	03	\$0	\$42,000	\$55,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$42,000</b>	<b>\$55,000</b>





**New Hampshire**  
**Department of**  
**Revenue Administration**

**2023**  
**MS-636**

**Proposed Budget**

**Miscellaneous Revenues**

3501	Sale of Municipal Property	03	\$0	\$50,000	\$100,000
3502	Interest on Investments	03	\$0	\$4,800	\$3,500
3503- 3509	Other		\$0	\$9,200	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$0</b>	<b>\$64,000</b>	<b>\$103,500</b>

**Interfund Operating Transfers In**

3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	03	\$0	\$0	\$500
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$500</b>

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$0	\$124,800
9998	Amount Voted from Fund Balance	09	\$0	\$0	\$200,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$324,800</b>

<b>Total Estimated Revenues and Credits</b>	<b>\$0</b>	<b>\$684,400</b>	<b>\$1,120,600</b>
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**New Hampshire**  
*Department of  
Revenue Administration*

**2023**  
**MS-636**

**Proposed Budget**

<b>Item</b>	<b>Period ending 12/31/2023</b>
Operating Budget Appropriations	\$1,717,885
Special Warrant Articles	\$665,307
Individual Warrant Articles	\$0
Total Appropriations	\$2,383,192
Less Amount of Estimated Revenues & Credits	\$1,120,600
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,262,592</b>

**TOWN WARRANT  
TOWN OF UNITY  
STATE OF NEW HAMPSHIRE  
2023**

To the inhabitants of the Town of Unity, in the County of Sullivan, in the state of New Hampshire, qualified to vote in Town affairs.

You are hereby notified to meet at the Town Hall on Tuesday, the 14<sup>th</sup> of March at 10:00 AM in the forenoon to act upon the following subjects:

**Article 1:** To choose all necessary Town Officers for the ensuing year. The business meeting will reconvene at 12:30 PM, March 18th at the Unity Elementary School for the continuation of business. Motion to continue the meeting.

**Article 2:** To receive reports of Town Officers and take action thereon.

**Article 3:** To see if the town will vote to raise and appropriate the sum of **\$1,608,885** for General Municipal Operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

GENERAL GOVERNMENT	<b>\$756,195</b>
Executive	\$84,000
Election, Reg., & Vital Statistics	\$116,920
Financial Administration	\$139,200
Revaluation of Property	\$22,500
Legal Expense	\$40,000
Personnel Administration	\$152,525
Planning and Zoning	\$4,750
General Government Buildings	\$106,100
Cemeteries	\$17,000
Insurance	\$29,200
Contingency Fund	\$28,500
Audit	\$15,500
 PUBLIC SAFETY	 <b>\$155,250</b>
Police	\$60,500
Ambulance	\$10,300
Fire	\$70,250
Fire Warden	\$2,000
Emergency Management	\$6,000
Building Inspection	\$6,200
 HIGHWAY & STREETS	 
Highways	\$541,200

SANITATION	<b>\$97,500</b>
Solid Waste Disposal	\$94,000
Household Hazardous Waste	\$900
Septage Agreement	\$2,600
HEALTH	
Animal Control	\$1,000
WELFARE	
Direct Assistance/Administration	\$5,000
CULTURE AND RECREATION	<b>\$51,240</b>
Parks and Recreation	\$9,700
Library	\$38,540
Old Home Day	\$3,000
CONSERVATION	
Conservation Commission	\$0
Milfoil	\$1,500

**Article 4:** To see if the town will vote to reclassify South Slack Rd from a Class V(5) town-maintained road to a class VI(6) non-town-maintained road. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 5:** To see if the town will vote to raise and appropriate the sum of \$100,000 for the purpose of reconstruction of Mica Mine Rd. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Mica Mine Rd construction is completed or by 10/31/28, whichever is sooner. This construction will be from below Dump Hill to Unity Recycle Center and around the corner on Mica Mine Rd. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 6:** To see if the town will vote to raise and appropriate the sum of \$20,000 to be placed in the previously established Roads and Bridges Maintenance Capital Reserve Fund to replace funds spent on the engineering of future improvements on Dump hill on Mica Mine Rd and the road, grounds, and parking lot around Town Hall. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 7:** To see if the town will vote to raise and appropriate \$200,000 to add to the Roads & Bridges Maintenance Capital Reserve Fund previously established for long-term maintenance of roads and bridges with said funds to come from unassigned fund balance. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 8:** To see if the town will vote to raise and appropriate the sum of \$20,000 to be added to the Landfill Well Monitoring Capital Reserve previously established. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 9:** To see if the town will vote to raise and appropriate the sum of \$222,307 for the purpose of reconstruction and completion of Stage Rd. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until Stage Rd is completed or by the end of 5 years, whichever is sooner. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 10:** To see if the town will vote to establish a Town Building Maintenance Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the maintenance of all town buildings and to raise and appropriate the sum of \$25,000 to be placed in this fund. Further, to name the selectmen as agents to expend from said fund. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 11:** To see if the town will vote to raise and appropriate the sum of \$52,000 to be added to the previously established Capital Reserve Fund for Highway Vehicles. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 12:** To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Fire Department Emergency Vehicle Maintenance Capital Reserve Fund previously established. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 13:** To see if the town will vote to establish a capital reserve fund named Fire Department Building Capital Reserve Fund, and to raise and appropriate \$1,000 to place in that fund. Further, to name the Selectmen as agents to expend from said fund. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 14:** To see if the town will vote to raise and appropriate the sum of \$15,000 to be added to the previously established Fire Department Emergency Vehicle Capital Reserve Fund. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 15:** To see if the town will vote to compensate Trustees of Trust Funds with yearend mileage and stipends, and to set stipends at \$1,200, with mileage at federal rates. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 16:** To see if the town will vote to raise and appropriate the sum of \$1,000 for the purpose of adding to the previously established Vital Records Restoration Expendable Trust Fund. (Majority vote required) SELECTMEN RECOMMEND A YES VOTE

**Article 17:** To transact any other business as may come before said meeting.



**EXHIBIT C-1**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2021**

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 2,830,385	\$ 952,021	\$ 18,719	\$ 3,801,125
Investments	-	-	17,849	17,849
Taxes receivable	938,933	-	-	938,933
Accounts receivable	12,675	-	-	12,675
Intergovernmental receivable	8,254	-	-	8,254
Elderly tax liens	18,210	-	-	18,210
Elderly tax liens reserved until collected	(18,210)	-	-	(18,210)
Tax dedeed property, subject to resale	20,390	-	-	20,390
Total assets	<u>\$ 3,810,637</u>	<u>\$ 952,021</u>	<u>\$ 36,568</u>	<u>\$ 4,799,226</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 17,593	\$ -	\$ -	\$ 17,593
Intergovernmental payable	1,061,421	-	-	1,061,421
Total liabilities	<u>1,079,014</u>	<u>-</u>	<u>-</u>	<u>1,079,014</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue - property taxes	112,179	-	-	112,179
Unavailable revenue - grants	43,941	-	-	43,941
Unavailable revenue - restitution	15,688	-	-	15,688
Total deferred inflows of resources	<u>171,808</u>	<u>-</u>	<u>-</u>	<u>171,808</u>
<b>FUND BALANCES</b>				
Nonspendable	20,390	-	18,177	38,567
Restricted	16,251	952,021	76	968,348
Committed	1,030,198	-	18,315	1,048,513
Assigned	235,571	-	-	235,571
Unassigned	1,257,405	-	-	1,257,405
Total fund balances	<u>2,559,815</u>	<u>952,021</u>	<u>36,568</u>	<u>3,548,404</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,810,637</u>	<u>\$ 952,021</u>	<u>\$ 36,568</u>	<u>\$ 4,799,226</u>

**EXHIBIT C-3**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2021**

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes	\$ 1,250,122	\$ -	\$ -	\$ 1,250,122
Licenses and permits	309,873	-	-	309,873
Intergovernmental receivable	278,213	-	-	278,213
Charges for services	49,178	-	-	49,178
Miscellaneous	80,797	85,334	372	166,503
Total revenues	<u>1,968,183</u>	<u>85,334</u>	<u>372</u>	<u>2,053,889</u>
<b>EXPENDITURES</b>				
Current:				
General government	502,552	-	-	502,552
Public safety	133,740	-	-	133,740
Highways and streets	662,654	-	-	662,654
Sanitation	103,741	-	-	103,741
Health	5,944	-	-	5,944
Welfare	2,213	-	-	2,213
Culture and recreation	52,341	-	-	52,341
Conservation	1,000	-	885	1,885
Capital outlay	123,556	882,688	-	1,006,244
Total expenditures	<u>1,587,741</u>	<u>882,688</u>	<u>885</u>	<u>2,471,314</u>
Excess (deficiency) of revenues over (under) expenditures	<u>380,442</u>	<u>(797,354)</u>	<u>(513)</u>	<u>(417,425)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	305	-	1,200	1,505
Transfers out	(1,200)	-	(305)	(1,505)
Bond proceeds	-	1,749,375	-	1,749,375
Total other financing sources (uses)	<u>(895)</u>	<u>1,749,375</u>	<u>895</u>	<u>1,749,375</u>
Net change in fund balances	379,547	952,021	382	1,331,950
Fund balances, beginning	2,180,268	-	36,186	2,216,454
Fund balances, ending	<u>\$ 2,559,815</u>	<u>\$ 952,021</u>	<u>\$ 36,568</u>	<u>\$ 3,548,404</u>

**SCHEDULE 1**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2021*

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 1,107,480	\$ 1,186,451	\$ 78,971
Land use change	6,000	3,500	(2,500)
Yield	6,800	9,657	2,857
Interest and penalties on taxes	42,000	36,885	(5,115)
Total from taxes	1,162,280	1,236,493	74,213
<b>Licenses, permits, and fees:</b>			
Motor vehicle permit fees	275,000	304,720	29,720
Building permits	2,500	3,044	544
Other	2,200	2,109	(91)
Total from licenses, permits, and fees	279,700	309,873	30,173
<b>Intergovernmental:</b>			
State:			
Meals and rooms distribution	116,244	116,244	-
Highway block grant	115,096	115,074	(22)
Other	500	6,037	5,537
Federal:			
Covid-19 grants	40,858	40,858	-
Total from intergovernmental	272,698	278,213	5,515
<b>Charges for services:</b>			
Income from departments	40,000	49,178	9,178
<b>Miscellaneous:</b>			
Sale of municipal property	1,000	718	(282)
Interest on investments	10,000	7,325	(2,675)
Other	2,000	53,823	51,823
Total from miscellaneous	13,000	61,866	48,866
<b>Other financing sources:</b>			
Transfers in	500	305	(195)
<b>Total revenues and other financing sources</b>	<b>1,768,178</b>	<b>\$ 1,935,928</b>	<b>\$ 167,750</b>
Amounts voted from fund balance	200,000		
<b>Total revenues, other financing sources, and use of fund balance</b>	<b>\$ 1,968,178</b>		

**SCHEDULE 2**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2021**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 88,550	\$ 48,525	\$ -	\$ 40,025
Election and registration	-	71,286	58,668	-	12,618
Financial administration	-	86,550	76,965	-	9,585
Revaluation of property	-	22,200	13,866	-	8,334
Legal	-	40,000	49,785	-	(9,785)
Personnel administration	-	159,558	148,201	-	11,357
Planning and zoning	-	6,000	2,556	-	3,444
General government buildings	-	92,000	61,721	23,511	6,768
Cemeteries	-	9,200	5,184	-	4,016
Insurance, not otherwise allocated	-	24,000	18,193	-	5,807
Other	-	10,000	8,594	-	1,406
Total general government	-	609,344	492,258	23,511	93,575
Public safety:					
Police	-	54,100	49,272	-	4,828
Ambulance	-	10,300	10,294	-	6
Fire	-	61,184	65,854	-	(4,670)
Building inspection	-	5,000	3,044	-	1,956
Emergency management	-	6,000	3,981	4,820	(2,801)
Total public safety	-	136,584	132,445	4,820	(681)
Highways and streets	-	399,000	650,524	-	(251,524)
Sanitation:					
Administration	-	30,000	29,660	-	340
Solid waste collection	-	900	-	-	900
Solid waste disposal	-	51,325	55,552	-	(4,227)
Sewage Collection and Disposal	-	2,600	2,507	-	93
Total sanitation	-	84,825	87,719	-	(2,894)
Health:					
Pest control	-	1,000	-	-	1,000
Health agencies	-	5,944	5,944	-	-
Total health	-	6,944	5,944	-	1,000
Welfare:					
Administration and direct assistance	-	5,000	-	-	5,000
Intergovernmental welfare payments	-	2,225	2,213	-	12
Total welfare	-	7,225	2,213	-	5,012
Culture and recreation:					
Parks and recreation	-	9,000	4,525	-	4,475
Library	-	41,556	45,424	-	(3,868)
Patriotic purposes	-	3,000	2,392	-	608
Total culture and recreation	-	53,556	52,341	-	1,215
Conservation	-	2,200	1,000	-	1,200

(Continued)

**SCHEDULE 2 (Continued)**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Major General Fund**

**Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)**  
**For the Fiscal Year Ended December 31, 2021**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Interest on tax anticipation notes	-	1,500	-	-	1,500
Capital outlay	298,385	325,000	123,556	207,240	292,589
Other financing uses:					
Transfers out	-	342,000	354,200	-	(12,200)
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 298,385	\$ 1,968,178	\$ 1,902,200	\$ 235,571	\$ 128,792



**SCHEDULE 3**  
**TOWN OF UNITY, NEW HAMPSHIRE**  
**Major General Fund**  
**Schedule of Changes in Unassigned Fund Balance**  
**For the Fiscal Year Ended December 31, 2021**

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 1,285,846
Changes:		
Amounts voted from fund balance		(200,000)
2021 Budget summary:		
Revenue surplus (Schedule 1)	\$ 167,750	
Unexpended balance of appropriations (Schedule 2)	<u>128,792</u>	
2021 Budget surplus		296,542
Increase in nonspendable fund balance		<u>(20,390)</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,361,998
<b>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</b>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(112,093)
Elimination of the allowance for uncollectible taxes		<u>7,500</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u>\$ 1,257,405</u>

## Unity Selectmen's Report

The Unity Board of Selectmen meet two Monday nights per month at 4:00 p.m. with the exception of holidays to conduct regular business meetings, and alternate Mondays at 2:00 p.m. for selectmen's work sessions. The board welcomes your attendance.

Changes in procedures have increased efficiencies and have brought smoother running offices. We received a total of \$140,288.60 in grants thanks to Rhonda and Jen. Room and Meals and Highway Block was \$318,316.75 with an additional \$84,137.90 for bridges, and we still look forward to receiving FEMA funding to adjust our expenses for road work from 2021.

Rhonda also worked with the Fire Dept and secured \$50,000 in grants for them to purchase new jaws of life and vehicle chucks. Both of these significantly shorten the time it takes to extricate citizens in need. We also received between \$10,000 and \$15,000 in fire supplies, including gloves and masks.

The HVAC system is installed and running with a short learning curve.





## Tax Collector's Report

For the period beginning Jan 1, 2022 and ending Dec 31, 2022

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: NITY

County: SULLIVAN

Report Year: 2022

### PREPARER'S INFORMATION

First Name

Rhonda

Last Name

King

Street No.

