

**Town of Unity
Selectmen Meeting**

Minutes

Jan. 3rd, 2022

Present

Harold Booth	John Callum	Gordan Brann	Mrs. Brann
William Schroeter	Ed Gregory	Majorie Erickson	Paul Moeller
Dave Eckman	Josh Stevens		

John called meeting to order at 4:02 p.m.

John read the R.S.A 669:75 from M. Courtney in reference to alternates appointed by the Board of Selectmen (See attached memo)

John called on Harold, he said that we owe Josh some money for the 40" of culverts he picked up for us when he was in Lee, N.H. the board is waiting for the bill. Harold is waiting for prices for studs for tires on the front of the trucks. One price Harold got was \$70/tire.

Selectmen signed vouchers.

Ed said that Dave Eckman and Josh Stevens would be in approx. 5:30 p.m.

Ed made a motion to encumber \$ 207,239.99 from the 2020 budgeted money Warrant Art. #9 for Stage Rd. project per. contract with United Bill 2nd All in favor.

Ed made a motion to sign the Mins. for Dec. 27th 2021 Public Hearing on Recycling Center fee changes Bill 2nd All in favor .

Bill made a motion to approve the selectmen mins. for Dec. 27th 2021 Ed 2nd All in favor.

Albert and Erika Phister would like an update on their land merger of 18 mos. ago. The selectmen turned the request over to the planning board as they handle these items.



Ed asked if the board has received any bids from the (2) companys on the HYVAC system for the town office, money to come out of the grant.

Paul reported that not a lot was going on, he has issued the occupancy permit for Ray & Penny Paskerta.

Dave Eckman came in to discuss the problems with United Construction not showing up to secure the Butcher Knife Hill embankment along with a plan to accomplish the task. Eckman will write an updated letter to United of all of the violations of the contract.

Josh came in and gave the selectmen an update of previously started work and when completion could get done.

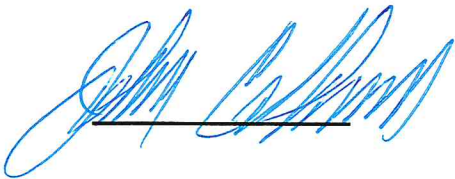
Ed made a motion to encumber \$ 42,250.00 to pay K.A. Stevens to finish repair of South Slack Rd. from the remainder of monies (\$800,000.00) the board voted to secure from the unreserved fund balance in 2021. For road repair from storm damage in July/Aug. 2021. Bill 2nd All in favor.

Ed made a motion to encumber a total of \$42,131.00 from the Highway Shed to complete the work (floor,heat in floor, support beam, labor) started 2020 by K.A. Stevens. \$18,620.00 from 2020 budgeted monies and \$23,511.00 from 2021 budgeted monies. Bill 2nd All in favor.

The board discussed the new budget, mail and dates for meetings.

Ed made a motion to adjourn at 8:50 p.m. Bill 2nd All in favor

John Callum Jr.



William Schroeter



Edward Gregory



**Town of Unity
Selectmen Meeting**

Minutes

Jan.10th2022

Present

Marjorie Erickson John Callum Jr. William Schroeter Ed Gregory
Harold Booth Paul Moeller Mike Saindon

John called meeting to order at 4:01 p.m.

Selectmen signed vouchers and reviewed mail from D.E.S.

Harold said he was taking the 2004 International to Patriots for a repair, he has called the heating company to repair the furnace in the highway garage and Josh has moved the excavator back in to complete South Slack Road repair.

The board reviewed the temporary driveway permit on Map 11 Lot # 894-2 property location West Unity Road, signed and approved by the State and D.E.S.

Mike Saindon from United Construction came to represent Cary Whipple who was unable to attend the meeting. The board discussed their concerns about the Butcherknife Hill embankment. All schedules set forth by United was never met. The board asked how did we get this far, if you were the project estimator you must of seen in the plan there was a gap that didn't connect. Ed said so far United has an estimated \$100,000.00 worth of work started and not complete and United has asked for approx. \$50,000. In change orders. At this rate it will be a \$2,000,000. + project. The board doesn't build in money for change orders that's why we ask for a bid that you can do the complete project. The board asked Mike to go back out and go over the project so we don't have anymore surprises.

Paul came in and picked up some paperwork and said things are quiet.

Bill made a motion to sign minutes for Jan..3rd 2022 Ed 2nd All in favor.



TOWN OF UNITY MINUTES

January 24,2022

Present: John Callum, Harold Booth, Todd Gregory, Sally Teague, Rosemary Heino, Ramona, Kevin Brinker and Bill Schroeter, .

John called the meeting to order at 4:00 p.m.

Discussion held regarding Crescent Lake budget and milfoil. Kevin requested that we add \$500.00 to their budget (total \$1,500.00).

Rosemary resigned as of 1/24/2022 . Since Ramona is her assistant she will fill out the term which ends March 12,2022. Since she would like to replace Rosemary she is putting her name on the ballot

Jim Cappola discussed his brothers taxes that are in arrears.

The following Towns minutes were accepted as amended:

11/1/21, 11/8/21, 11/30/2021,

12/13/2021, 12/20/2021, 12/27/21

01/03/2022, 01/10/2022

Bill motioned and John seconded the above.

Linda and Rhonda, while working on reassembling the town files and they found that there wer 10 files missing We therefore are sending requests to the following towns persons to update their files:

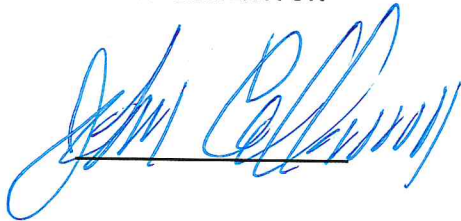
File #	Name	Reason
3-859-0-h6	Jeremy Turner	Current use is out of date
3-547-0-17	Mr.Steward	Current use is out of date



8-866-1-k4	Lance Callum	No A10 form or map
8-867-0-k4	Iver Chase	same as above
10-871-0-13	Ingrid Costa	same as above
11-753-0-k1	Cty. Farm	same as above
8-727-0-e1 application.	HHP, Inc.	needs to reapply for forestry
8-727-0-g1	HHP, Inc	same as above
10-442-0-k3	Chris Eaton	same as above
13-355-0-j4	Cally Kanto	same as above

John closed the meeting at 8:10 pm

John Callum Jr.



Ed Gregory

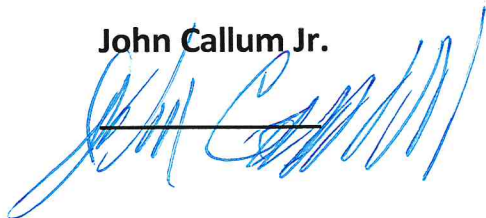
Bill Schroeter



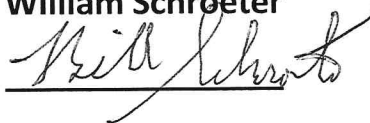
Selectmen worked on the town budget.

Bill made a motion to adjourn at 9:45 p.m. John 2nd All in favor.

John Callum Jr.



William Schroeter



Edward Gregory

**Town of Unity
Selectmen Meeting**

Minutes

Jan. 31st^h 2022

Present

Mona Labrie	Rosemary Heino	Harold Booth	William Schroeter
Melissa Rogers	Jared Rogers	Ed Gregory	Cary Whipple
Dave Eckman			

Bill called meeting to order at 4:06 p.m.

Melissa Rogers was present to discuss the process of obtaining a building permit for 776 Unity Stage Road, land that they have recently purchased. The selectmen said you may obtain a building permit on line or from the town office. Paul Moeller (Building Inspector's) card was given to her for a contact person.

Rosemary and Mona were in to discuss the changing of Town Clerk position. Mona is now acting town clerk after Rosemary's resignation last week. They discussed how the pay would be changing, if it would be salary or hourly. The board discussed that Rosemary has been on a salary type pay. Rosemary was expected to have the office open for a total 34 hrs./wk. including 4 hrs./wk. for deposits for a total of 38 hours a week, which calculates her yearly salary. The Selectmen, Mona and Rosemary also discussed the insurance. The board said that Rosemary would need to get an insurance on her own and then Mona would be eligible for the towns insurance. Rosemary will be covered by town insurance for a month, Mona will join after that. Rosemary presented the town clerk, registration and election budget with a increase of \$25,069.00. Mona will be running for election to finish Rosemary's remaining 2 yr. term.

Ed made motion to sign yield tax levys for Wilbur Cox Jr. for a total of \$ 379.72 and for Matt Michie for a total of \$57.21 Bill 2nd All in favor

Ed

Bill

Ed made a motion to pay Stantec from the Well Monitoring Capital Reserve account a total of \$ 5727.31 for landfill well monitoring. Bill 2nd All in favor.

The Selectmen due to the overwhelming 91A requests being received over the last month have decided to establish a written request form to help better track the date of the request and the information requested. Bill made a motion to approve and put into effect as of Jan. 31st 2022, the 91A Right to Know Request Form Ed 2nd All in favor.

Dave and Cary came in to discuss with the board the ongoing problems of the Stage Road Project, after much discussion Cary said that he would have his crew back on sight starting Feb.7th 2022 to stabilize the Butcher Knife Hill embankment.