13

Street Name

Center Road unit #2

Phone Number

(603) 543-0280

Email (optional)

taxcollector@townofunitynh.org



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2021	Year: 2020	Year: 2019
Property Taxes	3110		\$803,878.48		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$2,400.00		
Yield Taxes	3185		\$747.71	\$57.21	
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$85.68)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2021	
Property Taxes	3110	\$3,888,157.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$10,630.00		
Yield Taxes	3185		\$11,213.43	
Excavation Tax	3187	\$140.00		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$233.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$1,524.40	\$12,795.74	\$0.24	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$3,900,598.72</b>	<b>\$831,035.36</b>	<b>\$57.45</b>	<b>\$0.00</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$2,453,417.69	\$645,888.47		
Resident Taxes				
Land Use Change Taxes	\$10,630.00	\$2,400.00		
Yield Taxes		\$11,961.14	\$57.21	
Interest (Include Lien Conversion)	\$1,474.40	\$10,170.74	\$0.24	
Penalties	\$50.00	\$2,625.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$155,135.01		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$233.00	\$2,855.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax	\$140.00			
Other Taxes				
Current Levy Deeded	\$808.00			



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$1,434,358.63			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$513.00)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$3,900,598.72</b>	<b>\$831,035.36</b>	<b>\$57.45</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,433,845.63</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$126,198.34</b>





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$84,492.56	\$47,412.64
Liens Executed During Fiscal Year		\$163,354.26		
Interest & Costs Collected (After Lien Execution)		\$2,744.64	\$7,336.28	\$11,493.38
Liens Supplemented This Fiscal Year	\$23,846.76			
<b>Total Debits</b>	<b>\$23,846.76</b>	<b>\$166,098.90</b>	<b>\$91,828.84</b>	<b>\$58,906.02</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions	\$23,846.76	\$74,076.27	\$ 4 05 487	\$45 63 407
Interest & Costs Collected (After Lien Execution) #3190		\$2,744.64	\$7,336.28	\$11,493.38
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$1,785.06	\$1,732.28	\$1,778.57
Unredeemed Liens Balance - End of Year #1110		\$87,492.93	\$38,705.41	
<b>Total Credits</b>	<b>\$23,846.76</b>	<b>\$166,098.90</b>	<b>\$91,828.84</b>	<b>\$58,906.02</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,433,845.63</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$126,198.34</b>



UNITY (457)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

R h a d

Callum-King

12 / 31 / 202 2

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

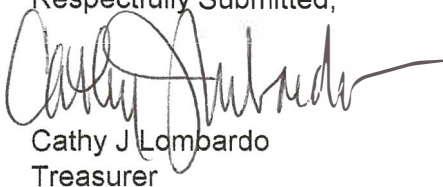
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

**Town of Unity, New Hampshire  
2022 Treasurer's Report**

	General Fund	Conservation Commission	Total
<b>Beginning Balance:</b>	<b>\$2,273,641.89</b>	<b>\$18,314.88</b>	<b>\$2,291,956.77</b>
<b>Receipts:</b>			
Tax Collector	\$3,884,930.00		
Town Clerk	\$309,590.45		
Transfer Station	\$53,943.11		
State of New Hampshire	\$519,390.25		
Consolidated Bond Reimbursement*	\$135,075.50		
Sale of Municipal Property	\$167,760.35		
Interest on Deposits	\$3,788.32		
Other Income	\$645.99	\$1,639.43	
<b>Total:</b>	<b>\$5,075,123.97</b>	<b>\$1,639.43</b>	<b>\$5,076,763.40</b>
<b>Disbursements:</b>			
Selectboard Orders Paid	\$2,385,851.55		
School Payments	\$2,390,058.00		
Broadband Bond Payment*	\$1,009,698.34		
Conservation Orders Paid	-	\$796.89	
<b>Total:</b>	<b>\$5,785,607.89</b>	<b>\$796.89</b>	<b>\$5,786,404.78</b>
<b>Ending Book Balance:</b>	<b>Total: \$1,074,828.66</b>	<b>\$19,157.42</b>	<b>\$1,093,986.08</b>
<b>Bank Balances:</b>			
BHBT - General Account	\$1,438,480.04		
BHBT - Payroll Account	\$54,199.98		
BHBT - Debit Account	\$2,336.50		
BHBT - Conservation Commission	-	\$19,157.42	
<b>Total:</b>	<b>\$1,495,016.52</b>	<b>\$19,157.42</b>	<b>\$1,514,173.94</b>

Respectfully Submitted,

  
Cathy J Lombardo  
Treasurer

Numbers reflect bank statements and reports from 1/1/2022 to 12/31/2022

\*Broadband Bond Payment is made with the Consolidated Bond Reimbursement not with Town funds

# Highway Agent's Report

We would like to offer our sincerest gratitude to our highway department employees (Harold Booth and Jason Sawyer) for the relentless hours that they have put in to maintain our roads while being short staffed. Through rain, snow, high winds, and mud as deep as your bumper, they have shown a dedication to the service of this town that is beyond reproach. They maintain 62 miles of roadways, culverts, and bridges. Thank you.

We are currently looking to fill 2 more positions within the Highway department to increase our service and efficiency to the town of Unity. Please be patient with our search.

The highway shed has continued to make progress with the floor poured with radiant heat tubing installed. The front enclosure is in progress, doors are on site, and utility room walls are poured. There is still plenty to go! Thanks to the town for your support and patience in this endeavor. And a special thanks to Paul Moeller for his donation of time and expertise in this project.

Stage Road is still progressing with the expectation of completion by the end of this year.

Future projects include:

A portion of the roadway of Mica Mine Rd to be repaired for the access to the dump.

Improvements to the town hall to create parking and get voters out of the mud while entering the building.

New Equipment:

A new backhoe was purchased to replace our old one as the transmission is failing.





# REPORT OF THE TRUST FUNDS OF THE TOWN OF UNITY ON DECEMBER 31, 2022

TOWN TRUSTS												
TRUST				PRINCIPAL				INCOME				
Date of Creation	Name of Trust Fund	Purpose of Trust	How Invested	Balance Beginning Year	New Funds Created	Withdrawals	Balance Year End	Balance Beginning Year	Income During Year	Withdrawal During Year	Balance Year End	GRAND TOTAL
1993	Unity Cemetery Land	Capital Reserve	Mascoma	\$ 16,000.00			\$ 16,000.00	\$ 3,101.70	\$ 80.83	\$ -	\$ 3,182.53	\$ 19,182.53
1997	Fire Dept Emerg Veh Fund	Capital Reserve	Mascoma	\$ 2,257.68			\$ 2,257.68	\$ 123.89	\$ 20.18	\$ -	\$ 144.07	\$ 2,401.75
1999	Revaluation	Capital Reserve	Mascoma	\$ 21,080.38		\$ 300.00	\$ 20,780.38	\$ 1,773.91	\$ 92.37	\$ 150.00	\$ 1,716.28	\$ 22,496.66
1988	Highway Vehicles	Capital Reserve	Mascoma	\$ 113,407.70	\$ 50,000.00	\$ 46,724.55	\$ 116,683.15	\$ 4,360.91	\$ 423.52	\$ 4,436.10	\$ 348.33	\$ 117,031.48
1990	Septage	Capital Reserve	Mascoma	\$ 15,000.00			\$ 15,000.00	\$ 14,982.06	\$ 117.95	\$ -	\$ 15,100.01	\$ 30,100.01
2001	Trans Station/Recycling Ctr	Capital Reserve	Mascoma	\$ 8,299.50	\$ 5,000.00		\$ 13,299.50	\$ 1,458.33	\$ 63.75	\$ -	\$ 1,522.08	\$ 14,821.58
n/a	Bridges & Culverts	Capital Reserve	Mascoma	\$ 202,927.08	\$ 30,000.00		\$ 232,927.08	\$ 7,910.88	\$ 809.92	\$ -	\$ 8,720.80	\$ 241,647.88
2011	Roads & Bridges Maint	Capital Reserve	Mascoma	\$ 470,049.43	\$ 277,339.48		\$ 747,388.91	\$ 12,643.98	\$ 2,259.47	\$ 4,850.00	\$ 10,053.45	\$ 757,442.36
1992	Landfill Well Monitoring	Capital Reserve	Mascoma	\$ 30,565.86	\$ 16,000.00	\$ 26,083.65	\$ 20,482.21	\$ 477.89	\$ 104.84	\$ -	\$ 582.73	\$ 21,064.94
1993	Vital Records Restoration	Capital Reserve	Mascoma	\$ 2,817.77	\$ 5,000.00	\$ 2,612.50	\$ 5,205.27	\$ 5.40	\$ 31.18	\$ -	\$ 36.58	\$ 5,241.85
2019	Fire Dept Emerg Veh MAINT Fund	Capital Reserve	Mascoma	\$ 10,934.48	\$ 5,000.00		\$ 15,934.48	\$ 102.54	\$ 67.82	\$ -	\$ 170.36	\$ 16,104.84
	Total Capital Reserves			\$ 893,339.88	\$ 388,339.48	\$ 75,720.70	\$ 1,205,958.66	\$ 46,941.49	\$ 4,071.83	\$ 9,436.10	\$ 41,577.22	\$ 1,247,535.88
1991	Delude Town Hall Restoration	Expendable	Mascoma	\$ 3,020.00	\$ -	\$ -	\$ 3,020.00	\$ 1,448.38	\$ 17.72	\$ -	\$ 1,466.10	\$ 4,486.10
2021	Perkins/Reed Library	Expendable	Mascoma	\$ 14,357.60		\$ 3,000.00	\$ 11,357.60	\$ 27.52	\$ 51.30	\$ -	\$ 78.82	\$ 11,436.42
N/A	Conservation & Recreation	Expendable	Mascoma	\$ 7,982.29	\$ -	\$ -	\$ 7,982.29	\$ 6,488.27	\$ 51.84	\$ -	\$ 6,540.11	\$ 14,522.40
	Total Expendable			\$ 25,359.89	\$ -	\$ 3,000.00	\$ 22,359.89	\$ 7,964.17	\$ 120.86	\$ -	\$ 8,085.03	\$ 30,444.92
1992	Town Hall Res & Maint	General	Mascoma	\$ 39,517.36	\$ -	\$ -	\$ 39,517.36	\$ 404.48	\$ 131.62	\$ -	\$ 536.10	\$ 40,053.46
1991	Insurance Casualty	General	Mascoma	\$ 4,624.05	\$ -	\$ -	\$ 4,624.05	\$ 174.15	\$ 21.58	\$ -	\$ 195.73	\$ 4,819.78
1992	Parks & Recreation	General	Mascoma	\$ 8,114.02	\$ -	\$ -	\$ 8,114.02	\$ 3,577.10	\$ 45.20	\$ -	\$ 3,622.30	\$ 11,736.32
1995	Old Home Day	General	Mascoma	\$ 88.05	\$ -	\$ -	\$ 88.05	\$ 130.40	\$ 5.80	\$ -	\$ 136.20	\$ 224.25
	Total General			\$ 52,343.48	\$ -	\$ -	\$ 52,343.48	\$ 4,286.13	\$ 204.20	\$ -	\$ 4,490.33	\$ 56,833.81
N/A	Support of Schools	Non-expendable	Mascoma	\$ 6,836.28	\$ -	\$ -	\$ 6,836.28	\$ 228.85	\$ 24.80	\$ -	\$ 253.65	\$ 7,089.93
N/A	Support of Library	Non-expendable	Mascoma	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ 3.46	\$ 1.15	\$ -	\$ 4.61	\$ 104.61
	Total Non-Expendable			\$ 6,936.28	\$ -	\$ -	\$ 6,936.28	\$ 232.31	\$ 25.95	\$ -	\$ 258.26	\$ 7,194.54
1994	School Trusts	School/Scholarship	Mascoma	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ 1,282.07	\$ 33.27	\$ -	\$ 1,315.34	\$ 5,315.34
2017	School Building Repair	School/Scholarship	Mascoma	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	\$ 889.65	\$ 287.72	\$ -	\$ 1,177.37	\$ 81,177.37
1993	Reed Family School Trust	School/Scholarship	Mascoma	\$ 1,050.00	\$ -	\$ -	\$ 1,050.00	\$ 532.82	\$ 20.81	\$ -	\$ 553.63	\$ 1,603.63
2005	High School Tuition	School/Scholarship	Mascoma	\$ 45,000.00	\$ 150,000.00	\$ -	\$ 195,000.00	\$ 1,640.13	\$ 677.29	\$ -	\$ 2,317.42	\$ 197,317.42
2005	Special Education	School/Scholarship	Mascoma	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ 1,414.39	\$ 222.19	\$ -	\$ 1,636.58	\$ 61,636.58
2022	Transportation	School/Scholarship	Mascoma	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total School/Scholarship			\$ 190,050.00	\$ 150,000.00	\$ -	\$ 340,050.00	\$ 5,759.06	\$ 1,241.28	\$ -	\$ 7,000.34	\$ 347,050.34

CEMETERY TRUSTS:												
TRUST			PRINCIPAL					INCOME				
Date of Creation	Name of Trust Fund	Purpose of Trust	How Invested	Balance Beginning Year	New Funds Created	Withdrawals	Balance Year End	Balance Beginning Year	Income During Year	Expended During Year	Balance Year End	GRAND TOTAL
1900	Johnson	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1913	Quimby	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1915	Bartlett	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1909	Townsend	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1907	Clark	Cemetery	Mascoma	500.00	-	-	500.00	0.00	8.58	(8.58)	0.00	500.00
1918	Towne	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1918	Hobart	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1919	Neal	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1920	Gidden	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1920	Huntton & Hobart	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1928	F. B. Stowell	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1926	Martin Huntton	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1956	Nellie C. Lewis	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1929	Ralph E. Lufkin	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1938	S. M. Straw	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1942	Florence E. Lufkin	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1942	Ella E. Breed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1947	George & Grace Gram	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1948	Helen D. Straw	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1958	George P. Johnson	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1960	E. Perley Breed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1964	John G. Blake	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1958	George P. Johnson	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1971	George & Elizabeth Callum	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	B. Huntton & J. &A. Twitchell	Cemetery	Mascoma	300.00	-	-	300.00	0.00	5.15	(5.15)	0.00	300.00
1975	Floyd & Margaret Delude	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	Charles & Virginia Trombley	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1976	Etta & Norman Smith	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1976	Fred & Edith Fraser	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1976	Bruce Stewart	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1976	Alex & Emilie Fraser	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1976	Wm. & Fumiko Malarich	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1977	Dominic & Frank Pintello	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1977	Samuel H. Rogers	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1977	Ira & Nellie C. Fellows	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	Ray & Germaine Trombley	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1977	John & Marion Fellows	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1978	Charles Robbins	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1979	Allen & Elsie Murphy	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1979	Ruth Berg	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1979	Nathaniel & Ina Thurber	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1979	Sidney & Diane Thurber	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1980	Cecil & Geraldine Callum	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00



CEMETERY TRUSTS												
TRUST			PRINCIPAL				INCOME					
Date of Creation	Name of Trust Fund	Purpose of Trust	How Invested	Balance Beginning Year	New Funds Created	Withdrawals	Balance Year End	Balance Beginning Year	Income During Year	Expended During Year	Balance Year End	GRAND TOTAL
1981	Martin T. Tatro	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1979	Nathaniel & Cedric Thurber	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1980	Bauver & Knox Family	Cemetery	Mascoma	400.00	-	-	400.00	0.00	6.86	(6.86)	0.00	400.00
1980	Catherine & Myrtle Gibson	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1981	Irene B. Chase	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1981	Wm. & Rosemary Heino	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1981	Kalervo & Tyne Heino	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1982	Clifton W. Guyette	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1982	James & Christine Newton	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1983	Abbie P. Newton	Cemetery	Mascoma	500.00	-	-	500.00	0.00	8.58	(8.58)	0.00	500.00
1983	Leonard & Linda LaClair	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1983	Andrew Koski Jr.	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1985	Ivan Simoneau	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1984	Herbert Hunter	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1984	Josephine Brown	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1986	Joe Belisle	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1986	Charles & Irene Gibson	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	Earl&Georgianna Goodnough	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	Victor & Anita Pas	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1975	Richard & Linda Trombley	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1988	Paul & Gloria Boardman	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1988	Julia Slack	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1979	Frank J. & Frances Foley	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1915	Kidder	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1958	Edward B. Weed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1964	Russell Schultz	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1987	Charles D. Newton	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1987	Charles D. Tatro	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1987	Shirley Towle	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00
1989	Wilka B. Little	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1989	Frank & Carrie Reed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1989	Albert & Abbie Reed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1991	Kenneth & Marie Weed	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1991	Brian Clough	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1991	Audrey & Robert Shepard	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1992	Howard Slack	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1994	Sid & Shirley Brown	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1995	Robert & Cindy Brown	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1994	Herbert Strout	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1995	Norman Kimberly	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00	50.00
1995	Wanda Richardson	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1995	Jolene Jennings	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00	100.00
1985	Charles & Zella Hannaford	Cemetery	Mascoma	200.00	-	-	200.00	0.00	3.43	(3.43)	0.00	200.00





CEMETERY TRUSTS											
PRINCIPAL				INCOME							
Date of Creation	Name of Trust Fund	Purpose of Trust	How Invested	Balance Beginning Year	New Funds Created	Withdrawals	Balance Year End	Balance Beginning Year	Income During Year	Expended During Year	Balance Year End
2013	Daniel & Shirlee Murgatroy	Cemetery	Mascoma	52.50			52.50	0.00	0.90	(0.90)	0.00
2013	Ronald T. Bastian	Cemetery	Mascoma	150.00		-	150.00	0.00	2.57	(2.57)	0.00
2013	Russell W. & Karen M. Davis	Cemetery	Mascoma	100.00	-	-	100.00	0.00	1.72	(1.72)	0.00
2013	Rejean Labrie	Cemetery	Mascoma	50.00	-		50.00	0.00	0.86	(0.86)	0.00
2014	Tyler Simpson	Cemetery	Mascoma	52.50			52.50	0.00	0.90	(0.90)	0.00
2014	Fred & Mary Ellen Bellmer	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2014	Judy Smith	Cemetery	Mascoma	350.00			350.00	0.00	6.00	(6.00)	0.00
2014	Gloria Whitlock	Cemetery	Mascoma	150.00			150.00	0.00	2.57	(2.57)	0.00
2014	Charles E. Sisson	Cemetery	Mascoma	50.00		-	50.00	0.00	0.86	(0.86)	0.00
2014	Marion Fellows	Cemetery	Mascoma	350.00	-		350.00	0.00	6.00	(6.00)	0.00
2015	Stephen Belletsky	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2015	Bryan Mitner	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2015	Paul Barbour	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2016	Earl Taylor	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2016	Joseph J. Jennings	Cemetery	Mascoma	50.00		-	50.00	0.00	0.86	(0.86)	0.00
2016	Lelani L. Robtoy	Cemetery	Mascoma	50.00	-	-	50.00	0.00	0.86	(0.86)	0.00
2016	Michael & Kathleen Woodman	Cemetery	Mascoma	100.00			100.00	0.00	1.72	(1.72)	0.00
2016	Kent & Barbara Gooding	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2016	Joan E. Santti	Cemetery	Mascoma	50.00		-	50.00	0.00	0.86	(0.86)	0.00
2017	Harold W. Whitehouse Jr.	Cemetery	Mascoma	250.00	-	-	250.00	0.00	4.29	(4.29)	0.00
2017	Richard & Judith Tatem	Cemetery	Mascoma	100.00			100.00	0.00	1.72	(1.72)	0.00
2017	Daniel & Shirlee Murgatroy	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2017	Jesse Loring	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2018	Gary S. Brown	Cemetery	Mascoma	150.00		-	150.00	0.00	2.57	(2.57)	0.00
2018	Carol A. Greenwood	Cemetery	Mascoma	50.00	-		50.00	0.00	0.86	(0.86)	0.00
2018	Greg & Amber Millette	Cemetery	Mascoma	50.00	-		50.00	0.00	0.86	(0.86)	0.00
2018	David R. & Jean Callum	Cemetery	Mascoma	50.00	-		50.00	0.00	0.86	(0.86)	0.00
2018	Craig L. Shute	Cemetery	Mascoma	200.00			200.00	0.00	3.43	(3.43)	0.00
2018	David F. Gokey	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2018	Frederick Bellmer	Cemetery	Mascoma	50.00			50.00	0.00	0.86	(0.86)	0.00
2018	James R. Aiken	Cemetery	Mascoma	100.00			100.00	0.00	1.72	(1.72)	0.00
2018	Patricia Sain	Cemetery	Mascoma	50.00		-	50.00	0.00	0.86	(0.86)	0.00
2021	Dorothy M. McClay	Cemetery	Mascoma			-	50.00	0.00	0.09	(0.09)	0.00
2021	Douglas & Dorothy McClay	Cemetery	Mascoma	-	-		100.00	0.00	0.20	(0.20)	0.00
2021	Joshua Underhill & Nicole Levington	Cemetery	Mascoma				50.00	0.00	0.09	(0.09)	0.00
2021	April Bartley	Cemetery	Mascoma				100.00	0.00	1.72	(1.72)	0.00
2022	John E & Judith A Jackson	Cemetery	Mascoma		100.00		100.00	0.00	1.72	(1.72)	0.00
	Total Cemetery			17,777.48	100.00	0.00	18,177.48	0.00	63.89	63.89	0.00
											18,177.48





## PLODZIK & SANDERSON

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen  
Town of Unity  
Unity, New Hampshire

#### **Report on the Financial Statements**

##### ***Adverse and Unmodified Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Unity as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

##### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Qualified
Aggregate Remaining Fund Information	Unmodified

##### ***Adverse Opinion on Governmental Activities***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the accompanying financial statements do not present fairly the financial position of the governmental activities of the Town of Unity, as of December 31, 2021, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Qualified Opinion***

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Major General Fund" paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major general fund of the Town of Unity, as of December 31, 2021, and the changes in financial position and the respective budgetary comparison for the major general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Unmodified Opinions***

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Unity as of December 31, 2021, and the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Town of Unity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Town of Unity  
Independent Auditor's Report***

***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Basis for Qualified Opinion on Major General Fund***

In accordance with GASB Statement No. 54 – *Fund Balance Reporting and Governmental Fund Type Definitions*, the Unity Free Library is blended with the Town's general fund due to the majority of the library's funding coming from the general fund. We had a scope limitation with the library in that original source documentation for the year's activity was not provided for audit. Auditing Standard AU-C Section 500 - *Audit Evidence* requires the auditor to plan and perform audit procedures to obtain sufficient appropriate audit evidence to provide a reasonable basis for his or her opinion. The sufficiency is the measure of the quantity of audit evidence. The quantity of audit evidence needed is affected by the risk of material misstatement in the audit of the financial statements or the risk associated with the control (in the audit of internal control over financial reporting). As the risk increases, the amount of evidence that the auditor should obtain also increases. Appropriateness is the measure of the quality of audit evidence, i.e., its relevance and reliability. To be appropriate, audit evidence must be both relevant and reliable in providing support for the conclusions on which the auditor's opinion is based. Since the library failed to produce any documentation for January through August of the year under audit, the risk of material misstatement of the library's financial statements is increased.

***Responsibilities of Management for the Financial Statements***

The Town of Unity's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Unity's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Unity's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Unity's ability to continue as a going concern for a reasonable period of time.

***Town of Unity  
Independent Auditor's Report***

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Supplementary Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Unity's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

November 9, 2022

*Plodzik & Sanderson  
Professional Association*



## **PLODZIK & SANDERSON**

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S COMMUNICATION OF MATERIAL WEAKNESS***

To the Members of the Board of Selectmen  
Town of Unity  
Unity, New Hampshire

In planning and performing our audit of the basic financial statements of the Town of Unity as of and for the year ended December 31, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Unity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Unity's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, significant deficiencies or material weaknesses may exist that have not been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be a material weakness and no other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- Reasonably possible. The chance of the future event or events occurring is more than remote but less than likely.
- Probable. The future event or events are likely to occur.

We consider the following deficiency in the Town of Unity's internal control to be a material weakness:

#### **Unity Free Library**

During our audit of the Unity Free Library the following conditions were identified:

##### ***Audit Requirements***

RSA 41:31-c *Duties*, requires that, "All municipalities shall annually, or more often as necessary, conduct an audit of the accounts of any officer or agent handling funds of the municipality...." The Unity Free Library, as a department of the Town of Unity, is also subject to the annual audit of the Town. We were not provided with original source documentation from the Library Trustees needed to perform the annual audit. In order to complete a full audit of the Town, the Library Trustees must adhere to this State statute and turn over the required information for the annual audit.

##### ***Accounting System***

The library does not maintain a suitable accounting system to ensure that the information reported in the financial statements is complete and accurate. The library's financial statements were pieced together from the monthly bank statements of the four accounts maintained by the library. The library did not provide adequate supporting documentation for their activity. The statements used to put together the information were copies obtained from the bank. The library was not cooperative when we inquired regarding the processes and procedures used to maintain the financial records of the library. We strongly recommend



***Town of Unity  
Independent Auditor's Communication of Material Weaknesses***

that the Library Trustees purchase and utilize an off-the-shelf accounting software package in order to have an efficient, and accurate way of tracking the financial activity of the library. We feel this would increase the library's ability to record daily transactions efficiently and effectively and would provide the Library Trustees with complete and accurate financial information on a timely basis.

***Filing System and Retention of Records***

In the current year the library failed to produce bank statements, cancelled checks, cash books, cash receipt documentation and cash disbursement documentation for the periods of January through August of 2021. It is unknown how much money the library received in the current year from sources other than the Town appropriation or how much the library spent during the first eight months of the year. Missing accounting records such as these, while typically indicative of general disorganization, can be a flag of a much more severe issue such as potential fraud or other such abuse. A significant effort should be undertaken to ensure that all such information is located, properly filed, and retained in the library in a secure location. This information is of the utmost importance to the accounting process, and its loss or misplacement simply should not occur nor be tolerated.

***Lapse of Appropriations***

RSA 32:7 *Lapse of Appropriations*, states in part that "All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation...." Further according to RSA 202-A:11, *Powers and Duties*, the Library Trustees shall prepare an annual budget indicating the amounts they will need to operate the library for the ensuing year. Once this budget is submitted to the governing body or budget committee, any appropriation funded wholly or in part by the Town are subject to the budgeting process, as is done with other Town departments. It was noted that the library has been annually retaining the unexpended balance of their annual appropriation when in fact any amounts left over at the end of each year should be returned to the Town's general fund. In the prior year we recorded a \$43,735 transfer back to the general fund from the library. In the current year it is unknown how much of the current appropriation was spent due to the library failing to produce records. Moving forward, at the end of each year the library must return any unspent appropriations by December 31<sup>st</sup>. It is also recommended that the Library Trustees review their budget process to ensure that the budget being submitted for approval is appropriate for the ensuing year's activity.

**Management's Response:** In August of 2021, the Town took custody of the library's fund. The bank accounts now are all under the Town Treasurer's custody and the Town was able to produce documentation for the activity after the Town Treasurer gained access to the statements. At the March 12, 2022 annual meeting the Town passed Warrant Article #6 which authorized all of Unity Library's expenditures to be paid through the Town Treasurer. This will allow the Town to have access to the Library records for future audits.

The Town of Unity's response to the finding identified in our audit are described above and the Town's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

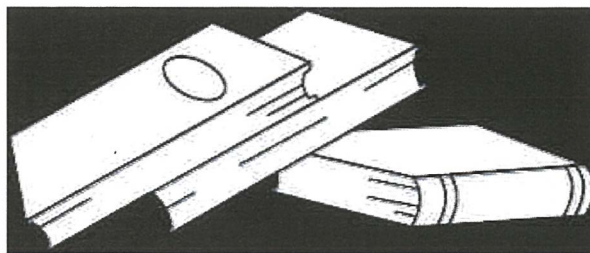
This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the Town of Unity, and is not intended to be, and should not be, used by anyone other than these specified parties.

November 9, 2022

*Plodzik & Sanderson  
Professional Association*



# 2022 Annual Report for the Unity Free Library



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The Unity Free Library was officially reopened on June 04th, 2022 after being closed for almost a year. A meeting of the Trustees of the Library was held March 21, 2022 and the proposal to open up the library was motioned and passed. Rhoda Staff was appointed to help get the library back up and running. The library received a donation of 3 large book shelves that have since been placed in the library. With those books shelves we've been able to reshelve all media and create a better flow for our patrons.

## **During the 2022 year (June-December):**

Total Patrons: 283

Books out: 184

Audios out: 4

Inter-Library Loans: 3

New Members: 14

DVDs out: 24

Research requests for Patron Information: 8

Computer Users: 11

Overdrive Books: 352

Overdrive Audio: 312

Our Total Holdings: 8,140 titles, and an addition of 440 holdings for 2022.

The Unity Free Library received a grant from the NH Charitable Foundation in the amount of \$13,911. With that grant we've been able to purchase new tablets and hotspots.

During Unity's Old Home day the library held a free book sale, which received a lot of attention. During the book sale the library received \$175.25 in donations. We also donated goodie bags for this year's Trunk or Treat.

Unity Free Library would like to thank all of those who have donated and contributed to getting the library up and running this year. This coming year we are looking forward to getting new programs started.

**The Unity Free Library Trustees:**

Gordon Brann (Chairman), Judy Huff (Treasurer) and Mary Norris (Board Member)

**Unity Free Library Employees:**

Angela Bator (Director) Angela Huertas (Per Diem Assistant Librarian)

**Hours for the Unity Free Library:**

12:00PM- 5:00PM Monday, Wednesday, and Friday. 10:00AM- 3:00PM Saturdays. The Unity Free Library is located upstairs at the town offices. Call to check if we are open on Federal Holidays.

Follow us on Facebook: <https://www.facebook.com/UnityFreeLibraryNH>

Get access to our catalog and services at: <https://unity.biblionix.com/catalog/>

*Approved by*  
*Judy Huff*  
*2/16/23*  
*Mary Norris*  
*2-16-23*

Sheet1

UFL BUDGET		2023 COST/MONTH	2023 TOTALS FOR	2023
SUPPLIES				
COMPUTER {PAPER & INK		\$1,200.00	\$1,200.00	
OFFICE/LIBRARY (book covers ect		\$600.00	\$600.00	
MISC (Keurig/refreshments, etc		\$600.00	\$600.00	
MEDIA				\$4,200.00
BOOKS		\$1,800.00	\$1,800.00	
DVDs		\$1,800.00	\$1,800.00	
DIGITAL MEDIA		\$600.00	\$600.00	
CHILDRENS PROGRAMS				\$1,560.00
CHILDRENS BOOKS		\$600.00	\$600.00	
CHILDRENS PROGRAMS		\$960.00	\$960.00	
EQUIPMENT				\$2,960.00
COMPUTER HARDWARE		\$300.00	\$300.00	
COMPUTER SOFTWARE		\$1,400.00	\$1,400.00	
TELEPHONE & INTERNET		\$1,260.00	\$1,260.00	
OUTREACH PROGRAMS				\$4,600.00
COMMUNITY ENRICHMENT PASSES		\$1,000.00	\$1,000.00	
MEDIA CONSULTANT		\$2,400.00	\$2,400.00	
COMMUNITY CENTERED ACTIVITIES		\$1,200.00	\$1,200.00	
PROFESSIONAL DEVELOPMENT		\$300.00	\$300.00	
DUES & MEMBERSHIPS		\$300.00	\$300.00	
TRAINING & WORKSHOPS		\$300.00	\$300.00	
MILEAGE		\$300.00	\$300.00	
TOTALS		\$16,920.00	\$16,920.00	
SALARIES				
DIRECTOR		\$16,640.00	\$16,640.00	
PART-TIME EMPLOYEES		\$4,680.00	\$4,680.00	
SUPPORT STAFF		\$600.00	\$600.00	
TOTAL SALARY BUDGET		\$21,920.00	\$21,920.00	
		\$38,540.00	\$38,540.00	

	hourly	hours	ANNUAL
DIRECTOR	\$20.00	832	\$16,640.00
PART-TIME EMPLOYEES	\$18.00	260	\$4,680.00
SUPPORT STAFF	\$12.00	50	\$600.00
TOTAL SALARY BUDGET			\$21,920.00
			\$38,540.00

*Andrew B. Brown* 1/04/2023  
*Mary Ann* 1/4/23  
Page 1

To: Unity Selectmen

From: Unity Free Library Board Trustees

01/04/2023

Please find the enclosed Library Budget for 2023.

*Jonathan E. Brown 1/04/2023*  
*Mary Ann Nones 1/4/23*

Jeffrey A. Graham  
Forensic Accountant  
97 Clover Lane  
Laconia NH 03246  
802-356-2423  
jeffreygraham@vermontel.net

January 31, 2023

Unity Free Library  
13 Center Road  
Unity NH 03603

Dear Trustees,

**Findings:**

As twice previously reported the Unity Free Library records remain incomplete. Items missing include:

Vendor invoices, Trustee approval markings for payment of expenses, Trustee approval markings for Librarian debit card payments for items that appear personal (to the Librarian or others) in nature, sales slips at time of purchase for the Library debit card account, payroll history records, budget development communications or majority approval, evidence of properly reported financial position for several years ending with the calendar year 2021, evidence supporting annual report statistics for Library participation and purchases in compliance with NH Statutes, passwords for laptops and other electronic devices and software programs, proper information for entry to and use of vertical Library style



software programs, items removed (captured by camera) from the Library facility, check book registers known to exist, calculations to support the annual withholding of funds to be returned to the Town of Unity NH (per mandatory Statutory guidelines) for reduction of ensuing year Property Tax rates, forms required to be filed with the NH Department of Revenue (Municipal Division) for review and approval of Unity NH related town-wide taxation, Quickbooks software and applicable accounting reports and transaction details, Librarian files incident to approved activities or required periodic reporting , camera footage from units placed inside and immediately outside of Library foot print and more.

**SUMMARY:**

Several internal controls over accounting transaction areas and documentation storage mandates are mildly to extremely lacking.

This includes:

No Petty Cash register accounting for transactions to increase or decrease the account balances

Vendor invoices missing (roughly 20 percent present?) for several years

Existing vendor invoices without written and identifiable account allocation or review and approval/denial markings

Financial Position documents depicting monthly, year to date or annual summaries with accounting source documents to prove accuracy and timing

Budgetary discussions, account funding necessity considerations or approvals by a majority for request of the Town for budgetary review and inclusion

No summary or documentation of annual reconciliation of Library revenue funding versus actual expense usage, for return, if applicable, to Town coffers by December 31 of any given year

No documentation of policies and procedures as required by auditor compliance requests

Missing historical payroll records for verification of hours worked, supervisor or Trustee approvals

Trustee mishandling of documents that, by NH Statute, must remain either within the Library walls or be stored in Town facilities and not removed from Town or Library premises

Misstatements by current and or former Trustee(s) with respect to improper withholding and concealing of account balances, not reported properly or completely to Taxpayers, annually, or NH DRA, annually

Non-cooperation with outside CPA Audit and accounting firm(s) with respect to annual financial audits, forensic accounting, NH DRA reporting, existence of assets locations, communication regarding improper lockouts, Budgetary formulation specifics, location of locked storage key(s), password disclosures, camera existence and footage, removal of financial and other records

Payroll history necessary for complete records retention for current and previous Library employees for defense and compliance with evidence requests if required by Department of Labor or employee needs

Financial asset listings depicting Library literature, electronic equipment, software

Reporting of multi - year obligations for: long and short term leases, contracts, software authorization terms, Town RSA 202 funds returns

Chain of custody for all facets of Trustee responsibilities and Statutory obligations

Trustee Meeting Minute, NH Statute compliance, financial position and annual results and Budgetary requests for Library “permanent files”, by year, with labeled and detailed supporting documentation

**Recommendations:**

Many of these items have previously been presented in prior interim reports. To reiterate, or to add in this communication, they are as follows:

- 1 – Require all documents remain in the Unity Free Library (i.e., no removal allowed by NH RSA)
- 2 – Require all financial reports comply with NH RSA and accounting principles
- 3 – Require all original payroll source documents kept in Library locked files
- 4 – Require Trustee participation in Budget formation with written voted majority decisions kept in Library
- 5 – Require all financial institution accounts to be properly voted upon for opening and closing activities
- 6 – Require early December decision, annually, regarding the tight dollar amount of funds required by NH RSA to be returned to the Town, no later than December 31<sup>st</sup> of each year
- 7 – Require written approval by a majority of Trustee’s for all Meeting Minutes. Document and publish proper storage and disclosure requirements to Unity Taxpayers
- 8 – Properly plan for timely completion and outside full disclosure of all financial matters before the Trustee’s
- 9 – Keep records secure and internally publish a list of all passwords, software license terms, outside computer consultant back up of files and required, current retrieval access
- 10 – Document and provide necessary information relating to the timing of and subsequent completion of Annual Report disclosures, Auditor requests, Town Select Board mandated or properly requested financial, contractual or infrastructure related public information items
- 11 – Require majority vote activity, disclosure and interaction before exercising Rights or Responsibilities of a Library Trustee per NH RSA
- 12 – Promote the importance of not allowing unilateral action by one Trustee
- 13 – Access outside financial assistance when confronted with areas unknown or uncertain to Trustee’s
- 14 – Regularly communicate your short term and long term logistics needs with Unity Board of Selectmen for proper inclusion in budget requests or other coordination with Town infrastructure planning
- 15 - Avoid litigation circumstances with Town, County, State, Federal entities from lack of disclosure duties, NH RSA infractions, disputes over policy, practice, authority, existence

16 – Document and retain every financial transaction authorized (or unauthorized at the time of transaction) with inclusion in Library records for later review, scrutiny, compliance with NH RSA or Trustee majority vote

17 – Communicate publicly all important, relevant, material, Statutory activities, actions or obligations on a timely basis to the Unity Taxpayers

18 – Track all financial assets on a perpetual basis for full disclosure of insurance risks, replacement planning, sufficiency and applicability for Library stated purposes

19 – Maintain storage of permanent files for future use, knowledge, Court action, Statutory compliance

20 – other de minimis duties not listed above

REVIEW THE PROPRIETY OF USE OF THE NON-PROFIT UNITY FIRE DEPARTMENT, IRS ISSUED, FEDERAL EMPLOYER IDENTIFICATION NUMBER ("EIN") - BY OTHER ENTITIES LOCATED IN UNITY NEW HAMPSHIRE-WHICH SHOULD BE USING A TOWN OF UNITY ISSUED (EIN) NUMBER

During the course of my forensic engagement work, it came to my attention the Volunteer, Non – Profit Fire Department had allowed the use, or had not given permission for the use, of their IRS issued EIN to the Unity Free Library Trustee Treasurer/Chairman/Member. This Trustee (Gordon Brann) used, inappropriately, in my opinion, the EIN to exclude reporting knowledge of Unity Free Library accounts by the Unity Select Board and Town employee's. In short, when an Auditor inquires of a financial institution about all accounts held by the financial institution, in the name and EIN of that particular Town, the use of another EIN would exclude the financial institution from reporting those important accounts or obligations or activities. The Internal Revenue Service issued the EIN to the Fire Department Non – Profit after the Department disclosed the activities of the entity, not including the Town owned Unity Free Library, a Section 115 Governmental entity, not a 501 C type entity. This use could impact the continued IRS Tax Exempt allowance of the Non – Profit Unity Fire Department.

If you should have any questions about this final report or any previously issued report, please contact me at my address noted above.

Respectfully,

*Jeffrey A. Graham*

Jeffrey A. Graham

Forensic Accountant

enclosures

# CONSERVATION COMMISSION REPORT for 2022

\* \* \*

The Unity Conservation Commission meets at 7 PM at the Town Office on the second Monday of each month.

In April we collaborated with the Charlestown Conservation Commission to co-host a presentation about drinking-water testing at the Charlestown Library. Presenters from the Department of Environmental Services (DES) laid out many important reasons to have well water tested, especially for families with small children. A comprehensive panel of water tests costs around \$100 at the state lab in Concord. Additional test kits are available at the Unity Transfer Station.

The water was tested three times on Crescent Lake in 2022 as usual. In general the water quality has been good for the 30 years that we have been part of the water-testing program. There has been a slight decrease in the clarity of the water.

In July we had a booth at Old Home Day. We brought maps from our Natural Resource Inventory, flyers about trails on County land in Unity, and information about invasive plants. We also borrowed the Soil Tunnel from the Sullivan County Natural Resources Department. The Soil Tunnel is made out of different colors of fabric to show what is underground in the forest. Many kids and a few adults took flashlights and enjoyed crawling through it.

In August we became aware of a proposed development on the Charlestown side of Perry Mountain. Although the land is in Charlestown, it goes to the Unity town line on one side and the Acworth town line on the other side. The Unity-Charlestown town line is along the ridge of the mountain. Clearing, leveling, and building a house on such a steep slope raises concerns about erosion and other damage to the Unity and Acworth sides of the mountain. In addition, the access road to the proposed building site goes through land with a conservation easement on it, so if the road is widened it would encroach on the easement. We have been in contact with the Acworth and Charlestown Conservation Commissions to raise our concerns. As of this writing there has been an appeal filed to the Charlestown Zoning Board asking them to reverse the Selectboard's approval of the project.

We continued monitoring beaver ponds near town roads. If beavers start raising the water levels too high, we hope that instead of trapping them we will commit to learning how to coexist with this important species that creates valuable wetlands and habitat for many kinds of birds and wildlife.

Respectfully submitted by the Unity Conservation Commission:  
Vanessa Keith (Chair), Jenny Wright (Secretary), Nancy Walker,  
Gary Ross, Sara Valli, and Stan Rastallis (Alternate).

# TRANSFER STATION REPORT for 2022

\* \* \*

In May we said a fond farewell to Craig Lafountain-Schnyer. We were lucky to have him work with us for over three years. His youthful energy and helpful attitude were appreciated by all. After graduating high school he went on to full-time employment at Whelen in Charlestown. We wish him all the best in his future endeavors.

After two years of having over 90 tons of Bulky/Construction Waste, our tonnage went down to 77 tons in 2022. Household Trash saw declines too, and recycling saw modest increases.

I want to highlight the benefits of recycling aluminum cans. Because aluminum doesn't degrade in the recycling process, **aluminum cans can be recycled forever**. There is a quick turnaround: a recycled aluminum can will be back on the shelf as a new can in just two months. The energy savings are also impressive. It takes 95% less energy to make a can from recycled aluminum than it does to make one from new materials. The energy it takes to replace all the aluminum cans trashed every year in the U.S. is equivalent to *16 million barrels of oil*. As we get more aware of the need to conserve energy to avoid climate disruptions, it is important to take advantage of the easy things we can do to save energy.

Aluminum cans are the easiest-to-handle, most valuable material that we collect at the Unity Transfer Station. Depending on the markets, each single can is worth between one and two cents.

In August the **clothing recycling** company Apparel Impact placed a recycling box at the transfer station. Apparel Impact is a family-run, veteran-owned business based in Manchester. Started in 2014, their mission is to keep textiles out of landfills and serve local communities by supplying clothing to the less fortunate in New England. It's nice to be able to offer clothing recycling again after our previous textile recycler stopped offering their services in our area in 2020.

Our **Roadside Cleanup** was on April 23rd. We were lucky to have a volunteer willing to prepare a luncheon, which was served in the meeting room at the Fire Station. We appreciate having the use of this facility. In 2023 the Roadside Cleanup will be on April 29th. Bags are available at the Transfer Station and we hope to have a luncheon available again. Call Evelyn Page at 542-6888 or talk with an attendant at the Transfer Station for more information.

We had two **Half-Price Days** for tires and electronics in 2022. We accepted 131 tires and \$322 worth of electronics. That brings us up to 1316 tires and \$3703 worth of electronics properly disposed of on our Half-Price Days since we started offering them in 2015. Watch for an announcement of dates for Half-Price Days in 2023.

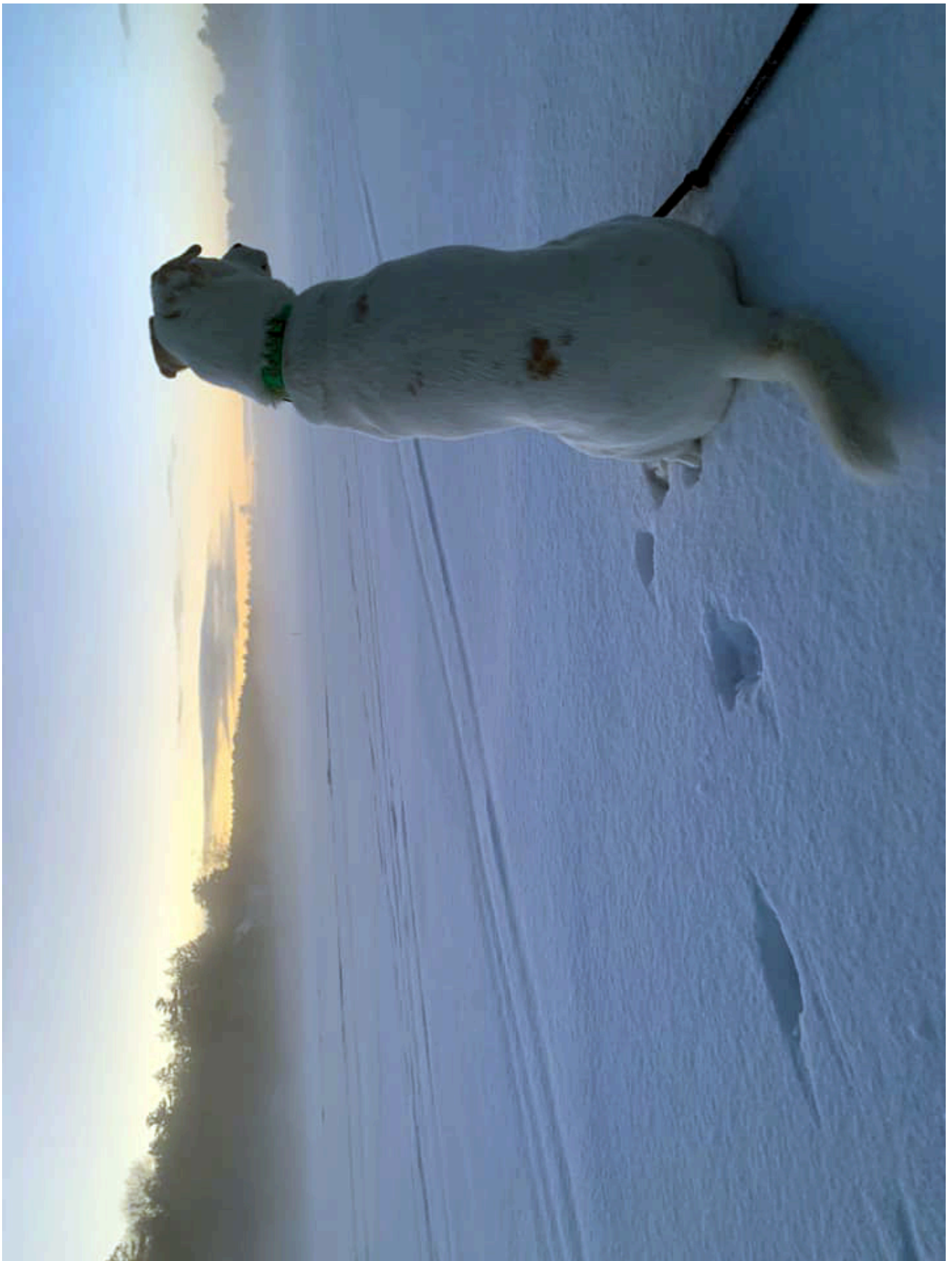
**Household Hazardous Waste Collections** were held in Claremont, Lebanon, and New London in 2022. In 2023 the collections will be in Lebanon, Newport, and Newbury. Pick up a flyer at the Transfer Station for more information. Watch for an announcement of dates.

In October a new cement pad was poured near the lower gate. This allowed us to consolidate our dumpsters and move the metal bin up near the paper and glass bins, which makes it easier to monitor the metal bin. Next summer the area where the metal bin was will be smoothed out.

Remember we are always willing to answer any questions or give you a hand with heavy items.

Respectfully submitted,  
Vanessa Keith (Manager), John Kotuli, Clarence Gee, and Herb Wheelden.





## **TOWN OF UNITY**

### **BUILDING INSPECTORS 2022 PERMIT REPORT**

<b>GARAGES</b>	<b>3</b>
<b>DEMOLITION</b>	<b>3</b>
<b>NEW HOMES</b>	<b>4</b>
<b>C of A'S</b>	<b>4</b>
<b>DECKS</b>	<b>5</b>
<b>SHEDS</b>	<b>7</b>
<b>GENERATORS</b>	<b>3</b>
<b>MOBILE HOMES</b>	<b>3</b>
<b>ALTERATIONS</b>	<b>3</b>
<b>SOLAR INSTALL</b>	<b>1</b>

**Any Unity homeowner who intends to construct, enlarge, alter, move any electric, gas , mechanical or plumbing must obtain a building Permit according to state code RSA 155a.**

**For assistance call Paul Moeller at 603 398 4017.**



Unity Historical Society 2022

Out of order but so important! August 4<sup>th</sup> Charlie Richmond contacted UHS with a question: Would we like to have a wedding quilt made for Lydia Johnson who married Francis Quimby on May 22, 1849! Wow, would we!

In September we took possession of the loveliest quilt in very good condition. We will have a day this spring when everyone can be invited to see it.

Back to our year.... In March the town voted generously to give us \$2,000 toward brass plaques to place on the three important buildings in the center: The Town Hall, School number 2 (the Firehouse) and Chase's Tavern which has become our Town

Office building. The plaques have been ordered and should be here soon to be mounted on the buildings.

Spring brought us many donated perennials to beautify the Veterans Memorial. Joe Bigg planned the layout and many hands planted and watered and mulched. Every year should be more beautiful as the perennial plants grow.

We have received more orders for bricks to remember our veterans. To make a purchase, look at our website and make your order. Contact Bruce Kozlik if help is needed.

Two benches have been added to the Memorial giving a place to sit and reflect. Thank you, Bruce and John Bordalo for all your planning and hard work. It was nice to see them being used for seating on Old Home Day.

On May 15<sup>th</sup> we celebrated the Unity Historical Society's 39th anniversary in the Town Hall. We shared many of our artifacts and pictures from the Historical Room with friends that dropped in during the day. Our alumni Tylene Cox and Audrey Shephard were in attendance to greet everyone.

Old Home Day brought us a nice amount of donations. Barbara Brill and Bruce Kozlik put together baskets to raffle. Thank you, Barbara and Bruce and to all who brought baked goods as well as

Cookie who brought in stuffed toys to sell. Pictures of the past were displayed, and Jim Romer also set up a display of the Lotting Maps of Unity.

Jim Romer has written a Moose Plate Grant (thank you, Jim!) for the Town Clerk, Ramona Labrie and \$10,000 has been received to conserve some more of our town records. Jim is hoping that the past records will be digitized so that anyone may be able to use them without handling the paper. There is so much interesting information in these records.

The Society needs more members! We have many ideas but not enough people to accomplish them. We would like to see a tour of the various waterpower mills with their histories, a line drawing type color book of historical places for the children to learn about Unity. We are thinking about a new paperback history booklet of the town including the history of the two famous roads: the Province Pike and the 2<sup>nd</sup> NH Turnpike and having signs made; also a history of the mines of Unity. How about some cemetery tours??

Do you have any anything you would like to know more about in Unity? Join us!

Judi Tatem

President of the Unity Historical Society, Inc.

#### Report of the Treasurer

The Unity Historical Society requested \$2000.00 at the Town meeting in March of 2021. This money was for three bronze plaques for three Historical buildings in Unity: the Town Hall, the Chase Tavern (town offices) and the Fire Department. The town voted to give this money to the Historical Society. We received \$2112.00 on December 8<sup>th</sup>. The plaques were ordered on December 28<sup>th</sup> the initial cost was \$1800.00. We have not received them yet and we don't know if there will be other expenses attached to them yet.

We will return any funds left over to the town when this project is finished.

Linda Callum

Treasurer of the Unity Historical Society, Inc.





*Office of the Sheriff*  
**SULLIVAN COUNTY SHERIFF'S OFFICE**  
JOHN P. SIMONDS, High Sheriff

14 Main Street  
P.O. Box 27  
Newport, New Hampshire 03773-0027

Email: [jsimonds@sullivancountynh.gov](mailto:jsimonds@sullivancountynh.gov)  
Phone: 603-863-4200  
Fax: 603-863-0012

Thank you for another year's opportunity to serve the citizens of Unity, NH. I'd like to start by talking about our newest project.

Since 2016, drones have increasingly become a successful tool in various aspects of emergency services. In 2019, the idea of creating a drone program was proposed and after some discussion the Sheriff's Office went on a fundraising mission. The end goal was to buy two drone systems without the use of taxpayer funds. After a brief pause due to the pandemic, I'm happy to report that we have purchased two drone systems with funds derived specifically from small community-based grants and contributions from private donors. In late May, after a great deal of planning and training the office launched a drone program that is providing an up-to-date technology driven resource to the communities in Sullivan County.

In the 2019 annual report, I included a paragraph on the use of mobile cell phones while driving. It was entitled, **"A TEXT OR CALL COULD WRECK IT ALL; PLEASE MAKE YOUR CAR A PHONE FREE ZONE"**. Today, mobile electronic devices are still a significant problem. Distracted driving kills thousands of people each year. With respect to NH Law, beginning January 1, 2023, a law goes into effect relative to the penalty for various law violations that involve the prohibited use of a mobile electronic device while driving. NH RSA: 651:2 states in part that:

II-h. A person charged with any offense under the rules of the road (RSA: 265), alcohol and drug impairment (RSA: 265-A), or negligent homicide (RSA 630:3), whose offense was also based on facts involving the prohibited use of a mobile electronic device while driving, may be subject to enhanced penalties for such offenses, as follows:

- (a) If the offense would otherwise constitute a violation, it may be charged as a class B misdemeanor.
- (b) If the offense would otherwise constitute a class B misdemeanor, it may be charged as a class A misdemeanor.
- (c) If the offense would otherwise constitute a class A misdemeanor, it may be charged as a class B felony.
- (d) If the offense would otherwise constitute a class B felony, it may be charged as a class A felony.
- (e) If the offense is a class A felony or an unclassified felony, there shall be no enhanced charge.