Bill made a motion to approve and have the chair sign the proposed contract from Zajac Hyvac LLC. for heat and air exchange for the town office for a total of \$ 35,990.50 . Moneys to come from the Covid Energy Grant. Ed 2nd All in favor.

Ed made a motion to adopt the Selectmen's Secretary Job Summary (duties) 2nd by Bill All in favor.

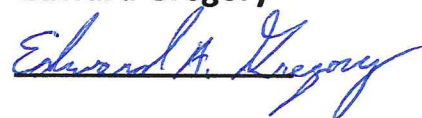
Ed made a motion at 7:35 p.m.to continue the meeting to Wed. Feb.2nd 2022 to work on FEMA estimates and the budget and to be followed with a budget work session on Sat. Feb. 5th 2022 Bill 2nd All in favor.

John Callum Jr.

William Schroeter



Edward Gregory



**Town of Unity
Work Session Minutes**

Feb. 2nd 2022

Present

William Schroeter John Callum Jr. Ed Gregory Rhonda King

Work Session began at 4:00 p.m.

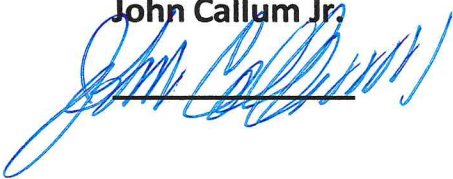
Ed called and discussed with Harold and Dave Eckman about culvert sizes and pricing etc. for FEMA estimates.

FEMA estimates were listed and Ronda will re-type and send to FEMA Thursday.

The selectmen reviewed each budget item and worked on warrant articles.

Ed made a motion to continue the meeting at 7:37 p.m. to Sat. Feb. 5th 2022 work session at 9:00 a.m. Bill 2nd All in favor.

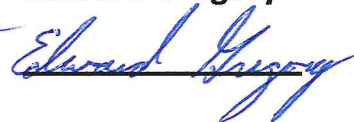
John Callum Jr.



William Schroeter



Edward Gregory



Work Session Minutes

Feb. 5th 2022

Present

John Callum Jr. William Schroeter Ed Gregory Fred Bellimer Rhonda King

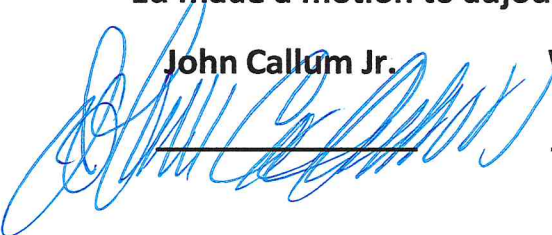
Work Session began at 9:00 a.m.

Fred stopped by to discuss warrant articles.

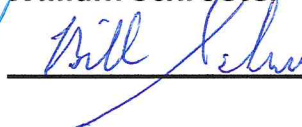
The selectmen worked on budget and warrant articles.

Ed made a motion to adjourn at 3:00 p.m. Bill 2nd All in favor.

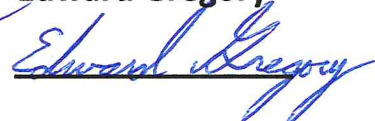
John Callum Jr.



William Schroeter



Edward Gregory



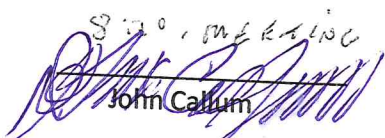
TOWN OF UNITY

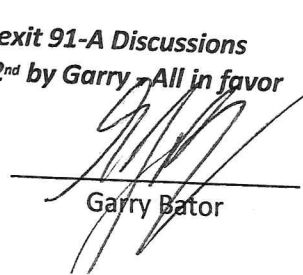
13 Center Rd, Unit #3
Unity, NH 03603

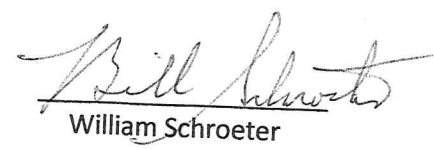
March 28, 2022

Attendees: SELECTMEN - John Callum, William "Bill" Schroeter, Garry Bator

- 4:35PM John Callum called the meeting to order
- 4:35PM Review of Fire Warden candidate changes (T.Davis, T.Gregory, B. Adams)
Garry made a motion to approve the assignments; 2nd by Bill – All in favor
- 4:45PM Town Garage heating system bids reviewed – Tabled/Incomplete
- 5:05PM Sullivan County Sheriff – Annual service agreement reviewed.
Garry made a motion to accept; 2nd by Bill – All in favor
- 5:15PM General Discussion
Rines & Pillsbury – 9-1-1 address location request, Unity Springs Road
Checking with NH 9-1-1 on #494 Unity Springs Road
Lawrence Swain – 109 Lemere Road
- 5:25PM Transfer Station – Annual recycle glass agreement
Tabled/ No Action pending input from department
- 5:35PM Timber Cut Letters – Swain, Bourque, HHP Inc, Smith
- 5:55PM Pistol Permit Application Reviews – (1) processed/denied received back from Sheriff.
- 6:05PM Driveway Permit Form – Presented is a new format to be used as standard form
Garry made a motion to accept; 2nd by Bill – All in favor
- 6:10PM Discussion of Phase 1 – Butchers Knife Corner
Engineer David Eckman reviewed current status and concerns
Selectmen to visit site and report for next meeting
- 6:55PM Personnel – Candidate interview – Highway Department
- 7:15PM Highway Dept -
Discussion of Equipment Requirements (tabled to April 4, 2022)
Discussion of recruitment/retainment for personnel
Discussion of future highway grant opportunities
- 7:35PM Town Clerk - QuickBooks software user subscription request
Garry made a motion to approve; 2nd by Bill – All in favor
- 7:40PM **Select Board voted to enter 91-A Discussions**
Motion to enter 91-A made by Bill; 2nd by Garry – All in favor
- 8:25PM **Select Board voted to exit 91-A Discussions**
Motion made by Bill; 2nd by Garry – All in favor

8:30 AM MEETING CLOSED

John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

13 Center Rd, Unit #3
Unity, NH 03603

March 28, 2022

8:26PM Tax Collector - Assignment/Contract Discussion
Motion made by Garry to approve assignment; 2nd by Bill, John Callum abstained – PASSED

8:45PM Meeting tabled to Tuesday, March 29, 2022 11:30AM

Tuesday March 29, 2022

11:30AM Meeting reconvened from previous evening – All Select Board present

11:30AM Stone Road property for sale, no building permits pulled previously though a structure exists.
Discussion on tax value – Telephone conversation with Avitar (Evan_ who will visit April 12.

11:40AM Sheriff Department requests Class 6 Release Agreement for Lemere Road properties where complaints have occurred. Select Board to ask Fire Department to visit due to conditions of the road. Property owners in this area: Dooley/Wisner/Gerry

11:51AM Tax Abatement request received – Ray Adams – No action taken

12:08PM A filing of Current Use Management was received by HHP Inc. for property on Hemlock Hill Rd. Map 8 Lot 727 and Map 8 Lot 726
John made a motion to accept the tax map maintenance proposal, 2nd by Garry - All in favor

12:36AM Tax Collector – Change of Use Request for property – Map 6, Lot 109
Motion to accept by Garry, 2nd by John - All in favor

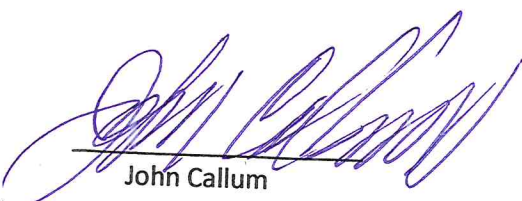
12:42PM Request to add (1) power user license to CAI software
John made a motion to accept, 2nd by Garry – All in favor

12:44PM Meeting PAUSED to tend to staff questions
1:08PM Request from Treasurer to add a phone in Selectmen Conference Room
Phone adds features for hands-free use, Voice-over-IP
Bill made a motion to accept, 2nd by Garry – All in favor

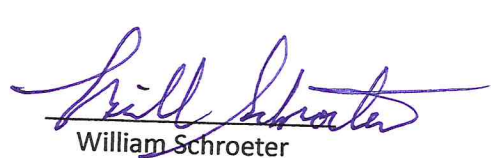
1:20PM Select Board Discussion on Town Employee pay rates
Motion made by Garry to accept proposed wage rate plan, 2nd by Bill
John Callum abstained from the proposed wage rate and motion for Tax Collector

1:54PM Discussion of Employee benefits to attract/retain qualified, motivated employees.

2:30PM Motion to Adjourn by Garry, 2nd by Bill – All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 2, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, May 2, 2022

4:00PM Call to Order (John, Bill, Garry in attendance)

4:05PM The Board reviewed minutes of the prior meeting, April 25, 2022

Motion to accept April 25 minutes as reviewed – Bill, 2nd by Garry

All in favor

4:10PM **Stantec Proposal** – Landfill Proposal

Motion made (Bill) 2nd (Garry) to approve proposal

All in favor

4:12PM **Library Trustee**

Motion to Accept newly appointed Trustee – Sara Finney

Motion (Bill) 2nd (Garry)

All in Favor

4:15PM **Highway Department** – Harold Booth

Backhoe paperwork – sent to vendor

Headwalls (FEMA project) – old pipes to be removed – then headwalls installed pipes for Thurber Road to be ordered.

Kanto Road – property owner issues with blocking access. Notification sent certified mail.


4:40PM **Fire Department** – Bruce Adams

General Discussion – incl E9-1-1 addressing issues


4:50PM **General Discussion** – Public Input

4:55PM **Health & Permits** – Paul Moeller

No current action



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 2, 2022

5:57PM Motion by Bill, 2nd (Garry) that Unity Select Board Chair sign the proposal for Retirement Services

All in favor

6:00PM **Discussion** – Gravel permits, Septic design permits

6:10PM **Communications** – Request for Tax Exempt status denied – Pathways

Hurd Pond Road group home

Motion to Deny (Garry) 2nd (Bill)

All in favor

6:17PM **General Discussion** –

Update- Conservation Commission – Giant Hogweed

Real Estate Broker – RE: Auction properties. Pending response.

Misc. calendar updates

6:40PM Motion to Adjourn (Garry) 2nd Bill *All in favor*



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 2, 2022


- 4:57PM **Driveway Permit (New Form)**
Motion (Garry) 2nd(Bill) to accept new form.
All in favor
- 5:00PM **Discussion – Boy Scouts of America (Daniel Webster Council)– Real Estate Exemption on property located Map 657 Mica Mine Road.**
No action, awaiting pending forms to be sent.
- 5:10PM **Communications – Eckman Engineering to United Construction**
Meeting United at Butcher’s Knife project 5-3-22.
- 5:22PM **Communications – State of NH**
Safety Inspection results – no issues
- 5:28PM **Communications - NH Dept of Revenue Administration**
Updated standards for credit – No action
- 5:30PM **Communications – Assessment Review – NH DAR**
No Action
- 5:31PM **General Discussion – Properties owned by Newport & County not generating tax revenue**
- 5:50PM **Motion to approve Health trust for Dental coverage (Garry) 2nd(Bill)**
\$43.23 per person
All in favor
- 5:52PM **457B Retirement Plan provision – Newport Group Retirement Services**
Motion made (Bill) 2nd (Garry) to adopt proposal
All in favor



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 9, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, May 9, 2022 – Location Town Hall

- 4:04PM Call to Order (John, Bill, Garry in attendance)
- 4:05PM The Board reviewed minutes of the prior meeting, May 2,2022
Motion to accept May 2 minutes as reviewed – Bill, 2nd by Garry
All in favor
- 4:10PM **Treasurer** (Cathy Lombardo) – Bank Deposits, Open Bar Harbor payroll account
Interim payroll checks (Sugar River Bank); Debit/Credit cards for town departments
- 4:25PM **CCI/Fidium Presentation** - Completion of deployment of fiber optic cable/service to
Unity. 20-year Agreement to service Town of Unity.
Presentation of Completion award. Discussion of service fee for Unity residents.
Discussion of some early-deployment service issues.
- 4:45PM **Fire Department** – Bruce Adams
Reflective signs for properties. E9-1-1 location issues (shared driveways, etc).
- 4:55PM **Highway Department** – Harold Booth
Machine to be delivered Monday, May 16
Mowing contract presented to Board.
General discussion.
- 5:05PM **Sheila Purington Property** –
Motion to sign agreement, send to United Construction (Garry) 2nd (Bill)
All in favor


John Callum


Garry Bator


William Schroeter

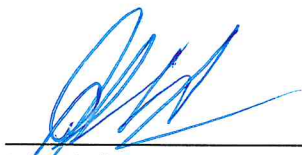
TOWN OF UNITY

Select Board Minutes


13 Center Rd, Unit #3
Unity, NH 03603

May 9, 2022

- 5:15PM **Garry Bator** – Report on FEMA meeting
Discussion of project modifications requiring cost analysis for federal/general discussion
- 5:45PM **Health & Permits** – Paul Moeller
Discussion of North Shore Road property for sale.
- 6:00PM **Discussion – Notary Fees**
Motion to Notary Fees to be charged \$5.00 fee for notary public fees and \$50.00 per incident for depositions. (Garry) 2nd (Bill)
All in favor
- 6:05PM **Town Memorial project -**
General discussion, request for benches surrounding the site.
Motion to approve outdoor table for Town Hall (Bill) 2nd (Garry) John abstained.
Motion carried.
- 6:20PM **Communications** – NH DES
Inspected dam on Lear Hill Road. Found deficiencies. Privately owned.
Town has access to dry hydrant for fire suppression. Tabled to May 16th meeting.
- 6:25PM **Transfer Station Stickers** – Resident request, general discussion
Motion to retain current policy that allow residents to obtain TWO dump stickers but must visit Town Offices in person with their registration for each vehicle. Dump stickers must be adhered to the vehicles. (Garry) 2nd (Bill)
All in favor



John Callum



Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 9, 2022

- 6:40PM **Motion to Approve the Abatement to refund resident \$64.00 for registration overcharge. (Bill) 2nd (John)**
All in favor
- 6:42PM **Motion for Trustee of the Trust Funds to generate check for \$51,160.65 for first of three lease payments of Highway equipment, John Deere Backhoe from The Highway Vehicle Capital Reserves Fund. Balance being paid in future payments. (John) 2nd (Bill)**
All in favor
- 6:45PM **Communications – Gov Sununu – Thank you letter regarding storm damage incidents**
- 6:50PM **Pistol Permit(s) – Roger W. Clark; Kyle Stone**
Motion to Approve (John) 2nd (Bill)
All in favor
- 6:55PM **Motion to approve \$19,000.00 for Stantec monitoring at Transfer Station (Garry) 2nd (Bill)**
All in favor
- 7:10PM **Motion to Adjourn**
(Garry) 2nd (Bill)


John Callum


Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 16, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, May 16, 2022 – Location, Unity Town Offices

4:01PM Call to Order (John, Garry in attendance)

4:02PM **Highway Department - Motion to purchase** replacement (hydraulic) motor for Grader
(Garry) 2nd(John)

All in favor

4:08PM **Motion to preserve integrity of original documents** by using “blue” ink for signing
(John) 2nd (Garry)

All in favor

4:12PM The Board reviewed minutes of the prior meeting, May 9,2022

Motion to accept May 9 minutes as reviewed – (Garry) 2nd by John

All in favor

4:13PM **Vouchers signed**

4:15PM **Treasurer** (Cathy Lombardo) – Discussion of purchases via debit cards issued to
departments. Bank will visit Tuesday May 17 to discuss the program.

Limits assigned: Highway Dept - \$1,500.00 Transfer Station - \$100.00

Library - \$500.00 Town Office - \$1,500.00

Motion to approve use of debit cards (Garry) 2nd (John)

All in favor

Motion made (Garry) to approve dollar limits for departments, 2nd (John)


All in favor

4:34PM **Discussion of Dam** - located on Lear Hill Road

NH DES states dam structure is deficient. Dam is on private property owned. The deficiency
notice from the state to the owner will be filed in the property file.



John Callum



Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 16, 2022

4:42PM **Town Office Alarm Codes –**

Sullivan County Sheriff requests alarm codes to be changed.

Motion to change alarm codes (John) 2nd (Garry)

All in favor

4:45PM **Highway Dept – Roadside mowing**

No action. Tabled for additional quote(s)

4:48PM **Assessor Dept –**

Motion to send communication to property owners Betts Family Trust, Michaud Family Trust (John) 2nd (Garry) for veteran tax discount status.

All in favor

4:55PM **Reviewed tax cards** for two properties approved for veteran discount status.

Motion to approve veterans discount (John) 2nd (Garry) - William Carpenter

All in favor

5:09PM **David Eckman & United Construction (Carey Whipple)–** Discussion/update of Stage Road project.


Property owner wished material from pond to remain. Dave discussed ADS Pipe and their recommendations for existing pipe on location. Erosion control, sealed basins and pond discussed. Embankment will be rebuilt with new riprap stone. Garry mentioned, given the issues to date, Unity is looking for a quality product from United Construction. Carey Whipple agreed. Pipe integrity remains a concern. Dave states to continue to monitor Phase 1 for performance, then move onto subsequent phases. Intersection of Stage Rd and West Unity Rd looks "pretty good" according to Dave. Both sides agreed to move forward in good faith.

5:30PM **Discussion of Coppola property – 885 2nd NH Turnpike**

Property is scheduled for auction. Family member attended to inquire as to process to regain this property.



John Callum



Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 16, 2022

5:50PM **Motion to move to 91-A:3- II(c)** (John) 2nd (Garry)

Roll call vote - Garry – aye John - aye

All in favor -

6:14pm **Board returned from 91-A:3-II(c)**

Motion to return to public session (Garry) 2nd (John)

All in favor

6:14PM **Discussion of Coppola Property (continued)**

Tabled until Monday May 23, 2022. Details to retain the property will be discussed.

6:20PM **Motion to Seal the Minutes from 91-A Session** for 99 years (Garry) 2nd (John)

All in favor

6:22PM **Dave Eckerd – Engineer**

Discussion of Stage Road project follow-up.

Discussion of Town garage

FEMA discussion, cost analysis

6:44PM **Memorial Project Site Discussion**


Getting final site work done for Memorial Day

6:55PM **Motion to Adjourn**

(Garry) 2nd (John)

All in favor


John Callum


Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 23, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, May 23, 2022 – Location, Unity Town Offices

4:00PM Call to Order (John, Bill, Garry in attendance)

4:03PM **Sullivan County Sheriff's Dept.** Introduction of Sgt Yazinski – Chief Wilson

Sgt Yazinski is Town's immediate contact.