While my Deputies are trying to do their part by educating people and using enforcement methods to maintain compliance. I ask you, please put down your mobile electronic devices. It could save your life.

After a short stint with the Sheriff's Office, Deputy Justin Laffin was drawn back to his roots with Claremont Police Department. Unfortunately, he resigned from our Office in February. We have since hired Deputy Joshua Wade. Deputy Wade comes to us from the Claremont Police Department where he served as a patrol officer and detective. He achieved the rank of Sergeant and served as a supervisor in the patrol division before coming to us. Deputy Wade has been a police officer for 8 years. If you happen to see him on patrol, please welcome him aboard.

The Claremont Dispatch Center received 591 calls for service in 2022. If you need assistance or believe that you are the victim of a crime, please contact the Claremont Police Dispatch Center at 603-542-9538. They will dispatch the appropriate Deputy or NH State Police Trooper to assist you. I hope everyone has a safe and happy 2023.

Respectfully,

A handwritten signature in black ink, appearing to read "John P. Simonds".

John P. Simonds  
High Sheriff



## Unity Fire Department

13 Center Road, Unit 3

Unity, NH 03603

Phone: 603-543-3838

E-mail: [firechief@townofunitynh.org](mailto:firechief@townofunitynh.org)



# Annual Fire Chief's Report

Dear Unity Residents,

In 2022 the Unity Fire Department responded to 220 calls for service, up 6 calls from the year 2021. The 14 members of the department had 551 responses collectively, averaging 2 to 3 responders per call. We have documented 2,310.5 hours divided up between calls, training and station work for the year 2022.

The call breakdown was as follows:

- Medical Calls - 114
- Medical Assist - 14
- Mutual Aid to assist neighboring towns - 30
- Fire Alarm Activations - 7
- Motor Vehicle Accidents - 13
- Basic Fire Call - 13
- Trees on Wires - 18
- Illegal Burn - 3
- Brush Fire - 3
- Structure Fire - 2
- Vehicle Fire - 1
- Service Call - 2

2022 was another extremely busy year for The Unity Fire Department. Along with training of new members and answering calls, we had to continue to be extremely cautious when responding to calls due to the continuation of the Covid pandemic and its variants. The members of the fire department would like to say thank you to the community for your continued support. With community's continued support and private donations, the department was able to purchase some much-needed equipment and update some more of our PPE. We would also like to send out a huge thank you to Rhonda and Jen from the Town Office for finding the Locality Equipment Purchase Program grant for \$50,000. With this grant the department was able to purchase **Battery Powered Extrication / Rescue Tools, Auto Crib-it Stabilization Tools, and a Burn Pan training Unit.**

We would like to ask that all residents in the community to please make sure that your addresses are clearly labeled and can be seen from the roadway in both directions. This allows us to save precious time when responding to you in the event of an emergency. If you need a Red reflective address sign, we have them at the fire station for a small fee.

We are always looking for people that would like to volunteer some time and become a member of the department. Experience is helpful but is not always necessary, just a desire to help your community. If

interested, please stop by the station any Wednesday from 4pm to 7pm to pick up an application or just look around and meet the members.

Please follow us on Facebook at: Unity Fire Department. Thank you to the residents of Unity for your continued support and we look forward to continuing to serve you.

Respectfully Submitted

Todd T. Gregory  
Unity Fire Chief

Tim Davis  
Unity Fire Deputy Chief

**Unity Fire Department Association**  
**Financial Report 2022**

Starting Balance	<b>\$ 14,305.60</b>
Donations:	<b>\$ 16,381.00</b>
Account Interest	<b>\$ 4.28</b>
<b>Total:</b>	<b>\$ 30,690.88</b>

**Expenditures:**

* R&R Communications (Pagers, Radio reprogramming, Batteries)	\$ 962.00
* North Country Smokehouse	\$ 127.20
* Municipal Marketing	\$ 241.05
* Books for first graders	\$ 139.00
* Interstate Sign Products (reflective signs, Red)	\$ 1,601.36
* Yearly Audit and State Filing	\$ 75.00
* Ben's Uniforms (Class A uniforms)	\$ 6,565.39
* US Post Office (PO Box Renewal)	\$ 182.00
* Simino Electric (Stand by Generator)	<u>\$ 9,874.20</u>

**Total Expenditures:** **\$19,767.20**

**Ending Balance:** **\$10,923.68**

The members of the Unity Fire Department Association would like to say thank you to the residents of the Town of Unity for their generous donations and continued support.

Respectfully Submitted

Todd T. Gregory  
Unity Fire Department Association, Treasurer  
Assisted by Tim Davis and Bob Brown



## *Unity Fire Department*

13 Center Road, Unit 3

Unity, NH 03603

Phone: 603-543-3838

E-mail: [firechief@townofunitynh.org](mailto:firechief@townofunitynh.org)



Unity Board of Selectmen,

The members of the Unity Fire Department would like these Articles added to the 2023 TOWN WARRANT.

**Article #** To see if the town will vote to raise and appropriate the sum of \$50,000 to be added to the Fire Department Emergency Vehicle Fund previously established. Selectmen Recommend

**Article #** To see if the town will vote to establish a Fire Department Fire Station Capital Reserve Fund under the provisions of RSA 35:1 for a new fire station and to raise and appropriate the sum of \$2,500 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund. (Majority vote required) Selectmen Recommend

Respectfully Submitted,

Tim Davis  
Unity Fire Chief



## Fire Wardens report 2022

2022 was a reasonably quiet year for brush fires in the town of Unity, We had very few calls for brush fires. I want to thank all our residents for making sure to get permits and follow the burning rules. We have been able to upgrade and acquire some new equipment for battling brush fires. We also have been awarded a small 50/50 match grant from the Department of forest and lands for a small amount of Personal protective equipment and some hand tools. Please remember that all seasonal burn permits need to be renewed as of Jan 1<sup>st</sup> 2023.

Bruce Adams  
Fire Warden

# School Report

## **Unity School District Personnel 2022 - 2023**

Jennifer Thompson	District Clerk
Dorothy McClay	District Treasurer
Fred Bellimer	District Moderator
Plodzik & Sanders	Auditors

### **School Board Members**

Marjorie Erickson, Board Chair	Term Expires 2023
Shannon Popescu, Vice Chair	Term Expires 2025
Garry Bator	Term Expires 2023
Rocco Ruggeri	Term Expires 2024
Atonya Hart	Term Expires 2025

### **School Administrative Unit #6 Personnel**

Michael Tempesta	Superintendent of Schools
Michael Koski	Assistant Superintendent of Curriculum, Assessment & Innovation
Benjamin Nester	Director of Special Education
Richard Seaman	Assistant Superintendent of Finance, Operations & HR
Jeffrey Small	Director of Technology
Sharon Mezzack	Accountant & Grant Controller
TBH	Human Resources Coordinator
Danielle Skinner	Technology Data Manager
Chelsea Weatherford	Admin. Asst. ~ Superintendent
Angela Vivian	Admin. Asst ~ Asst. Superintendent
Susan Cantara	Receptionist.
Jennifer Guess	Admin. Asst. ~ Special Education
TBH	Business Office Clerk ~ Payroll
Kimberly Hamel	Business Office Clerk ~ Accounts
Heidi Sprague	Medicaid Clerk
Stephanie Hurst	Curriculum Specialist Grades K-5
Heather Pelkney	Out of District Coordinator/ SpEd.

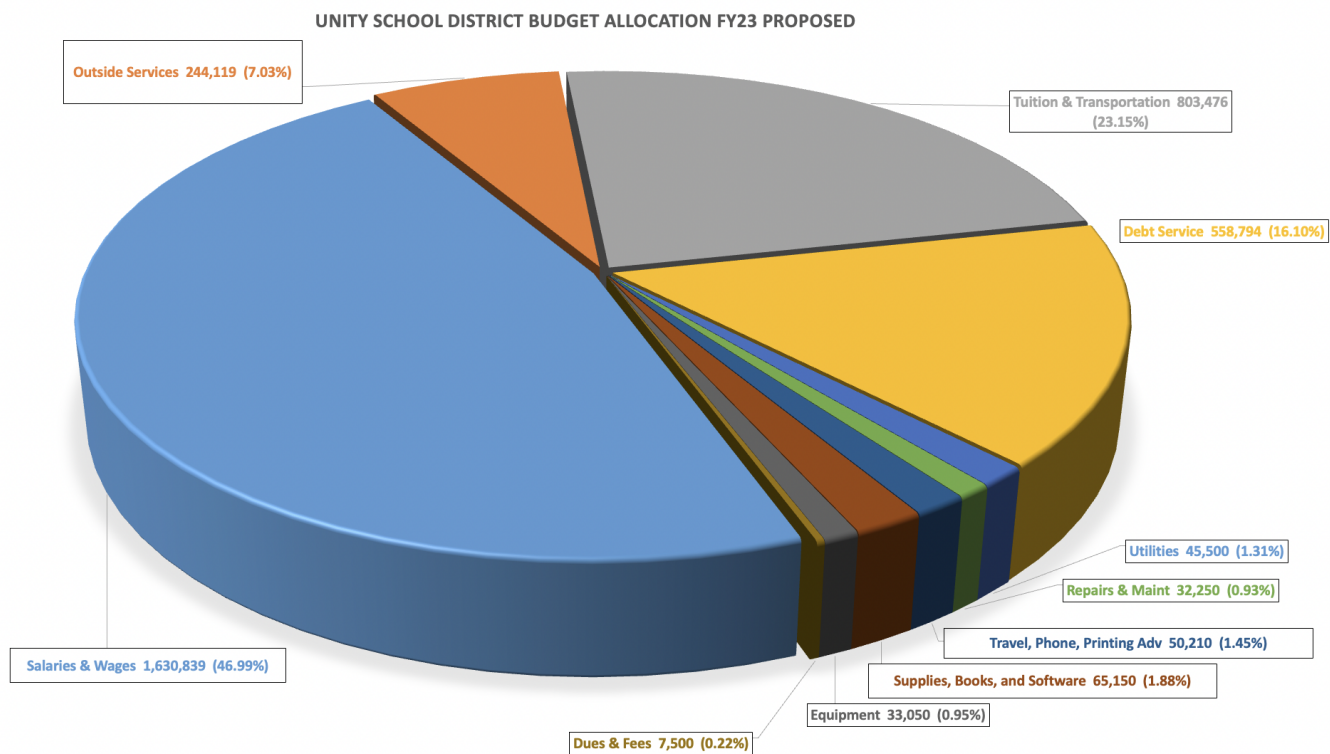
### **Unity Elementary School Personnel**

Susan Schroeter	Principal
Debra Bedard	Nurse
Lisa Bessler	Grade 1
Suzanne Boyington	Music & Art
Gerard Buchko	Special Education
Karen Coronis	Speech/Language Pathologist
Susan Dalessio	Librarian
Lauren Garrecht	Guidance
Barbara Griffin	Pre-K & K
Kraig Harlow	Phys. Ed. & Health
Andrea Hart	Grade 4 & 5
Sherie Hodge	Special Ed & Title I
Dawn Kokiell	Bus Driver/Kitchen
Dorothy McClay	Administrative Assistant
Joseph Mercado	Science Gr. 6, 7, 8
Matthew Osgood	Custodian (night)
Edward Peckham	Bus Driver
Nicolae Popescu	Custodian
Norma Proper	Grade 2 & 3
Maria Smith	Mathematics Gr. 6, 7, 8
Carolyn Stiles	Title I/Tutoring
Jennifer Thompson	Lang.Arts & Social Studies Gr. 6,7,8
Viv Borneisen, Kraig Harlow, Shaun Hathaway,	
Melinda Stupka, Lisa Gilson	Paraprofessionals
Patrick Prince	Chef, The Abbey Group

## FY24 Unity School Budget

Michael Tempesta, Superintendent

The following is a visual and narrative summary of the FY24 budget created by the Principal Susan Schroeter, Assistant Superintendent of Finance, Richard Seaman, the Unity School District Budget Committee and approved by the Unity School Board. I would like to thank Sue and Richard for putting the time in to review each line in the budget, forecast student enrollment and graduations and ultimately project and focus and refine this year's budget that you are reviewing below. In all honesty, I am the one writing about it for the Annual Report, but Sue and Richard were masterful both in projecting enrollment, that showed both savings and "balloon years" that could affect the budget and taxpayers disproportionately and working with the Unity School Board to balance out effects of budget drivers prudently while still providing tax relief for the citizens of Unity.



I would be remiss if I did not take a moment to publicly thank Principal Schroeter and the entire staff at Unity Elementary School for making the 2022-2023 such an incredibly successful school year for the students that we serve. Your efforts to remain focused on educating each and every child despite the challenges presented by community health impacts throughout Sullivan County were absolutely top notch and the results can be seen in student achievement and attendance data! As we return to normalcy, in whatever form that takes over the next months and years, we know that we are stronger and more galvanized as a school, community and school district. We look forward to more outdoor classroom activities, trips, sports, and multi-generational community events that are a hallmark of the Unity Elementary educational experience in FY23!



## **Unity Elementary School School Board Report 2022-2023**

As a school board, we strive to provide the best educational environment possible for our children while maintaining fiscal accountability to our community. Over the past two years our community faced tremendous challenges to providing that safe and effective educational environment as we navigated our way through the COVID 19 pandemic. We are extremely proud of the way our school community worked together to find solutions to these many challenges to keep our children in school, and to provide the warm, welcoming, safe, and enriching environment that is so important to ensuring student growth and achievement.

While we have not seen an end to the COVID-19 pandemic, we have been able to safely lift many of the restrictions that had been put in place to keep children and staff safe during the height of the pandemic, allowing us to return to something more akin to “normal.” The Board is very pleased to note the return of many school/community events including community luncheons, athletic events, concerts and plays, field trips and many other extracurricular activities that had been put on hold. These student, staff, family, and community events are so important for enriching the lives of our children and the greater community.

One benefit derived from the pandemic was accessibility to federal pandemic relief dollars. Through the Federal Coronavirus Aid Relief and Economic Security (CARES) Act, Unity Elementary School (UES) received \$500,000 in Elementary and Secondary School Emergency Relief (ESSER) funds to be used to address the impact that COVID-19 continues to have on elementary and secondary education. While there were some restrictions on how this money could be used, it was left to the discretion of each district to determine the most effective way to use the money to improve student performance. UES staff, with the support of the School Board created a plan to use the ESSER funds to provide camp for all interested students in the Summer of 2022, and to upgrade furniture in most classrooms as well as adding needed features to upgrade the library. The summer camp program combined academic work with extracurricular and recreational activities to enhance learning while providing a fun and active atmosphere. The upgraded furniture enabled a safe learning environment while maintaining COVID safety protocols. Additional ESSER funds are being used to upgrade our STEAM (Science, Technology, Engineering, Arts and Math) facilities including outdoor and indoor classroom areas, upgrades to technology used to enhance learning in the classrooms, provide resources for curriculum development and assessment, provide additional professional development opportunities for teachers, and provide additional hours of counseling support for our students. These federally supplied funds provided a wonderful boost to our efforts to expand educational opportunities for our students and staff while ensuring a safe, healthy environment for all.

We are proud that our small elementary school enjoys accreditation by the New England Association of Schools and Colleges (NEASC), making us somewhat unique in that very few primary schools in New Hampshire have achieved this status. Accreditation is renewed every ten years and we are nearing the end of the accreditation renewal cycle. In a recent NEASC review four areas for improvement were identified. Our UES staff has been working diligently over the past year to make significant progress in the areas of; developing a detailed “vision of a learner,” developing a consistent, written curriculum, developing a long term growth plan, and redesigning and upgrading our library/media center. Committees have been formed to address these four areas of improvement that are comprised of UES staff, board members, and SAU staff, with each committee chaired by a UES teacher. These committees have made great progress this past year developing and implementing improvement strategies. The curriculum team is working to develop and implement a fully, vertically aligned curriculum that will provide consistency of expectation across all grade levels and provide for data collection and trend analysis that will enable regular review of curriculum efficacy. The curriculum is strongly based in our “vision of a learner” and is a key aspect of our long term growth plan. We are on target for having a fully redesigned and upgraded library that will include incorporation of the loft area. The redesign will provide a much more welcoming, enticing area for students to read, gather for teaming, conduct research, create, and

learn. All of the progress made in these areas will be reviewed during the upcoming visit of the NEASC accreditation team.

Our UES staff are the key element to successfully meeting our goals. Their commitment to our children is clearly evident in their work to create a safe, supportive, and enriching environment in which all of our students can grow and thrive to become independent, self-directed, life-long learners, and responsible citizens. The Board values and respects these motivated individuals and strives to maintain a solid working relationship with UES staff. Our goal is to provide a rewarding and encouraging environment that acknowledges competence and promotes growth.