Chief Wilson – Review of Sheriff Dept. calls last 4 weeks (total of 38 calls)

Call/response volume is "fairly standard" – Dog complaints are high

Issues with Lemere Rd – Dogs running at large – 17 dogs on property

 ~~Hurd Pond Road~~ **KOSKY RD** – Issue with Class 5/Class 6 road blockage via gate

Reminder of changing alarm codes for Town Office building.

Sgt Ethan is going to be coming in on a rotation of every 4-8 weeks. He will call to be put on the agenda.

4:50PM **Transfer Station** - Vanessa Keith

Configuration of metal, glass, etc containers, painting


Stickers – Some visitors don't have time during the week to register for stickers. Vanessa was given 10 transfer stickers numbered: 307-316, with data sheet provided and office will review data turned in from Vanessa.

5:21PM **Fire Department** – Todd Gregory on medical leave


Another member application is filed

Bob Brown promoted to Lt.


5:35PM **Highway Dept** – Slack Road discussion



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 23, 2022


- 5:35PM **Mr. Coppola – Property on 2nd NH Turnpike**
Town counsel advises the property currently under tax lien cannot be discussed with Mr. Coppola. The property will need to be purchased at auction.
- 5:47PM **Dave Eckman – Engineer**
New pipe to be ordered for Stage Rd project which was damaged on installation.
- 5:57PM **Health & Permits – Paul Moeller**
No permits filed this week. General discussion.
- 6:08PM The Board reviewed minutes of the prior meeting, May 16,2022
Motion to accept May 16 minutes as edited – (Garry) 2nd (John)
All in favor
- 6:18PM Motion to approve **Veteran’s tax exemption benefit** for Bennett Sheerman, 1166 2nd NH Turnpike (John) 2nd (Bill)
All in favor
- 6:21PM **Vouchers signed**
- 6:22PM Motion to approve **Elderly tax exemption benefit** for James Kingston 332 Cold Pond Road (Garry) 2nd (Bill)
All in favor
- 6:26PM **Library – Discussion on budget roll-over funds vs state statute.**
Plans to re-open June 4th 9AM – 4:30PM
- 6:51PM Motion to Close Town Office May 30 (Garry) 2nd (Bill)
All in favor



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

May 23, 2022

6:52PM Motion to move to 91-A to discuss personnel matters (Garry) 2nd (John)

6:53pm Motion to seal minutes from 91-A (Garry) 2nd (Bill)

All in favor

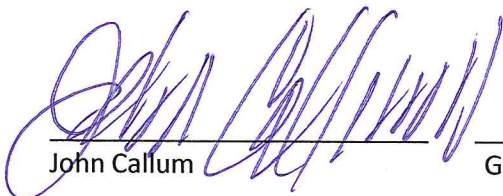
8:15PM Motion to return to public meeting from 91-A (Garry) 2nd (Bill)

All in favor

8:15PM **Motion to Adjourn**

(Garry) 2nd (Bill)

All in favor



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, June 6, 2022 – Location, Unity Town Offices

4:10PM Call to Order (John, Bill, Garry to arrive late)

4:13PM **Minutes of May 23, 2022, were reviewed for approval** (motion by John to accept as amended, 2nd (Bill))

All in favor

4:15PM **Highway Department – Harold Booth**

Harold states United Construction not currently on-site at Stage Road project.

Discussion of gravel South Slack Road around current work. Property of Sara Finney.

BOS to present proposal options to owner to return town-owned material.

Motion to draft letter sent to Sara Finney (John) advising her of terms Town requires for reconstruction of the road. (Motion by John, 2nd Bill).

All in favor

Motion to have Town Engineer review culvert at Unity Springs and Gilman Pond Road – current culvert is rotted across the bottom. (Motion by John, 2nd Bill)

All in favor

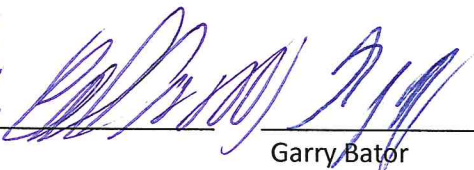
Harold states the Attendant station at Transfer Station needs painting. Getting paint color decided.

Fastenal order for safety supplies is approved.

John states the delineator poles ordered for Highway Depart, as well as other products produced from the prison manufacturing system are available not only to municipalities, but to any purchaser.

Kevin Brenker raised the topic of NH DES Culvert Flood Risk Assistance Grant Program is available as a NO MATCH REQUIRED grant that could be utilized in multiple places across town. A copy to be sent to Dave Eckman.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

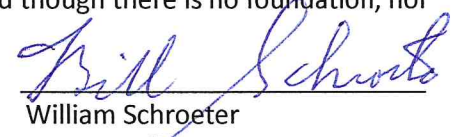
13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

- 4:41PM **Cell Tower Update** – Work occurring at the site.
- 4:44PM **Public Input** – David Pardy states Britton Road has standing water breeding mosquitos.
DHS/FEMA training available June 29th in Bethlehem - MGT416Community of Government Operations www.Ruraltraining.org
John states Grader and Safety training is coming soon likely to site in Plymouth.
- 4:47PM **UPDATES:**
Bill advises the purchased copier is set for delivery in the next 2-3 weeks.
Tax receipts received to date for 1st half **\$127, 805.17**
Hot mix asphalt price increases – monthly price adjustments – effective 6-1-22 all HMA products. Prices subject to change without notice.
Bank accounts currently **\$1,110,599.15** (all accounts)
United Construction Corp payment \$100,404.00 OK'd (per Jen). To be held until work on Phase One is at an approval stage. United says work will resume when ordered pipe arrives, wishes to begin work on follow-on phases. This conflicts with Town's wishes.
- 5:00PM **David Eckman** presented two bills for payment \$6,852.50 and \$3, 061.02
Motion to pay (John) 2nd (Garry)
All in Favor
- 5:04PM Total Equalized Valuation \$174,635,244
Value without utility assets and railroad assets - \$170,154,495
- 5:08PM Vouchers were signed
- 5:10PM **Health & Permits** – Paul Moeller
Discussion of property off Gilman Pond (Kerry Wisner), Hemlock Hill – remote area with ledge – property owner wants a E9-1-1 address location assigned though there is no foundation, nor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

pad on property. No permit has been assigned for 9-1-1 location at this site. John advised property owner of pre-requisites for a 9-1-1 address to be assigned. Paul states the use of concrete piers is acceptable for triggering the 9-1-1 assignment of address. This area has several "neighborhood" conflicts with other property owners and law enforcement requires a 9-1-1 designated address for response. Road release has been signed per Garry Bator. A review of tax file shows taxes being sent to this property.

Paul states a trailer owner wishes to put A trailer (Mobile Home) on Gibsons Way, off West Unity Road and said trailer meets criteria for use as a dwelling.

5:40PM

Veteran-s Tax Credits

Michael Norris, 147 North Shore Road

Michael Wojciechowski, 50 Forest Acres Road

Patrick Hurley, 102 Huntoon Brick Farm Road

Mark Hlobik, 58 Blueberry Hill Road

William Lapan, 1123 2nd NH Turnpike

Staff to ensure Evan (assessor) has documentation (i.e. DD214) or update files with supplied DD214 by the veteran.

Motions to approve tax credits (Bill), 2nd (Garry)

All in Favor

6:10PM

Motion for Deeding (Bill) 2nd (Garry)

Crazy Fox Family Trust - Mountain View Road - \$951.22

Steven Robbins – 158 South Koski Road - \$827.35


All in Favor

6:15PM

Discussion on Black North Road downhill from the Acworth line. Roadwork on Acworth's Black North might have an impact on Unity's road segment. Land owner (Theodore Lewit) is concerned of increased water. Unity is concerned of work already done on Walker Road, Quaker City Road, et al.

Unity Board of Selectmen to communicate concerns to Acworth BOS.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

6:18PM **Josh Stevens, Stevens Construction Corp**

Discussion of work done on Slack Road and property owner issues.

Selectmen asking for evaluation of materials that might have been utilized without Town permission. A turnaround was developed for Town trucks (plowing, etc.) with agreement by property owner. The town will take no responsibility for road as landowner altered work design of the work to-date.

Discussion followed on other pending projects including next-phase work on Town Garage.

7:07PM **NH DOT Communications**

Requesting single page audit report for fiscal 2020/2021 for any monies received for streets and highways.

7:12PM **Library** - General discussion on the re-opening of the library.

7:30PM **The Board voted to move into 91-A Discussion**

Motion made by John

2nd Garry

Roll Call: John - Aye Bill - Aye Garry - Aye

8:35PM **The Board returned from 91-A Discussion to Public Forum**

Motion made by John

2nd Garry

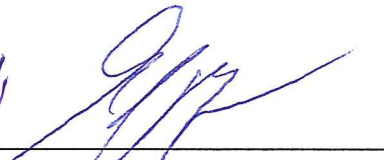
Roll Call: John - Aye Bill - Aye Garry - Aye

8:35PM **Motion to Adjourn**

(John) 2nd (Bill)

All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 13, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, June 13, 2022 – Location, Unity Town Offices

4:01PM Meeting was called to order by John Callum, Chairman.