The Board continues efforts to keep a consistent budget without gross fluctuations that can wreak havoc on tax rates. Towards this end, we continue to promote the building of trust funds to cover both anticipated (fluctuations in high school tuitions and new buses) and unanticipated (Special Education tuitions and some capital improvements) expenses and we take great care in the development and review of the annual budgets and expenditures that get presented to taxpayers during the annual meeting. Because the town has voted to put money into both the tuition and special education trust funds over the past few years, we now have funds available that we can use (assuming Warrant Articles are passed at this year's Annual School Meeting) to offset the large increase in high school tuitions expected in the 23/24 school year as well as to offset the anticipated higher special educational costs without further impacting the tax rate. We are also most grateful for the continued support of the Oberkotter Foundation that provides funding for professional development of our staff, funding for purchase of a large passenger van to enable small group field trips and travel to athletic events, and funding for many other materials and events that benefit our students.

The Board continues to encourage community members to participate on the PTA, School Board, or to connect directly with students by sharing your skills and knowledge with our young people. This interaction will greatly benefit these future leaders of our community. All members of the Unity community are encouraged to attend School Board meetings and all school functions that are offered to the community. Please visit the [sau6.org](http://sau6.org) website for more information on events and School Board meeting times and agendas.

Respectfully submitted,

Marjorie Erickson, Chair   Shannon Popescu   Garry Bator   Rocco Ruggeri   Atonya Hart

**Unity Elementary School  
Report of the Principal  
2022 - 2023**

It is my pleasure to present to you my third Annual Report regarding the many happenings here at Unity Elementary School. It was great to be able to bring back our events and activities that we offer to our students each and every day this year.

Our traditions and activities are back in full swing: soccer, boys and girls basketball in grades 3 through 8, KKids, Art Club, Theater Club, Craft Club, and Baking Club. We have had 2 Community Luncheons: one at Thanksgiving and one at Christmas. As I write my report, our next community luncheon is March 17, 2023 for St. Patrick's Day. We welcome all! Thank you to The Abbey Group for their continued support for our luncheons. We continued our patriotic remembrances this year: 911 remembrance, Veterans Day, and Memorial Day.

**Welcome Our New Staff:**

We welcomed Lauren Garrecht as our school counselor and Kraig Harlow as our PE/Health Teacher this year. Nicolae Popescu is now our full-time custodian and we hired Matthew Osgood as our night custodian ~ Welcome to UES!

**New England Association of Schools & Colleges (NEASC)**

It is hard to believe that we are getting ready for our decennial visit in 2024. As with many things, NEASC has updated their standards and process for recertification.

*The key components of the process are:*

- *a Self-Reflection completed by the school*
- *a Collaborative Conference held with a small team of peer educators*
- *the development and implementation of a school growth plan*
- *a reflective summary report completed by the school*
- *a personalized Decennial Accreditation visit*

I am pleased to share that our staff has been hard at work on our Priority Areas. Our Priority Areas were determined from our Self-Reflection Report. We have formed 3 committees that include staff members, school board members, and parents. These committees are Curriculum Committee, School Improvement Committee, and a Library Committee. I am extremely proud of our school community and our staff for their perseverance in meeting the Standards of Accreditation at an acceptable level.

**Some highlights of the past year...**

**Summer Camp**

We used some of our CARES money to fund a four (4) week summer camp for our students at no cost to our families. The staff planned 4 wonderful weeks of academics and fun! Each week had a different theme: Farm, Space, Olympics, and Ocean with academics, activities, field trips, and water play. Breakfast and lunch were served each day through The Abbey Group. What a wonderful time we had and looking forward to doing it all over again this summer 2023.

**Band**

Our 4th and 5th graders continued our Panther Cubs band and wow are they good!. The Unity Panther Pride Band continues to work on challenging music and from what I hear every day they are an amazing group of developing musicians. We are looking forward to another well attended outdoor spring concert in May 2023. Both bands along with our K-3 students will show off their artwork and music abilities. Stay tuned for details.

**Other items:**

Our wonderful Unity Volunteer Fire Department spent the day with us for Fire Safety Week. They taught our students the importance of being safe, showing them the fire equipment, and having a bit of fun with the fire hoses. Mr Randy Bragdon “the Good Humor Man” came by with his yearly donation of ice cream for our students. We had a beautiful day enjoying the yummy desserts. In December, KKids sponsored our food drive. We were able to help our needy families in Unity at Christmas and the extra food went to the Claremont Soup Kitchen. Our Christmas concert was enjoyed by many as our students from PK to 8th provided us with music and a wonderful play “Ted E Bear” written by Ms. Boyington. Mr. Bob McDevitt joined us in January as our very own”Artist in Residence.” Grades 3 through 5 learned basket weaving and grades 6 through 8 learned one point perspectives.

Our 8th graders this year are planning their class to trip to Boston and Salem, MA, developing their capstone projects, and finally graduation. Time is flying by!

It is a privilege and my pleasure to work with the outstanding and dedicated staff here at Unity Elementary School. We are truly blessed each day with the excellent students that make our motto come to life:

**“Respect yourself; Respect others; Respect your school.”**

I look forward to continuing the great things here at UES and the community in the upcoming years. My door is always open and you are always welcome at UES.

Respectfully Submitted,

Susan L. Schroeter  
Principal

**Unity Elementary  
School Nurse Report  
2022 - 2023**

I have enjoyed working with the incredible staff, students, parents, and the community at Unity Elementary School this past year.

I work twenty hours a week at Unity Elementary School. My hours this year are 7:45am – 11:30am every day.

The student population consists of approximately 100 students in grades PreK through 8. The annual immunization survey has been completed and sent to the New Hampshire, Division of Public Health. Currently we are in 95% compliance.

The annual screenings will begin in February. The screenings provide a unique opportunity for nurses to positively impact the health of students. Screenings may act as a safety net for children who may not have regular access to primary care. Screenings also provide an additional point of contact for the student to develop a rapport with the school nurse, and evaluate the overall well-being of the student. The screenings include height, weight, blood pressure, in grades 5 through 8, with scoliosis checks in grades 7 and 8. Vision and hearing will be completed in all grades. The screenings **do not** replace the yearly school physical.

We continue to have The Sullivan County Dental Initiative Program again this year. This year we have about 35% of our students participating in the program. This program provides the child with **Classroom Education:** A registered dental hygienist visits your child's classroom and teaches children about healthy dental habits, how to keep teeth clean and the importance of good nutrition. **Dental Screenings:** A FREE brief visual check of your child's teeth and mouth. It is an educational and fun experience for the child to enjoy with their classmates. The Northeast Delta Foundation sponsors the Fluoride Rinse Program. This year the dental hygienist applied fluoride to the teeth of all the participants of the program. We thank them for their generous support.

Currently we are giving daily medications to two students. There are approximately nine asthmatic children. Three students use inhalers on a regular basis. We have two students with Food and Peanut allergies and one with latex allergy, who also require the use of the Epi-pen. Students have been to the nursing office about 120 times this year, with complaints of headache, sore throats, cuts and bruises. Most of the students that come to the Nurse's Office return to class.

It has been a pleasure to be the Unity Elementary School nurse. If you have any questions or concerns please contact me at school or [dbedard@sau6.org](mailto:dbedard@sau6.org).

Debbie Bedard, R.N  
Unity Elementary School Nurse



**UNITY ELEMENTARY SCHOOL  
FOOD SERVICE REPORT-----2022**

The Abbey Group is a New England-based food service management company. We have more than 30 years' experience dishing up local favorites in schools and corporate cafeterias. Our staff is dynamic, hardworking, and flexible. We provide only the best service and local products from farms around New England.

It is—and always has been—our mission to ensure people are getting healthy and delicious meals every day. We care about our employees and customers, and we do what it takes to make sure they're happy.

This school year we have enhanced the breakfast menu to make more daily offerings available for the children. Breakfast really is the most important part of your day and a student is best prepared to learn when they have the energy to focus on their education. With greater selection, your kids can know they can have a healthy breakfast of their liking

The Fresh Fruit and Vegetable Program follows the Harvest of the Month Program ( through the University of New Hampshire). The program allows students in class snacks of in season fruits and vegetables ...either raw, cooked or prepared , which offers the children access to something they have not had before. Our hope is that children will turn to these options for healthy eating and a balanced diet

For more information about us, please visit our website, [www.abbeygroup.net](http://www.abbeygroup.net).

Respectfully submitted,

Jaca Hughes, Executive Director  
Patrick Prince, Food Service Manager  
Dawn Kokiell Food Service

**To Date for this school year:**

Total Breakfasts served .....5,454

Total Lunches served.....5,703

## **UNITY ANNUAL SCHOOL DISTRICT MEETING**

March 24, 2022

6:00 pm

Unity Elementary School Gymnasium

### **Board Members**

Marjorie Erickson - Chair, Shannon Popescu- Vice Chair, Garry Bator, Rocco Ruggeri, & Atonya Hart

### **SAU #6 Central Office Administration**

Michael Tempesta, Superintendent

Mary Ellen Janeiro, Asst. Superintendent

Ben Nester, Director of Special Education Jeff Small, Director of Technology

Richard Seaman, Asst. Superintendent for Finance, Operations and Human Resources

### **Core Value & Mission Statement**

#### **Vision**

“SAU # 6 inspires self-driven excellence for all stakeholders through rigorous curricula and effective home-school-community partnerships, emphasizing individual strengths and goals in a safe and supportive environment where all students will learn, grow, and become contributing members of our society.”

#### **Mission**

It is our mission at Unity Elementary School to provide a safe and supportive environment in which students are guided in becoming independent, self-directed, life-long learners and responsible citizens. We strive to meet the unique needs of all students through a curriculum enriched by partnership with home and community

#### **Unity School Board Goals**

##### **2022-2023**

1. To acknowledge and reward the spirit and self-directed learning by students and staff through the celebration and expansion of academic, social and community opportunities.
2. To support the collection and use of data related to student accomplishments and challenges;  
and the development of action based upon the data results
3. To maintain fiscally responsible facility maintenance and use for students and community members and increase community awareness.
4. To attract and retain highly qualified staff who foster family support and participation in children's education.
5. Provide increased opportunities for family engagement with school and home based academic and social development including opportunities that cultivate student's artistic, athletic, social and cultural interest.

## **MINUTES**

I. Call to Order/Pledge of Allegiance. Moderator Fred Bellimer opened the meeting at 6:00 pm.

II. General Business

a. Turn off cell phones and electronic devices.

b. Reading of Special Warrant and Articles. Marjorie motioned to move; Garry seconded. Fred read results of school district officer vote from March 8, 2022:

School Board Member, 3 Years, Atonya Hart, 122 votes

School Board Member, 3 Years: Shannon Popescu, 130 votes

Moderator: Fred Bellimer, 183 votes

Treasurer: Dorothy McClay, 160 votes

School District Clerk: Jennifer Thompson, 172 votes

c. Article I (Hearing of Reports): Fred read Article I. Marjorie motioned to move; Garry seconded. No discussion. Motion approved; Article I passed.

d. Article II (District Officer Compensation): Fred read Article II. Marjorie motioned to move; Shannon seconded. No discussion. Motion approved; Article II passed.

e. Article III (Main Budget): Fred read Article III. Marjorie motioned to move; Shannon seconded. Discussion: Marjorie shared that there would be a decrease in the budget from the previous year. Principal Susan Schroeter presented a slide presentation that summarized the budget category spending.

1. Wilbur Cox, Jr. asked how many Goshen students currently attend UES. Response: Two.
2. Dave Pardy asked how much is currently in the special education reserve. Response: \$61,320.
3. Sara Valli complimented the board and administration's excellent budget presentation: it was the "best budget" with how it was broken down.

Fred called for a vote on Article III as written. No objections. Article III approved.

f. Article IV (Special Education Reserve): Fred read Article IV. Shannon motioned to move; Garry seconded. No discussion. Fred called for a vote on Article IV as written. No objections. Article IV approved.

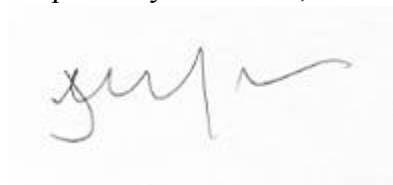
g. Article V (Transportation Reserve): Fred read Article V. Rocco motioned to move; Marjorie seconded. No discussion. Fred called for a vote on Article V as written. No objections. Article V approved.

h. Article VI (Tuition Reserve from Fund Balance): Fred read Article VI. Garry motioned to move; Shannon seconded. No discussion. Fred called for a vote on Article VI as written. No objections. Article VI approved.

i. Article VII (Other Business): Fred read Article VII. Marjorie motioned to move; Shannon seconded. No discussion. Article VII approved.

III. Motion for Adjournment. Marjorie made a motion to adjourn the meeting; Shannon seconded. Motion approved; meeting adjourned at 6:53 pm.

Respectfully submitted,



Jennifer Thompson  
School District Clerk

*Note:* Sheila Aiken was sworn in by moderator Fred Bellimer as temporary school district clerk to record the meeting minutes in Jennifer Thompson's absence.

# Unity School District

## Proposed 2023-24 Budget

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Reg. Inst. Salaries	451,783	498,977	504,995	6,018	1.21%
Reg. Inst. Salaries - Goshen Tuition Students	-	100,000	-	(100,000)	-100.00%
Reg. Inst. Salaries Substitutes	33,484	8,200	8,610	410	5.00%
Reg. Inst. Tutoring	-	1,000	1,000	-	0.00%
Reg. Inst. Health Insurance	121,092	146,799	152,840	6,041	4.12%
Reg. Inst. Dental Insurance	4,193	4,819	4,819	-	0.00%
Reg. Inst. Life & Disability	1,437	1,845	1,845	-	0.00%
Reg. Inst. Medicare Taxes	6,702	7,354	7,545	190	2.59%
Reg. Inst. Social Security Taxes	28,654	31,445	32,260	815	2.59%
Reg. Inst. Retirement	97,156	104,885	100,499	(4,386)	-4.18%
Reg. Inst. Unemployment Insurance	371	1,204	1,204	-	0.00%
Reg. Inst. Workers Comp.	3,605	1,541	1,573	32	2.09%
Reg. Inst. Staff Development	15,640	7,500	7,500	-	0.00%
Reg. Inst. Professional Development	-	-	-	-	0.00%
Reg. Inst. Equip. Repair	-	2,500	2,500	-	0.00%
Reg. Inst. High School Tuition-In State	664,846	646,352	783,246	286,894	44.39%
-- FROM HIGH SCHOOL TUITION TRUST	-	-	150,000	150,000	N/A
Reg. Inst. High School Tuition-Out of State	-	-	-	-	0.00%
Reg. Inst. Cultural Arts Supplies	3,579	2,500	2,500	-	0.00%
Reg. Inst. Supplies	20,790	15,000	15,000	-	0.00%
Reg. Inst. Copiers	3,391	4,500	4,500	-	0.00%
Reg. Inst. Software	8,573	20,000	15,000	(5,000)	-25.00%
Reg. Inst. Enrichment	-	-	-	-	0.00%
Reg. Inst. Textbooks	-	1,500	-	(1,500)	-100.00%

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Reg. Inst. Workbooks	3,284	4,500	4,500	-	0.00%
Reg. Inst. New Equipment	1,159	2,000	2,000	-	0.00%
Reg. Inst. Replacement Equipment	-	-	-	-	0.00%
Reg. Inst. Furniture	2,148	3,000	3,000	-	0.00%
Dues & Fees	-	-	-	-	0.00%
<b>Total Reg Inst. - 1100</b>	<b>1,471,886</b>	<b>1,617,421</b>	<b>1,806,935</b>	<b>189,514</b>	<b>11.72%</b>
Sped. Salaries	64,054	64,151	51,059	(13,092)	-20.41%
Sped. SLP Salaries		31,500	43,050	11,550	36.67%
Sped. Salaries Paras	126,799	104,980	95,097	(9,883)	-9.41%
Sped. Tutoring	22,989	-	-	-	0.00%
Sped. Health Insurance	47,922	47,273	49,305	2,032	4.30%
Sped. Dental Insurance	2,025	923	923	-	0.00%
Sped. Life & Disability	527	683	683	-	0.00%
Sped. Medicare Taxes	3,458	2,493	2,156	(338)	-13.55%
Sped. Social Security Taxes	14,787	10,661	9,217	(1,445)	-13.55%
Sped. Retirement	31,097	33,617	30,867	(2,750)	-8.18%
Sped. Unemployment Insurance	280	910	910	-	0.00%
Sped. Workers Comp	663	524	453	(71)	-13.58%
Sped. Speech & Lang. Services	1,535	2,000	2,000	-	0.00%
Sped. Staff Development	-	500	500	-	0.00%
Sped. Testing	23,000	13,000	13,000	-	0.00%
Sped. Occupational Therapy	-	5,500	5,500	-	0.00%
Sped. Professional Services	1,162	5,000	5,000	-	0.00%
Sped. High School Tuition-In State	-	-	35,000	60,000	n/a
-- <i>FROM SPECIAL EDUCATION TRUST</i>			25,000		n/a
Sped. High School Tuition-Out of State	42,134	50,000	-	(50,000)	-100.00%
Sped. High School Tuition-Private	-	-	-	-	0.00%



Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Sped. Elem. Tuition-In State	-	-	-	-	0.00%
Sped. Elem. Tuition-Out of State	-	-	60,000	60,000	n/a
Sped. Elem. Tuition-Private	-	-	-	-	0.00%
Sped. Transportation	25,000	25,000	-	(25,000)	-100.00%
Sped. Travel	-	2,000	2,000	-	0.00%
Sped. Excess Costs	6,094	15,000	10,000	(5,000)	-33.33%
Sped. Supplies	1,175	1,000	1,000	-	0.00%
Sped. Textbooks	-	200	200	-	0.00%
Sped. Workbooks	-	-	-	-	0.00%
Sped. New Equipment	-	500	500	-	0.00%
Sped. Replacement Equip	-	-	-	-	0.00%
Sped. Furniture	-	-	-	-	0.00%
<b>Total SpEd - 1200</b>	<b>414,702</b>	<b>417,416</b>	<b>443,419</b>	<b>26,003</b>	<b>6.23%</b>
Extended Year Program Salaries	3,891	4,600	4,600	-	0.00%
Extended Year Health Insurance	-	-	-	-	0.00%
Extended Year Dental Insurance	-	-	-	-	0.00%
Extended Year Program Medicare Taxes	55	67	67	-	0.00%
Extended Year Program Social Security Taxes	237	285	285	-	0.00%
Extended Year Program Retirement	663	819	819	-	0.00%
Extended Year Prog Unemployment	5	-	-	-	0.00%
Extended Year Workers Comp	10	-	-	-	0.00%
<b>Total Extended Year - 1290</b>	<b>4,861</b>	<b>5,771</b>	<b>5,771</b>	<b>-</b>	<b>0.00%</b>
Athletics Salaries	1,825	2,650	2,650	-	0.00%
Athletics Medicare Taxes	26	38	38	-	0.00%

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Athletics Social Security Taxes	111	164	164	-	0.00%
Athletics Retirement	257	200	200	-	0.00%
Athletics Unemployment	3	-	-	-	0.00%
Athletics Workers Comp	5	-	-	-	0.00%
Athletics Police/Referees	365	1,000	1,000	-	0.00%
Athletics Supplies	-	1,100	1,100	-	0.00%
Wellness Supplies	103	-	-	-	0.00%
<b>Total Athletics - 1420</b>	<b>2,694</b>	<b>5,153</b>	<b>5,153</b>	<b>-</b>	<b>0.00%</b>
Guidance Salaries	23,030	28,952	28,849	(103)	-0.36%
Guidance Health Insurance	-	-	-	-	0.00%
Guidance Dental Insurance	-	-	-	-	0.00%
Guidance Life & Disability	80	101	101	-	0.00%
Guidance Medicare Taxes	334	493	505	12	2.52%
Guidance Social Security Taxes	1,428	1,795	1,789	(6)	-0.36%
Guidance Retirement	4,841	6,086	5,666	(420)	-6.90%
Guidance - TSA	-	-	-	-	0.00%
Guidance Unemployment Insurance	56	140	140	-	0.00%
Guidance Workers Comp.	92	90	89	(0)	-0.36%
Guidance Testing	-	-	-	-	0.00%
Guidance Supplies	150	200	200	-	0.00%
Guidance Textbooks	-	200	200	-	0.00%
Guidance New Equipment	-	-	-	-	0.00%
Guidance Replacement Equip	-	-	-	-	0.00%
Guidance Furniture	95	-	-	-	0.00%
<b>Total Guidance - 2120</b>	<b>30,106</b>	<b>38,056</b>	<b>37,539</b>	<b>(517)</b>	<b>-1.36%</b>

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Health Salaries	15,620	16,470	18,300	1,830	11.11%
Health Health Insurance	-	-	-	-	0.00%
Health Dental Insurance	-	-	-	-	0.00%
Health Life & Disability	-	-	-	-	0.00%
Health Medicare Taxes	227	239	265	27	11.11%
Health Social Security Taxes	968	1,021	1,135	113	11.11%
Health Retirement	-	-	-	-	0.00%
Health Unemployment Insurance	23	140	140	-	0.00%
Health Workers Comp	42	51	57	6	11.11%
Health Supplies	560	500	500	-	0.00%
Health Textbooks				-	0.00%
Health New Equipment				-	0.00%
Health Replacement Equip				-	0.00%
Health Furniture				-	0.00%
<b>Total Health - 2130</b>	<b>17,441</b>	<b>18,421</b>	<b>20,397</b>	<b>1,976</b>	<b>10.73%</b>
Media Salaries	32,727	33,974	34,830	856	2.52%
Media Health Insurance	8,906	10,505	10,957	452	4.30%
Media Dental Insurance	470	469	469	-	0.00%
Media Life & Disability	114	115	115	-	0.00%
Media Medicare Taxes	310	493	505	12	2.52%
Media Social Security Taxes	1,326	2,106	2,159	53	2.52%
Media Retirement	-	-	-	-	0.00%
Media Unemployment Insurance	39	140	140	-	0.00%
Media Workers Comp	88	105	108	3	2.52%
Media Supplies	923	700	700	-	0.00%
Media Books	-	1,400	1,400	-	0.00%

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Media Periodicals				-	0.00%
Media New Equipment	-	1,500	1,500	-	0.00%
Media Replacement Equipment				-	0.00%
Media Furniture				-	0.00%
<b>Total Media - 2220</b>	<b>44,902</b>	<b>51,508</b>	<b>52,883</b>	<b>1,376</b>	<b>2.67%</b>
Information Management Services					
Stipends	750	1,500	1,500	-	0.00%
Information Mgmt Services Medicare Taxes	11	22	22	-	0.00%
Information Mgmt Services Social Security Taxes	45	93	93	-	0.00%
Information Mgmt Services Retirement	158	178	178	-	0.00%
Workers Comp	2	-	-	-	0.00%
Technical Contracted Services	1,000	6,600	6,600	-	0.00%
Telephone	3,000	3,000	3,000	-	0.00%
Data Communications	33,974	31,710	33,974	2,264	7.14%
Information Management Serv. Supplies	-	1,000	1,000	-	0.00%
General Software	-	1,800	1,800	-	0.00%
Computer Equipment	-	-	-	-	0.00%
Equipment	19,094	20,550	20,550	-	0.00%
<b>Total Information Management - 2225</b>	<b>58,034</b>	<b>66,453</b>	<b>68,717</b>	<b>2,264</b>	<b>3.41%</b>
School Board School District Treasurer	500	500	500	-	0.00%
School Board School Board Clerk	450	1,500	1,500	-	0.00%
School Board District Clerk	-	75	75	-	0.00%
School Board Moderator	-	75	75	-	0.00%
School Board Election Officials	-	520	-	(520)	-100.00%

				Increase/(Decrease)	
Description	FY22A	FY23B	FY24P	\$	%
School Board Salaries	2,500	2,500	2,500	-	0.00%
School Board Medicare Taxes	13	75	67	(8)	-10.06%
School Board Social Security Taxes	56	321	288	(32)	-10.06%
School Board Retirement	70	-	-	-	0.00%
School Board Unemployment		-	-	-	0.00%
School Board Workers Comp	3	-	-	-	0.00%
School Board Moderator Stipend	225	-	225	225	n/a
School Board Election Official Stip	1,125	-	1,125	1,125	n/a
School Board Professional Services	2,090	7,500	7,500	-	0.00%
School Board Auditors	13,995	11,000	11,000	-	0.00%
School Board Advertising	-	1,200	1,200	-	0.00%
School Board Annual Report	2,246	1,750	1,750	-	0.00%
School Board Training/NHSBA Dues	-	500	500	-	0.00%
School Board Supplies	-	400	400	-	0.00%
School Board Dues & Fees	3,025	3,500	3,500	-	0.00%
<b>Total School Board - 2310</b>	<b>26,299</b>	<b>31,416</b>	<b>32,206</b>	<b>790</b>	<b>2.52%</b>
SAU 6 SAU Services - 2321	173,019	173,019	234,827	61,808	35.72%
<b>SAU 6 SAU Services - 2321</b>	<b>173,019</b>	<b>173,019</b>	<b>234,827</b>	<b>61,808</b>	<b>35.72%</b>
School Admin. Salaries	87,550	90,000	95,000	5,000	5.56%
School Admin. Secretary Salary	30,725	33,725	34,673	948	2.81%
School Admin. Health Insurance	21,424	22,325	22,777	452	2.02%
School Admin. Dental Insurance	470	452	452	-	0.00%
School Admin. Life & Disability	399	322	322	-	0.00%
School Admin. Medicare Taxes	1,695	1,794	1,880	86	4.81%

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
School Admin. Social Security Taxes	7,247	7,671	8,040	369	4.81%
School Admin. Retirement	22,723	23,660	23,349	(310)	-1.31%
TSA	315		315	315	n/a
School Admin. Unemployment Insurance	76	280	280	-	0.00%
School Admin. Workers Comp.	322	384	402	18	4.81%
School Admin. Contracted Services	1,110	2,500	2,500	-	0.00%
School Admin. Staff Development	890	1,000	1,000	-	0.00%
School Admin. Equip. Repair	-	500	500	-	0.00%
School Admin. Postage	236	600	600	-	0.00%
School Admin. Advertising	76	250	250	-	0.00%
School Admin. Printing	-	500	500	-	0.00%
School Admin. Travel	898	2,850	2,850	-	0.00%
School Admin. Supplies	84	2,000	2,000	-	0.00%
School Admin. New Equipment	357	2,000	2,000	-	0.00%
School Admin. Replacement Equip.	-	-	-	-	0.00%
School Admin. Furniture	-	-	-	-	0.00%
School Admin. Principal's Fund	-	1,000	1,000	-	0.00%
Principals Fund Oberkotter	-	-	-	-	0.00%
School Admin. Dues & Fees	795	2,000	2,000	-	0.00%
School Admin NEASC	-	-	5,000	5,000	n/a
School Admin. Graduation	500	1,000	1,000	-	0.00%
<b>Total School Admin - 2410</b>	<b>177,892</b>	<b>196,812</b>	<b>208,690</b>	<b>11,878</b>	<b>6.03%</b>
Maintenance Salaries	41,886	70,480	70,292	(188)	-0.27%
Maintenance Health Insurance	9,255	10,505	10,957	452	4.30%
Maintenance Dental Insurance	489	471	482	11	2.32%
Maintenance Life & Disability	106	294	294	-	0.00%



				Increase/(Decrease)	
Description	FY22A	FY23B	FY24P	\$	%
Maintenance Medicare Taxes	592	1,022	1,019	(3)	-0.27%
Maintenance Social Security Taxes	2,533	4,370	4,358	(12)	-0.27%
Maintenance Retirement	4,316	7,238	4,728	(2,510)	-34.68%
Maintenance Unemployment Insurance	55	280	280	-	0.00%
Maintenance Workers Comp.	912	218	218	(1)	-0.27%
Maintenance Contracted Services	27,413	8,000	8,000	-	0.00%
Maintenance Water & Septic	2,605	5,000	5,000	-	0.00%
Maintenance Rubbish Removal	4,024	3,750	3,750	-	0.00%
Maintenance Lawn Care	2,867	16,000	16,000	-	0.00%
Maintenance Repairs/Maintenance Services	4,200	4,500	4,500	-	0.00%
Maintenance Building Improvements	8,994	-	-	-	0.00%
Maintenance Property Insurance	4,315	5,850	5,850	-	0.00%
Maintenance Supplies	6,162	6,650	6,650	-	0.00%
Maintenance Electricity	40,684	40,500	50,000	9,500	23.46%
Maintenance Propane	7,665	5,000	10,000	5,000	100.00%
Maintenance Fuel Oil	-	-	-	-	0.00%
Maintenance New Equipment	1,188	3,500	3,500	-	0.00%
Maintenance Replacement Equip.	-	-	-	-	0.00%
<b>Total Maintenance - 2600</b>	<b>170,262</b>	<b>193,629</b>	<b>205,878</b>	<b>12,249</b>	<b>6.33%</b>
Transportation Salaries	36,417	32,739	34,370	1,631	4.98%
Transportation Medicare Taxes	528	475	498	24	4.98%
Transportation Social Security Taxes	2,258	2,030	2,131	101	4.98%
Transportation Retirement	-	-	-	-	0.00%
Transportation Unemployment	52	280	280	-	0.00%
Transportation Workers Comp	1,437	101	107	5	4.98%
Transportation Alternative Education				-	0.00%

				Increase/(Decrease)	
Description	FY22A	FY23B	FY24P	\$	%
Transportation Repairs & Maintenance	15,331	15,000	15,000	-	0.00%
Transportation Field Trips	6,755	8,500	8,500	-	0.00%
Transportation Elementary	-	-	-	-	0.00%
Transportation SPED Elementary	-	-	-	-	0.00%
Transportation SPED High School	-	-	-	-	0.00%
Transportation Fuel	8,419	8,000	9,000	1,000	12.50%
Transportation Bus Lease Payments	36,004	-	-	-	0.00%
<b>Total Transportation - 2700</b>	<b>107,201</b>	<b>67,124</b>	<b>69,886</b>	<b>2,761</b>	<b>4.11%</b>
Debt Service Principal Payment	389,431	389,431	384,431	(5,000)	-1.28%
Debt Service Interest Payment	167,231	151,362	135,332	(16,030)	-10.59%
<b>Total Debt Service - 5100</b>	<b>556,663</b>	<b>540,793</b>	<b>519,763</b>	<b>(21,030)</b>	<b>-3.89%</b>
					0.00%
Transfer Out to Food Service	-	18,000	18,000	-	0.00%
Transfer to Trust Funds	65,000	55,763	-	(55,763)	-100.00%
<b>Total Fund Transfers - 5250</b>	<b>65,000</b>	<b>73,763</b>	<b>18,000</b>	<b>(55,763)</b>	<b>-75.60%</b>
<b>TOTAL GENERAL FUND</b>	<b>3,320,962</b>	<b>3,496,754</b>	<b>3,730,063</b>	<b>233,309</b>	<b>6.67%</b>
Federal Projects Fund	71,000	71,000	71,000	-	0.00%
Food Service Fund	84,000	84,000	84,000	-	0.00%
<b>TOTAL ALL FUNDS</b>	<b>3,475,962</b>	<b>3,651,754</b>	<b>3,885,063</b>	<b>233,309</b>	<b>6.39%</b>

Description	FY22A	FY23B	FY24P	Increase/(Decrease)	
				\$	%
Warrants				-	
Tuition Reserve	15,000	15,763	-	(15,763)	
Capital Reserve	25,000	-	-	-	
Special Education Reserve	25,000	25,000	25,000	-	
Transportation Reserve		15,000	15,000	-	
Note: Appropriation - Tuition Reserve warrant (rev/exp)			150,000	150,000	n/a
Note: Appropriation - SpEd Reserve warrant (rev/exp)			25,000	25,000	n/a



New Hampshire  
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Proposed Budget

Unity Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2023 to June 30, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 15, 2023

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
GARRY DATOR	Board Member	
Rocco Ruggieri	Board Member	
ATONGA HUNT	Board Member	
Shannon Popescu	Vice Chair	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-26**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	03	\$1,471,886	\$1,617,421	\$1,656,935	\$0
1200-1299	Special Programs	03	\$419,563	\$423,185	\$424,189	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	03	\$2,694	\$5,153	\$5,153	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$1,894,143</b>	<b>\$2,045,759</b>	<b>\$2,086,277</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	03	\$47,547	\$56,477	\$57,936	\$0
2200-2299	Instructional Staff Services	03	\$102,936	\$117,961	\$121,600	\$0
<b>Support Services Subtotal</b>			<b>\$150,483</b>	<b>\$174,438</b>	<b>\$179,536</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$26,299	\$31,416	\$32,206	\$0
<b>General Administration Subtotal</b>			<b>\$26,299</b>	<b>\$31,416</b>	<b>\$32,206</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	03	\$173,019	\$173,019	\$234,827	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$177,892	\$196,812	\$208,690	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$170,262	\$193,629	\$205,878	\$0
2700-2799	Student Transportation	03	\$107,201	\$67,124	\$69,886	\$0
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0
<b>Executive Administration Subtotal</b>			<b>\$628,374</b>	<b>\$630,584</b>	<b>\$719,281</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	03	\$90,062	\$84,000	\$84,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$90,062</b>	<b>\$84,000</b>	<b>\$84,000</b>	<b>\$0</b>



**New Hampshire**  
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**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal	03	\$389,431	\$389,432	\$384,431	\$0
5120	Debt Service - Interest	03	\$167,231	\$151,362	\$135,332	\$0
<b>Other Outlays Subtotal</b>			<b>\$556,662</b>	<b>\$540,794</b>	<b>\$519,763</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service	03	\$0	\$18,000	\$18,000	\$0
5222-5229	To Other Special Revenue	03	\$114,344	\$71,000	\$71,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$114,344</b>	<b>\$89,000</b>	<b>\$89,000</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,710,063</b>	<b>\$0</b>





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Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
1100-1199	Regular Programs	04	\$150,000	\$0
Purpose: To withdraw \$150,000 from the Tuition Expendable T				
1200-1299	Special Programs	05	\$25,000	\$0
Purpose: To withdraw \$25,000 from the Special Education Ex				
5252	To Expendable Trusts/Fiduciary Funds	06	\$25,000	\$0
Purpose: Special Education Reserve				
5252	To Expendable Trusts/Fiduciary Funds	07	\$15,000	\$0
Purpose: Transportation Reserve				
5252	To Expendable Trusts/Fiduciary Funds	08	\$150,000	\$0
Purpose: To add fund balance to the Tuition Reserve				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$365,000	\$0



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**Individual Warrant Articles**

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Local Sources</b>					
1300-1349	Tuition	03	\$27,410	\$128,000	\$83,093
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$549	\$1,000	\$1,000
1600-1699	Food Service Sales	03	\$1,408	\$31,000	\$31,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$500	\$10,500	\$10,500
Local Sources Subtotal			\$29,867	\$170,500	\$125,593
<b>State Sources</b>					
3210	School Building Aid	03	\$152,007	\$152,007	\$152,007
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	03	\$10,836	\$1,406	\$1,406
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$9,202	\$500	\$500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$169,045	\$153,913	\$153,913
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	03	\$86,782	\$71,000	\$71,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$81,919	\$52,500	\$52,500
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	03	\$11,779	\$15,000	\$15,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$180,480	\$138,500	\$138,500



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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	05, 04	\$0	\$0	\$175,000
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08	\$140,312	\$150,000	\$150,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$140,312	\$150,000	\$325,000
Total Estimated Revenues and Credits			\$519,704	\$612,913	\$743,006



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### Budget Summary

Item	Period ending 6/30/2024
Operating Budget Appropriations	\$3,710,063
Special Warrant Articles	\$365,000
Individual Warrant Articles	\$0
Total Appropriations	\$4,075,063
Less Amount of Estimated Revenues & Credits	\$743,006
Less Amount of State Education Tax/Grant	\$0
Estimated Amount of Taxes to be Raised	\$3,332,057

**UNITY SCHOOL DISTRICT**  
**DISTRICT SHARE OF SAU6 EXPENSES & SALARIES**

<b>DISTRICT SHARE OF SAU6 EXPENSES</b>			
<b>2023-2024 School Year</b>			
	Percent	Dollars	
Claremont	90.20%	\$ 2,161,173	
Unity	9.80%	\$ 234,827	
<b>TOTAL</b>	<b>100.00%</b>	<b>\$ 2,396,000</b>	

<b>DISTRICT SHARE OF ADMINISTRATIVE SALARIES</b>				
<b>2023-2024 School Year</b>				
		Claremont	Unity	Total
	Allocation	90.20%	9.80%	100.00%
Superintendent		133,096	14,462	147,557
Assistant Superintendent		108,997	11,843	120,840
Assistant Superintendent - Finance, Operations, HR		117,826	12,803	130,629
Director, Special Education		100,449	10,915	111,364
<b>TOTAL</b>		<b>460,368</b>	<b>50,022</b>	<b>510,390</b>



<b>UNITY SCHOOL DISTRICT HIGH SCHOOL TUITION</b> <b>2023-2024</b> <b>STUDENT ENROLLMENT PROJECTION</b> <b>ACCOUNT: 100.31.1100.561.5.00000</b>							
	2022-23 Budget	2022-23 Actual	Less Seniors	Add Fr./New	2023-24 Total	2023-24 Rates	2023-24 Total
Claremont	16	18	4	5	19	\$ 17,058	324,104
Fall Mountain	16	16	1	8	23	\$ 16,280	374,444
Newport	8	10	1	2	11	\$ 16,798	184,779
Sunapee	0	1	0	2	3	\$ 16,640	49,920
TOTALS	40	45	6	17	56		933,246

<b>UNITY SCHOOL DISTRICT</b> <b>SPECIAL EDUCATION EXPENSES &amp; REVENUES</b> <b>2023-2024</b>				
	Actual 2020-21	Actual 2021-22	Budget 2022-23	Proposed 2023-24
<b>CATEGORY</b>				
State Funding				
Catastrophic Aid	1,406	10,836	1,406	1,406
Portion of Equitable Ed. Aid	53,236	54,354	46,324	46,149
Federal and Grant Funding				
Chap. 1 - tutoring in Reading	33,655	45,982	41,000	41,000
Special Ed.	28,569	31,762	30,000	30,000
Medicaid	20,678	11,779	15,000	15,000
TOTAL REVENUE	137,544	154,713	133,730	133,555
Total Special Ed. and Chap. 1 Expenses	397,269	460,684	458,416	484,419
Net Special Education Expenses	259,725	305,971	324,686	350,864

# UNITY SCHOOL DISTRICT

## 2023-2024 Projected Salaries

					22-23	23-24	23-24
Name		Track	Step	FTE/Rate	Salary	Salary	Benefits
<b>REGULAR EDUCATION - 1100</b>							
Bessler		BA	21	1.00	57,894	59,641	
Griffin		MA15	14	1.00	55,121	56,945	
Mercado		BA	26	1.00	61,394	63,791	
Proper		BA	20	1.00	56,944	58,691	
Hart		BA15	1	1.00	21,393	41,354	
Smith		MA30	25	1.00	67,148	68,860	
Thompson		MA30	14	1.00	56,998	58,860	
Boyington	Music	MA	25	0.80	50,572	52,519	
Boyington	Art	MA	25	0.20	12,643	13,130	
Harlow		BA	5	0.60	23,906	24,955	
Stipends					10,500	8,750	
Sub-Total					474,513	507,495	301,900
<b>SUBSTITUTES</b>					8,200	8,610	685
<b>SPECIAL EDUCATION - 1200</b>							
Buchko		MA30	15	1.00	57,948	59,810	
Less: IDEA Portion					(37,810)	(39,025)	
General Fund Portion					20,138	20,785	
Hodge		MA	20	1.00	58,765	60,548	
Less: Title Portion					(29,383)	(30,274)	
General Fund Portion					29,383	30,274	
Coronis - SLP					39,114	43,050	
Sub-Total					88,635	94,109	68,003
TUTOR					1,000	1,000	
PARAPROFESSIONALS		Hours	Step	Rate			
Harlow		14.00	5	15.25	5,545	8,068	
Stupka		35.00	18	18.55	24,568	24,536	
Hathaway		35.00	3	14.65	18,615	19,376	
Borneisen		35.00	18	14.05	22,813	18,582	
TBD		35.00	1	18.55	-	24,536	
Sub-Total					71,541	95,098	44,067
<b>EXTENDED YEAR PROGRAM - 1290</b>							
Stipends					4,600	4,600	4,600

<b>EXTRA CURRICULAR ACTIVITIES - 1420</b>							
Athletics					2,650	2,650	2,650
<b>GUIDANCE - 2120</b>							
Garrecht		MA	17	1.00	55,916	57,698	
Less: Title Portion					(27,958)	(28,849)	
General Fund Portion					27,958	28,849	16,406
<b>NURSE - 2130</b>							
Bedard		-	8	0.50	16,632	18,300	1,597
<b>LIBRARY - 2220</b>							
Dalessio		MA30	26	0.50	33,574	34,830	14,454
<b>WEBSITE STIPEND - 2225</b>					1,500	1,500	375
<b>ADMINISTRATION - 2410</b>							
Schroeter				1.00	90,177	95,000	38,846
McClay			22	1.00	37,476	34,673	18,656
Sub-Total					127,653	129,673	56,887
<b>MAINTENANCE/CUSTODIAL - 2600</b>							
Osgood				15.75	11,760	12,348	
Popescu				16.80	33,280	34,944	
Substitute					4,000	6,000	
SummerCustodian					15,000	17,000	
Sub-Total					64,040	70,292	22,336
<b>TRANSPORTATION - 2700</b>							
Kokiel				22.97	15,316	16,082	
Peckham				22.97	15,316	16,082	
Substitute				21.00	2,050	2,206	
Sub-Total					32,682	34,370	3,016
<b>GENERAL FUND TOTAL</b>					955,178	1,031,376	531,300

UNITY SCHOOL DISTRICT					
2023-2024 BUDGET ESTIMATED REVENUES					
	Actual	As Set	Proposed	Change	
	2021-2022	2022-2023	2023-2024	\$	%
<b>GENERAL FUND</b>					
District Assessment	2,037,395	2,088,904	2,197,534	108,630	5.33%
State Property Tax	236,416	172,316	245,022	72,706	30.75%
Interest Income	1,000	1,000	1,000	-	0.00%
Other Local Revenues	10,500	10,500	10,500	-	0.00%
Adequacy Education Grant	869,116	929,027	849,502	(79,525)	-9.15%
State Building Aid	152,007	152,007	152,007	-	0.00%
Catastrophic Aid	1,406	-	1,406	1,406	n/a
Medicaid	15,000	15,000	15,000	-	0.00%
Tuition	128,000	128,000	83,093	(44,907)	-35.08%
Fund Balance to Reduce Taxes	52,706	-	-	-	n/a
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,503,545</b>	<b>3,496,754</b>	<b>3,555,063</b>	<b>233,309</b>	<b>6.66%</b>
Appropriation - HS Tuition Reserve warrant	-	-	150000	150,000	n/a
Appropriation - Special education Reserve warrant	-	-	25000	25,000	n/a
<b>TOTAL REVENUES INCLUDING TRUST FUNDS</b>	<b>3,503,545</b>	<b>3,496,754</b>	<b>3,730,063</b>	<b>408,309</b>	<b>10.95%</b>
Grants	71,000	71,000	71,000	-	0.00%
Food Service Revenues	84,000	84,000	84,000	-	0.00%
<b>GRANTS AND FOOD SERVICE FUND TOTALS</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL REVENUES ALL FUNDS</b>	<b>3,658,545</b>	<b>3,651,754</b>	<b>3,885,063</b>	<b>408,309</b>	<b>6.38%</b>

# UNITY SCHOOL DISTRICT

## 2023-2024 BUDGET TAX RATE IMPACT

	As Set	As Set	Proposed	CHANGE	
	2021-2022	2022-2023	2023-2024	\$	%
Appropriation Total	3,438,545	3,440,991	3,730,063	289,072	8.40%
Federal Grants	71,000	71,000	71,000	-	0.00%
Food Service Program	84,000	84,000	84,000	-	0.00%
Warrant Articles	65,000	55,763		(55,763)	-100.00%
<b>Total Actual/Proposed Appropriation</b>	3,658,545	3,651,754	3,885,063	233,309	6.39%
<b>Revenues:</b>					
Non-Tax Revenue	1,413,445	1,407,850	1,357,530	(50,320)	-3.57%
Grants	71,000	71,000	71,000	-	0.00%
Food Service Revenues	84,000	84,000	84,000	-	0.00%
Use of Fund Balance	52,706	-	-	-	
<b>Total Revenues</b>	1,621,151	1,562,850	1,512,530	(50,320)	-3.22%
<b>Net to be Raised by Taxes</b>	2,037,395	2,088,904	2,372,533	283,629	13.58%
<b>Assessed Value</b>	135,196,264	135,828,393	135,828,393	-	0.00%
<b>Estimated Local Rate (\$ per \$1000)</b>	15.07	15.38	17.47	2.09	13.58%
<b>Estimated State Rate</b>	1.79	1.30	1.44	0.14	10.77%
<b>Total Estimated Tax Rate</b>	16.86	16.68	18.91	2.23	13.36%
<b>Warrant Article Tax Rate Effects</b>					
<b>2021-2022 SCHOOL YEAR</b>					
Article 4 - Tuition Reserve: \$15,000	0.11				
Article 5 - Capital Reserve: \$25,000	0.18				
Article 6 - SpEd Reserve: \$25,000	0.18				
<b>2022-2023 SCHOOL YEAR</b>					
Article 4 - SpEd Reserve: \$25,000		0.18			
Article 5 - Transp. Reserve: \$15,000		0.11			
<b>2023-2024 SCHOOL YEAR</b>					
Article 4 - Use Tuition Reserve: \$150,000			(1.10)		
Article 5 - Use SpEd Reserve: \$25,000			(0.18)		
Article 6 - SpEd Reserve: \$25,000			0.18		
Article 7 - Transp. Reserve: \$15,000			0.11		
<b>Total For all Warrant Articles</b>			(0.99)		
<b>Total from General Fund (Above)</b>	16.86	16.68	18.91		
<b>Total Estimated Tax Rate w/ Warrants</b>	16.86	16.68	17.91	1.23	7.40%

## Special Election Warrant

### Unity School District

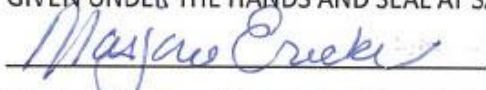
### Unity, New Hampshire

To the inhabitants of the School District in the Town of Unity, in the County of Sullivan, in the said State, qualified to vote in School District affairs, you are hereby notified to meet on Tuesday, March 14, 2023, at the Unity Town Hall to act on the following subject:

To elect a Moderator, Clerk, and Treasurer, each for one-year terms, and two (2) School Board members for three-year terms by official ballot.

Voting will be held at the Unity Town Hall and polls will be open from 10:00 AM to 7:00 PM. Newly elected officials will assume office at the conclusion of the March 18, 2023 Annual School District meeting, except for the Treasurer whose term of office will commence on July 1, 2023.

GIVEN UNDER THE HANDS AND SEAL AT SAID Unity this 7th day of February, 2023.



Marjorie Erickson, Unity School Board, Chair



Shannon Popescu, Unity School Board, Vice Chair



Garry Bator, Unity School Board



Atonya Hart, Unity School Board



Rocco Ruggeri, Unity School Board





**School District Warrant  
Unity School District  
Unity, New Hampshire**

To the inhabitants of the School District in the Town of Unity in the County of Sullivan in said State, qualified to vote in District affairs:

You are hereby notified to attend the Annual District Meeting at the Unity Elementary School in Unity, New Hampshire on Saturday, March 18, 2023 at 10:00am to act upon the articles set forth in this warrant.

**Article I: HEARING OF REPORTS**

To hear reports of Agents, Committees, or Officers chosen and pass any vote related thereto.

**Article II: DISTRICT OFFICER COMPENSATION**

To determine and fix salaries of school district officers as follows: School Board Members at \$500 per member per year; School District Treasurer at \$300 per year; School District Moderator at \$75 per meeting; and School District Clerk at \$75 per meeting. The salaries determined by the School District under this article are included in the amount raised and appropriated under Article III: MAIN BUDGET.

(The School Board recommends This Article)

**Article III: MAIN BUDGET**

To see if the School District will vote to raise and appropriate the sum of **Three Million, Seven Hundred Ten Thousand, Sixty-Three Dollars (\$3,710,063)** for the support of the schools, for the salaries of District officials, agents, and employees, for payment of statutory obligations, the School Board to certify to the selectmen the balance between estimated revenue and appropriations, which balance is to be raised by taxes by the Town. The above amount includes \$3,555,063 for the general fund, \$84,000 for the food service fund, and \$71,000 for the federal project fund.

(The School Board recommends this Article. This includes a Statewide Property Tax of \$1.44 and a Local Property Tax of \$16.18, for a total Tax rate of \$17.62)

**Article IV: USE OF HIGH SCHOOL TUITION EXPENDABLE TRUST FUNDS**

To see if the School District will vote to raise and appropriate the sum of One Hundred Fifty Thousand (\$150,000) for In State High School Tuition and authorize the withdrawal of One Hundred Fifty Thousand (\$150,000) from the High School Tuition Expendable Trust Fund created for that purpose.

(The Unity School Board recommends this Article. There is no tax impact.)

## **Article V: USE OF SPECIAL EDUCATION EXPENDABLE TRUST FUNDS**

To see if the school district will vote to raise and appropriate the sum of Twenty-Five Thousand (\$25,000) for Special Education expenses and authorize the withdrawal of Twenty-Five Thousand (\$25,000) from the Special Education Expendable Trust Fund created for that purpose.

(The Unity School Board recommends this Article. There is no tax impact.)

## **Article VI: SPECIAL EDUCATION RESERVE**

To see if the School District will vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be placed in the Special Education Expendable Trust Fund. **(Balance as of December 31, 2022 - ~\$86,320)**

(The Unity School Board recommends this Article. The tax impact is \$0.18)

## **Article VII: TRANSPORTATION RESERVE**

To see if the School District will vote to raise and appropriate the sum of **Fifteen Thousand Dollars (\$15,000)** to be placed in the Transportation Expendable Trust Fund. **(Balance as of December 31, 2022 - \$15,000)**

(The Unity School Board recommends this Article. The tax impact is \$0.11)

## **Article VIII: TUITION RESERVE FROM FUND BALANCE**

To see if the school district will vote to raise and appropriate up to the sum of **One Hundred Fifty Thousand (\$150,000)** to be added to the High School Tuition Expendable Trust Fund previously established. This sum to come from the June 30 fund balance available for transfer on July 1. No amount to be raised from taxation.

(The Unity School Board recommends this Article. There is no tax impact)

## **ARTICLE IX: OTHER BUSINESS**

To transact any other business that may legally come before this meeting.

School District Warrant  
Unity School District  
Unity, New Hampshire

UNDER THE HANDS AND SEAL AT SAID Unity this 7<sup>th</sup> day of February, 2023.

Marjorie Erickson

Marjorie Erickson, Unity School Board, Chair

Shannon Popescu, vice chair

Shannon Popescu, Unity School Board, Vice Chair

Garry Bator

Garry Bator, Unity School Board

Atonya Hart

Atonya Hart, Unity School Board

Rocco Ruggeri

Rocco Ruggeri, Unity School Board



Thank You to all those that submitted photographs for The Town Report. We are in the process of having the website redone and several of them have been forwarded to the web designer. There were so many to choose from!

**Front Cover** – Melody Salo

**Page 2** – Tonya Lavertue-Bagley

**Page 19** – Kayla Lallo

**Page 27** – Anne McMahon

**Page 48** – Diane Brenker

**Back Cover** – Pidge McDevitt