Selectboard Present: John Callum, Bill Schroeter, Garry Bator

4:06PM **Minutes of June 6, 2022 Meeting were reviewed for approval** (motion by Garry to accept as amended, 2nd (Bill) *All in favor*)

4:18PM **Motion** to Exit for Safety Meeting (Motion by John, 2nd Bill, All in favor)

4:22PM **Motion** to Exit Safety Meeting and Re-Enter Selectboard Meeting (Motion by John, 2nd Bill, All in favor)

4:23PM **Transfer Station – Vanessa Keith**

Discussion of the resignation of a current employee. Discussed the need to get the resignation in writing and discussed whether there is a need to replace the position at this time. Could possibly use a fill in for Saturday hours.

Transfer Stickers – Taxpayers have been complaining about the procedure/requirements for obtaining stickers. She was advised to have anyone with complaints call the office and be put on the Monday meeting to meet with the Selectmen to discuss the issue they have. Vanessa will also do some research and come back to the board in a few months (October timeframe), with some solutions to offer.

Asked about meeting with office personnel – Monday and Tuesdays are good for Vanessa. At least two Selectmen need to be present. We will work on getting this scheduled.

Conservation Meeting will be held tonight. Discussed the use of the room and locking up the building afterwards.

4:30PM **Fire Department – Bruce Adams**

Locks on Town Buildings – Needs Master Key/Access to classrooms

4:35PM **Highway Department – Harold Booth**

Discussion – Stage Rd/Culverts

Culvert Mitigation left to finish up.

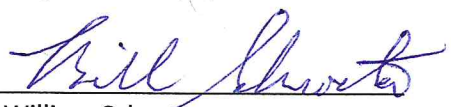
FEMA Discussion – Culvert Invoice – Ask Jen for copy. Should be from Ferguson Waterworks/Lebanon for \$86,000. Thursday will be a workday for FEMA paperwork.



John Callum



Garry Bator



William Schroeter

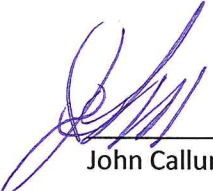
TOWN OF UNITY


Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 13, 2022

- 4:48PM Highway Shed – Waiting for proposal from Josh. John to call Josh and follow-up on two-week timeline for proposal.
- 4:50PM **Property owner - Robbins (13-684-7-E6)** Came in to inquire about paying the back taxes and interest on their property. They were instructed they need to call to set a time to meet with the town treasurer, Cathy Lombardo, and to get the correct amount owed with interest. Interest accrues daily.
- 4:54PM **Bud Cox** – Neighboring property owner removed stone wall and put in big rocks for drainage. He doesn't want the landscaping on his side to be altered. After discussion, this seems to be a civil matter/property line dispute. Advised him to speak with neighbor to see if it could be resolved.
- 5:10PM **Veteran's Tax Credits**
Wayne Hart, 373 Center Rd, Unity
Kenneth Harlow, 552 W. Unity Rd., Claremont
Steven Vitson, 126 Skyline Rd, Unity
- 5:22PM **Motion** to Approve Tax Credits by John, 2nd Garry, All in favor
- 5:37PM **Motion** to Approve to Pay Work on Paper (\$4,220) from the NH Moose Plate Restoration Grant for the Restoration and Conservation of the following Town of Unity ledgers:
Town Record Book (1795-1808)
Selectmen's Record Book (1818-1834)
Selectmen's Record Book (1835-1848)
Motion by Garry, 2nd by Bill, All in favor
- 5:41PM LCHIP Grant – Reviewed email requesting time to come for a walk-through of building. Call Jim to see his availability.
- 5:53PM **Motion** to pay Kevin Brenker \$500 to close out his services. Motion by Bill, 2nd Garry, All in favor
- 5:55PM **Motion to Adjourn**, Garry, 2nd Bill, All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

Town of Unity, New Hampshire

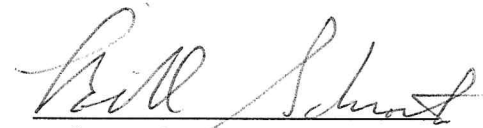
Board of Selectmen

Minutes of the Meeting - Monday, June 20, 2022 – Location, Unity Town Offices

- 4:03PM Meeting was called to order by John Callum, Chairman.
- Selectboard Present:** John Callum, Bill Schroeter, Garry Bator
- Gordan Brann announced he would be recording the meeting.
- 4:05PM Garry recommended writing a letter of appreciation for the employee who is resigning from the Transfer Station.
- 4:06PM Minutes of June 13, 2022 Meeting were reviewed for approval - **Motion** by John to Approve Minutes, 2nd (Bill) *All in favor*
- 4:12PM Cell Tower - Garry stated he rode over to check the progress of the work.
- 4:18PM **Auction Properties** – Reviewed Agreement/Contract. Listed out the responsibilities for the attorney, client, and auctioneer.
- Auction Properties on list: 537 Gilman Pond Rd; Anderson Rd; Eastman Loop; 992 2nd NH TPKE; 4 Wheel Drive Rd; Quaker City Rd.
- 4:33PM Continue Contract for Auction Properties for next week. Selectmen will call next week to discuss timeframe for auction to be held.
- 4:34PM Call from Jennifer Bland with Town of Acworth regarding our letter received requesting meeting. Time was agreed to meet with her on Monday, June 27th at 10:00 on Black North/Walker Rd. Call her back to confirm date and time. Let her know we would like to also go over to Crescent Lake Rd to discuss water issues there and FEMA. If their town engineer is available and they would like to have them present, that would be great.
- 4:43PM **Highway Department** – Harold asked if we need to mow the landfill in the fall. Hold off for now. 1st August - Review same Discussion.
- 4:48PM Discussion of United Construction and current work being done.
- 4:53PM Garry to call Dave Eckman – Re: Timeline for United Construction’s work project.
- 4:56PM KA Stevens – Discussion of two Invoices. One is paid through a credit. We need to know what applies to FEMA.
- 4:59PM Discussed FEMA. Preliminary paperwork was submitted for FEMA today.
- 5:06PM Discussion on invoice for culverts. We need the number of culverts needed to replace the ones that were used from what we had on hand. Harold to get a number that we have already put in and that we are going to put in.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

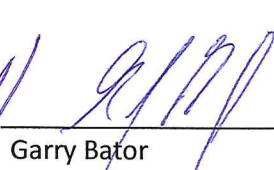
Select Board Minutes

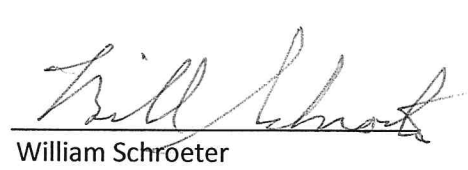
13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

- 5:33PM Discussion of unreserved fund and highway budget.
- 5:39PM Cell Tower – Harold stated they are wanting to bring the road up by 10” to blend the road out.
- 5:46PM Follow-up with Elliott Brown/Electrician and Josh Stevens on Shed.
- 5:47PM Garage Door on Shed – Check documents submitted. New door or work on existing door?
- 5:50PM Remove Firehouse Roof from Agenda – Roof has been repaired and does not appear to have any leaks.
- 5:52PM Discussed possibly hiring part-time help for mowing brush around dump and bank of Town Offices.
- 5:55PM Post Ad in the paper for part-time help, no more than 20hrs. Run ad through Friday with plans to hire next week.
- 5:57PM Garry asked about the Town Hall Steeple and problems with the siding. Will need to get with Jim.
- 6:01PM Cindy Uccello is requested a transfer sticker be mailed to her. She provided necessary information. **Motion to Approve** request by Garry, 2nd Bill, All in favor.
- 6:07PM Selectmen thanked Kevin Brenker for his services to the Town of Unity and presented him with a check.
- 6:09PM Discussed two bids received for roadside mowing and if funds were in our budget at this time. We do not have a line item in the budget this year for roadside mowing. We will address it to be in the budget for next year.
- 6:15PM Dave Eckman called into the meeting to discuss United Construction. He suggested sending an itemized letter with a list of things that can be done at this time. Selectmen agreed.
- 6:30PM Gordon Brann asked if there were any roads that the view is blocked? Discussion followed. Discussed part-time employees mowing any intersections/signs that are blocked.
- 6:42PM Pistol Permits to be signed:
Edward Gregory, Carol Gregory, and James Bastian
Motion to sign permits by John, 2nd Garry, All in favor
- 6:44PM Letter to Sarah Finney was reviewed. Motion to send by John, 2nd Bill, All in favor
- 6:46PM Warrant Article 7 – To raise and appropriate the sum of \$16,000 to be added to the Landfill Well Monitoring Capital Reserve Fund previously established.
- 6:47PM Warrant Article 8 – To raise and appropriate the sum of \$30,000 to be added to Bridges Capital Reserve Fund previously established.
Warrant Article 9 – Approved to change the purpose of the existing Bridges Capital Reserve Fund to the Bridges and Culverts Capital Reserve Fund.
- 6:48PM **Motion to Approve** Warrant Articles by John, 2nd Garry, All in favor.


John Callum


Garry Bator


William Schroeter

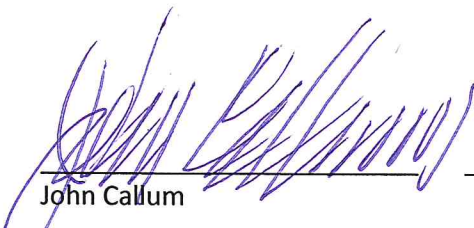
TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

- 6:50PM 457b Plan – General discussion. Each Selectmen will take a copy home with them to review for any changes.
- 6:56PM Building Permits (5) for Paul to review/sign. They have been scanned and emailed to him.
- 6:58PM Discussed fuel pump at the Highway Department and if cameras are needed.
- 7:02PM Motion by Garry to price camera system with VLS, 2nd Bill, All in favor.
- 7:07PM Motion to move to 91-A, II (b) by Bill, 2nd Garry, All in favor.
- 7:25PM Board returned from 91-A, II (b) - Motion to return to public session Garry, 2nd Bill, All in favor
Roll call vote – John-Yes, Bill-Yes, Garry-Yes
- 7:25PM Motion to Adjourn by Garry, 2nd Bill, All in favor



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, June 27, 2022 – Location, Unity Town Offices

4:13PM Call to Order (John, Bill, Garry)

4:14PM **Minutes of Meeting on June 20, 2022, were reviewed for approval** (motion by Bill to accept as amended, 2nd (John) All in favor.

4:24PM **Ms. Sarah Finney-**

Discussion of road status near her property. John informed Ms. Finney that two loads of material were moved from the site. Ms. Finney discussed the letter sent by the Select Board of the material and items moved. Ms. Finney expressed concern that the Select Board needed to send out this letter. Communications between Ms. Finney, Town and Stevens Construction were discussed regarding disposition of two loads of gravel. Pictures of the site were shown to the Board. The Board requested an expedited grate to fill in the current "hole" in the property that represents a safety concern to Ms. Finney. Highway Department to work to bring that concern to a close. Garry to visit the site to address other issues of concern. Ms. Finney wants the Board to rescind the letter. Board wishes to visit the property and then consider rescinding the letter of June 8, 2022.

Ms. Finney announced her resignation from the Library Board of Trustees effective immediately. The library, currently closed, will reopen July 18, 2022 @ 10:00 AM.

4:51 PM **Highway Department – Harold Booth**


Harold will be on vacation next week.

Discussion of Acworth meeting regarding roads.

Harold discussed visit of town culverts done today with Garry. Culverts that have been installed will need replacement from Town stock.

5:02PM John motioned to recess the meeting for 15 minutes to take a call from the auctioneer representing deeded properties, 2nd (Bill) All in favor.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022


- 5:09 PM The Board returned from recess.
- 5:10 PM Highway Department (cont)
Culvert topic continues – Lear Hill Road and Gilman Pond Road culverts were discussed as of particular concern.
- 5:18 PM **Health and Building** – Paul Moeller
Current building permits were given to Paul. Paul signed all presented permit applications. Paul discussed various properties currently in consideration.
- 5:19 PM **Fire Department** – Bruce Adams
Tires are required on Tanker and Engine trucks. Additional work will be done as the truck comes up for scheduled work. Department budget for vehicle maintenance should cover the required work. Discussion of fire department budget ensued.
Bruce requested Vermont Life Safety to check and replace CO2 alarm in the firehouse.
- 5:40PM **Pistol Permits** - John motioned to approve and sign a pistol permit for John R. Shea, 2nd (Bill) All in favor.
- 5:42 PM **Two-Way Radios** – Bruce mentioned company coming to program the two-way radios. Harold mentioned the Highway Department truck could use similar re-programming.
- 5:47 PM **Other Business** –
Postage machine will be replaced this coming year.
- 5:52PM **Highway Department-Garage Doors**
Proposals discussed. Utilization of existing door in consideration. Twin State Garage Doors (vendor) proposals discussed. The proposal was generated February 18, 2022, so will need to be updated. Two options discussed. Keene Door (vendor) \$28,270.74 for their proposal option (dated Feb 22, 2022). John suggested checking on current Town responses to the open proposals.



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022

6:00 PM **Stage Road Project** - David Eckman

David presented a current report. A project abutter complained the Pathways Consulting engineer was trespassing. No formal issue.

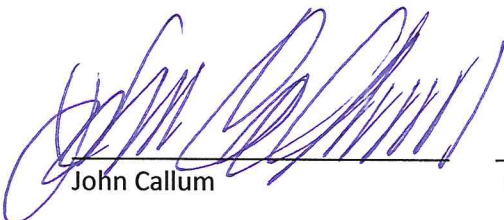
The pond is stabilized, grass is growing around. Discussion of traffic control. United Construction is asking to work-around some of the vertical pipe issues with (anti-seep) collars. Dave will be on site June 28 (or have someone from his company) to observe the work United is conducting. Discussion of safety concerns of workers or passing traffic. Grout work for manholes has not been done.

The Board discussed pros/cons of waiting on United work being delayed due to material constraints, or to press forward with alternatives to keep work going. The matter of safety for the public and contractor workers was of priority for the Board.

The Board affirmed Dave Eckman has the authority to make changes that will result in a safe work area and keep the project going.

Dave will look at the potential projects on Crescent Lake Rd; Gilman Pond; Lear Hill Road along with Harold.

6:47 PM Garry motioned to adjourn, 2nd (Bill) All in favor.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

Town of Unity, New Hampshire

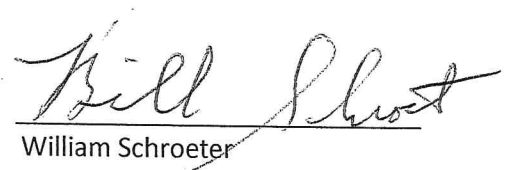
Board of Selectmen

Minutes of the Meeting - Monday, June 6, 2022 – Location, Unity Town Offices

- 4:10PM Call to Order (John, Bill, Garry to arrive late)
- 4:13PM **Minutes of May 23, 2022, were reviewed for approval** (motion by John to accept as amended, 2nd (Bill)
All in favor
- 4:15PM **Highway Department – Harold Booth**
Harold states United Construction not currently on-site at Stage Road project.
Discussion of gravel South Slack Road around current work. Property of Sara Finney.
BOS to present proposal options to owner to return town-owned material.
Motion to draft letter sent to Sara Finney (John) advising her of terms Town requires for reconstruction of the road. (Motion by John, 2nd Bill).
All in favor
Motion to have Town Engineer review culvert at Unity Springs and Gilman Pond Road – current culvert is rotted across the bottom. (Motion by John, 2nd Bill)
All in favor
Harold states the Attendant station at Transfer Station needs painting. Getting paint color decided.
Fastenal order for safety supplies is approved.
John states the delineator poles ordered for Highway Depart, as well as other products produced from the prison manufacturing system are available not only to municipalities, but to any purchaser.
Kevin Brenker raised the topic of NH DES Culvert Flood Risk Assistance Grant Program is available as a NO MATCH REQUIRED grant that could be utilized in multiple places across town. A copy to be sent to Dave Eckman.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

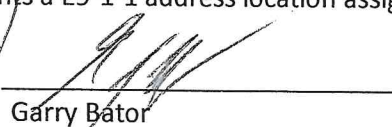
Select Board Minutes

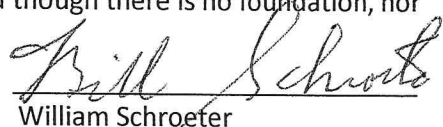
13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

- 4:41PM **Cell Tower Update** – Work occurring at the site.
- 4:44PM **Public Input** – David Pardy states Britton Road has standing water breeding mosquitos.
DHS/FEMA training available June 29th in Bethlehem - MGT416Community of Government Operations www.Ruraltraining.org
John states Grader and Safety training is coming soon likely to site in Plymouth.
- 4:47PM **UPDATES:**
Bill advises the purchased copier is set for delivery in the next 2-3 weeks.
Tax receipts received to date for 1st half **\$127, 805.17**
Hot mix asphalt price increases – monthly price adjustments – effective 6-1-22 all HMA products. Prices subject to change without notice.
Bank accounts currently **\$1,110,599.15** (all accounts)
United Construction Corp payment \$100,404.00 OK'd (per Jen). To be held until work on Phase One is at an approval stage. United says work will resume when ordered pipe arrives, wishes to begin work on follow-on phases. This conflicts with Town's wishes.
- 5:00PM **David Eckman** presented two bills for payment \$6,852.50 and \$3, 061.02
Motion to pay (John) 2nd (Garry)
All in Favor
- 5:04PM Total Equalized Valuation \$174,635,244
Value without utility assets and railroad assets - \$170,154,495
- 5:08PM Vouchers were signed
- 5:10PM **Health & Permits** – Paul Moeller
Discussion of property off Gilman Pond (Kerry Wisner), Hemlock Hill – remote area with ledge – property owner wants a E9-1-1 address location assigned though there is no foundation, nor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

pad on property. No permit has been assigned for 9-1-1 location at this site. John advised property owner of pre-requisites for a 9-1-1 address to be assigned. Paul states the use of concrete piers is acceptable for triggering the 9-1-1 assignment of address. This area has several "neighborhood" conflicts with other property owners and law enforcement requires a 9-1-1 designated address for response. Road release has been signed per Garry Bator. A review of tax file shows taxes being sent to this property.

Paul states a trailer owner wishes to put A trailer (Mobile Home) on Gibsons Way, off West Unity Road and said trailer meets criteria for use as a dwelling.

5:40PM

Veteran-s Tax Credits

Michael Norris, 147 North Shore Road

Michael Wojciechowski, 50 Forest Acres Road

Patrick Hurley, 102 Huntoon Brick Farm Road

Mark Hlobik, 58 Blueberry Hill Road

William Lapan, 1123 2nd NH Turnpike

Staff to ensure Evan (assessor) has documentation (i.e. DD214) or update files with supplied DD214 by the veteran.

Motions to approve tax credits (Bill), 2nd (Garry)

All in Favor

6:10PM

Motion for Deeding (Bill) 2nd (Garry)

Crazy Fox Family Trust - Mountain View Road - \$951.22

Steven Robbins – 158 South Koski Road - \$827.35

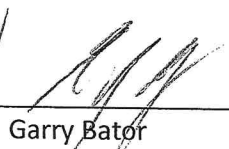
All in Favor

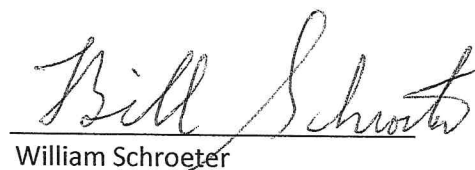
6:15PM

Discussion on Black North Road downhill from the Acworth line. Roadwork on Acworth's Black North might have an impact on Unity's road segment. Land owner (Theodore Lewit) is concerned of increased water. Unity is concerned of work already done on Walker Road, Quaker City Road, et al.

Unity Board of Selectmen to communicate concerns to Acworth BOS.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 6, 2022

6:18PM **Josh Stevens, Stevens Construction Corp**

Discussion of work done on Slack Road and property owner issues.

Selectmen asking for evaluation of materials that might have been utilized without Town permission. A turnaround was developed for Town trucks (plowing, etc.) with agreement by property owner. The town will take no responsibility for road as landowner altered work design of the work to-date.

Discussion followed on other pending projects including next-phase work on Town Garage.

7:07PM **NH DOT Communications**

Requesting single page audit report for fiscal 2020/2021 for any monies received for streets and highways.

7:12PM **Library** - General discussion on the re-opening of the library.

7:30PM **The Board voted to move into 91-A Discussion**

Motion made by John

2nd Garry

Roll Call: John - Aye Bill - Aye Garry - Aye

8:35PM **The Board returned from 91-A Discussion to Public Forum**

Motion made by John

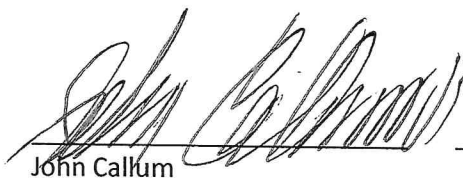
2nd Garry

Roll Call: John - Aye Bill - Aye Garry - Aye

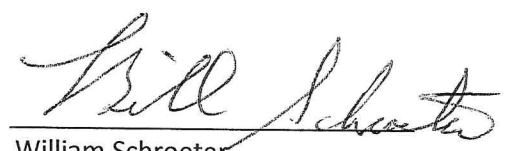
8:35PM **Motion to Adjourn**

(John) 2nd (Bill)

All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 13, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, June 13, 2022 – Location, Unity Town Offices

4:01PM Meeting was called to order by John Callum, Chairman.

Selectboard Present: John Callum, Bill Schroeter, Garry Bator

4:06PM **Minutes of June 6, 2022 Meeting were reviewed for approval** (motion by Garry to accept as amended, 2nd (Bill) *All in favor*)

4:18PM **Motion** to Exit for Safety Meeting (Motion by John, 2nd Bill, All in favor)

4:22PM **Motion** to Exit Safety Meeting and Re-Enter Selectboard Meeting (Motion by John, 2nd Bill, All in favor)

4:23PM **Transfer Station – Vanessa Keith**

Discussion of the resignation of a current employee. Discussed the need to get the resignation in writing and discussed whether there is a need to replace the position at this time. Could possibly use a fill in for Saturday hours.

Transfer Stickers – Taxpayers have been complaining about the procedure/requirements for obtaining stickers. She was advised to have anyone with complaints call the office and be put on the Monday meeting to meet with the Selectmen to discuss the issue they have. Vanessa will also do some research and come back to the board in a few months (October timeframe), with some solutions to offer.

Asked about meeting with office personnel – Monday and Tuesdays are good for Vanessa. At least two Selectmen need to be present. We will work on getting this scheduled.

Conservation Meeting will be held tonight. Discussed the use of the room and locking up the building afterwards.

4:30PM **Fire Department – Bruce Adams**

Locks on Town Buildings – Needs Master Key/Access to classrooms

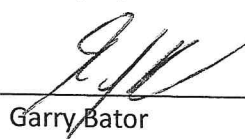
4:35PM **Highway Department – Harold Booth**


Discussion – Stage Rd/Culverts

Culvert Mitigation left to finish up.

FEMA Discussion – Culvert Invoice – Ask Jen for copy. Should be from Ferguson Waterworks/Lebanon for \$86,000. Thursday will be a workday for FEMA paperwork.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes


13 Center Rd, Unit #3
Unity, NH 03603

June 13, 2022

- 4:48PM Highway Shed – Waiting for proposal from Josh. John to call Josh and follow-up on two-week timeline for proposal.
- 4:50PM **Property owner - Robbins (13-684-7-E6)** Came in to inquire about paying the back taxes and interest on their property. They were instructed they need to call to set a time to meet with the town treasurer, Cathy Lombardo, and to get the correct amount owed with interest. Interest accrues daily.
- 4:54PM **Bud Cox** – Neighboring property owner removed stone wall and put in big rocks for drainage. He doesn't want the landscaping on his side to be altered. After discussion, this seems to be a civil matter/property line dispute. Advised him to speak with neighbor to see if it could be resolved.
- 5:10PM **Veteran's Tax Credits**
Wayne Hart, 373 Center Rd, Unity
Kenneth Harlow, 552 W. Unity Rd., Claremont
Steven Vitson, 126 Skyline Rd, Unity
- 5:22PM **Motion** to Approve Tax Credits by John, 2nd Garry, All in favor
- 5:37PM **Motion** to Approve to Pay Work on Paper (\$4,220) from the NH Moose Plate Restoration Grant for the Restoration and Conservation of the following Town of Unity ledgers:
Town Record Book (1795-1808)
Selectmen's Record Book (1818-1834)
Selectmen's Record Book (1835-1848)
Motion by Garry, 2nd by Bill, All in favor
- 5:41PM LCHIP Grant – Reviewed email requesting time to come for a walk-through of building. Call Jim to see his availability.
- 5:53PM **Motion** to pay Kevin Brenker \$500 to close out his services. Motion by Bill, 2nd Garry, All in favor
- 5:55PM **Motion to Adjourn**, Garry, 2nd Bill, All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

Town of Unity, New Hampshire


Board of Selectmen

Minutes of the Meeting - Monday, June 20, 2022 – Location, Unity Town Offices

- 4:03PM Meeting was called to order by John Callum, Chairman.
Selectboard Present: John Callum, Bill Schroeter, Garry Bator
Gordan Brann announced he would be recording the meeting.
- 4:05PM Garry recommended writing a letter of appreciation for the employee who is resigning from the Transfer Station.
- 4:06PM Minutes of June 13, 2022 Meeting were reviewed for approval - **Motion** by John to Approve Minutes, 2nd (Bill) *All in favor*
- 4:12PM Cell Tower - Garry stated he rode over to check the progress of the work.
- 4:18PM **Auction Properties** – Reviewed Agreement/Contract. Listed out the responsibilities for the attorney, client, and auctioneer.
Auction Properties on list: 537 Gilman Pond Rd; Anderson Rd; Eastman Loop; 992 2nd NH TPKE; 4 Wheel Drive Rd; Quaker City Rd.
- 4:33PM Continue Contract for Auction Properties for next week. Selectmen will call next week to discuss timeframe for auction to be held.
- 4:34PM Call from Jennifer Bland with Town of Acworth regarding our letter received requesting meeting. Time was agreed to meet with her on Monday, June 27th at 10:00 on Black North/Walker Rd. Call her back to confirm date and time. Let her know we would like to also go over to Crescent Lake Rd to discuss water issues there and FEMA. If their town engineer is available and they would like to have them present, that would be great.
- 4:43PM **Highway Department** – Harold asked if we need to mow the landfill in the fall. Hold off for now. 1st August - Review same Discussion.
- 4:48PM Discussion of United Construction and current work being done.
- 4:53PM Garry to call Dave Eckman – Re: Timeline for United Construction’s work project.
- 4:56PM KA Stevens – Discussion of two Invoices. One is paid through a credit. We need to know what applies to FEMA.
- 4:59PM Discussed FEMA. Preliminary paperwork was submitted for FEMA today.
- 5:06PM Discussion on invoice for culverts. We need the number of culverts needed to replace the ones that were used from what we had on hand. Harold to get a number that we have already put in and that we are going to put in.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

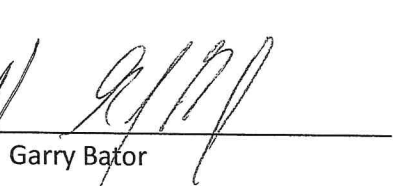
Select Board Minutes

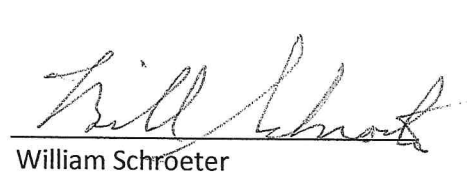
13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

- 5:33PM Discussion of unreserved fund and highway budget.
- 5:39PM Cell Tower – Harold stated they are wanting to bring the road up by 10” to blend the road out.
- 5:46PM Follow-up with Elliott Brown/Electrician and Josh Stevens on Shed.
- 5:47PM Garage Door on Shed – Check documents submitted. New door or work on existing door?
- 5:50PM Remove Firehouse Roof from Agenda – Roof has been repaired and does not appear to have any leaks.
- 5:52PM Discussed possibly hiring part-time help for mowing brush around dump and bank of Town Offices.
- 5:55PM Post Ad in the paper for part-time help, no more than 20hrs. Run ad through Friday with plans to hire next week.
- 5:57PM Garry asked about the Town Hall Steeple and problems with the siding. Will need to get with Jim.
- 6:01PM Cindy Uccello is requested a transfer sticker be mailed to her. She provided necessary information. **Motion to Approve** request by Garry, 2nd Bill, All in favor.
- 6:07PM Selectmen thanked Kevin Brenker for his services to the Town of Unity and presented him with a check.
- 6:09PM Discussed two bids received for roadside mowing and if funds were in our budget at this time. We do not have a line item in the budget this year for roadside mowing. We will address it to be in the budget for next year.
- 6:15PM Dave Eckman called into the meeting to discuss United Construction. He suggested sending an itemized letter with a list of things that can be done at this time. Selectmen agreed.
- 6:30PM Gordon Brann asked if there were any roads that the view is blocked? Discussion followed. Discussed part-time employees mowing any intersections/signs that are blocked.
- 6:42PM Pistol Permits to be signed:
Edward Gregory, Carol Gregory, and James Bastian
Motion to sign permits by John, 2nd Garry, All in favor
- 6:44PM Letter to Sarah Finney was reviewed. Motion to send by John, 2nd Bill, All in favor
- 6:46PM Warrant Article 7 – To raise and appropriate the sum of \$16,000 to be added to the Landfill Well Monitoring Capital Reserve Fund previously established.
- 6:47PM Warrant Article 8 – To raise and appropriate the sum of \$30,000 to be added to Bridges Capital Reserve Fund previously established.
Warrant Article 9 – Approved to change the purpose of the existing Bridges Capital Reserve Fund to the Bridges and Culverts Capital Reserve Fund.
- 6:48PM **Motion to Approve** Warrant Articles by John, 2nd Garry, All in favor.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

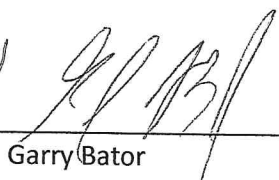
Select Board Minutes

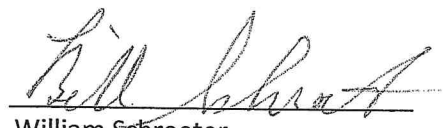
13 Center Rd, Unit #3
Unity, NH 03603

June 20, 2022

- 6:50PM 457b Plan – General discussion. Each Selectmen will take a copy home with them to review for any changes.
- 6:56PM Building Permits (5) for Paul to review/sign. They have been scanned and emailed to him.
- 6:58PM Discussed fuel pump at the Highway Department and if cameras are needed.
- 7:02PM Motion by Garry to price camera system with VLS, 2nd Bill, All in favor.
- 7:07PM Motion to move to 91-A, II (b) by Bill, 2nd Garry, All in favor.
- 7:25PM Board returned from 91-A, II (b) - Motion to return to public session Garry, 2nd Bill, All in favor
Roll call vote – John-Yes, Bill-Yes, Garry-Yes
- 7:25PM Motion to Adjourn by Garry, 2nd Bill, All in favor


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, June 27, 2022 – Location, Unity Town Offices

4:13PM Call to Order (John, Bill, Garry)

4:14PM **Minutes of Meeting on June 20, 2022, were reviewed for approval** (motion by Bill to accept as amended, 2nd (John) All in favor.

4:24PM **Ms. Sarah Finney-**

Discussion of road status near her property. John informed Ms. Finney that two loads of material were moved from the site. Ms. Finney discussed the letter sent by the Select Board of the material and items moved. Ms. Finney expressed concern that the Select Board needed to send out this letter. Communications between Ms. Finney, Town and Stevens Construction were discussed regarding disposition of two loads of gravel. Pictures of the site were shown to the Board. The Board requested an expedited grate to fill in the current "hole" in the property that represents a safety concern to Ms. Finney. Highway Department to work to bring that concern to a close. Garry to visit the site to address other issues of concern. Ms. Finney wants the Board to rescind the letter. Board wishes to visit the property and then consider rescinding the letter of June 8, 2022.

Ms. Finney announced her resignation from the Library Board of Trustees effective immediately. The library, currently closed, will reopen July 18, 2022 @ 10:00 AM.

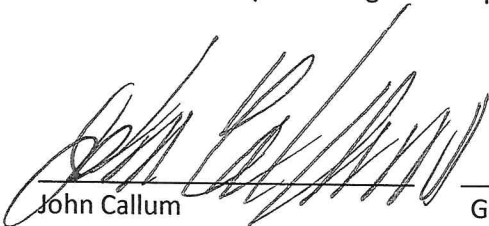
4:51 PM **Highway Department – Harold Booth**

Harold will be on vacation next week.

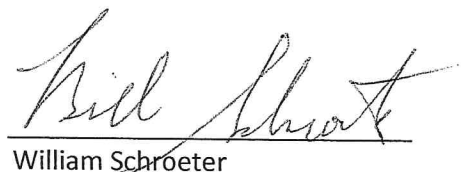
Discussion of Acworth meeting regarding roads.

Harold discussed visit of town culverts done today with Garry. Culverts that have been installed will need replacement from Town stock.

5:02PM John motioned to recess the meeting for 15 minutes to take a call from the auctioneer representing deeded properties, 2nd (Bill) All in favor.


John Callum


Garry Bator


William Schroeter

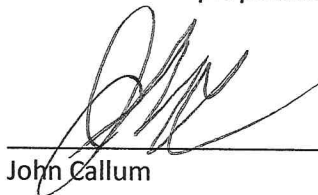
TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022

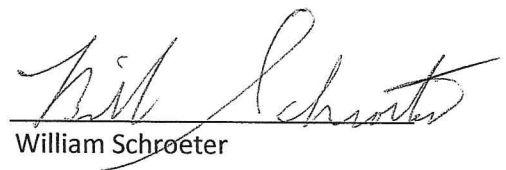
- 5:09 PM The Board returned from recess.
- 5:10 PM Highway Department (cont)
Culvert topic continues – Lear Hill Road and Gilman Pond Road culverts were discussed as of particular concern.
- 5:18 PM **Health and Building** – Paul Moeller
Current building permits were given to Paul. Paul signed all presented permit applications. Paul discussed various properties currently in consideration.
- 5:19 PM **Fire Department** – Bruce Adams
Tires are required on Tanker and Engine trucks. Additional work will be done as the truck comes up for scheduled work. Department budget for vehicle maintenance should cover the required work. Discussion of fire department budget ensued.
Bruce requested Vermont Life Safety to check and replace CO2 alarm in the firehouse.
- 5:40PM **Pistol Permits** - John motioned to approve and sign a pistol permit for John R. Shea, 2nd (Bill) All in favor.
- 5:42 PM **Two-Way Radios** – Bruce mentioned company coming to program the two-way radios. Harold mentioned the Highway Depart truck could use similar re-programming.
- 5:47 PM **Other Business** –
Postage machine will be replaced this coming year.
- 5:52PM **Highway Department-Garage Doors**
Proposals discussed. Utilization of existing door in consideration. Twin State Garage Doors (vendor) proposals discussed. The proposal was generated February 18, 2022, so will need to be updated. Two options discussed. Keene Door (vendor) \$28, 270.74 for their proposal option (dated Feb 22, 2022). John suggested checking on current Town responses to the open proposals.



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

June 27, 2022

6:00 PM **Stage Road Project** - David Eckman

David presented a current report. A project abutter complained the Pathways Consulting engineer was trespassing. No formal issue.

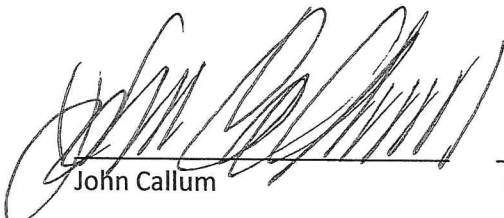
The pond is stabilized, grass is growing around. Discussion of traffic control. United Construction is asking to work-around some of the vertical pipe issues with (anti-seep) collars. Dave will be on site June 28 (or have someone from his company) to observe the work United is conducting. Discussion of safety concerns of workers or passing traffic. Grout work for manholes has not been done.

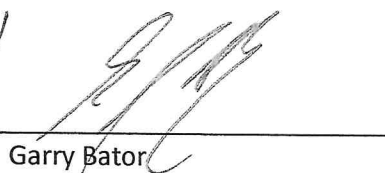
The Board discussed pros/cons of waiting on United work being delayed due to material constraints, or to press forward with alternatives to keep work going. The matter of safety for the public and contractor workers was of priority for the Board.

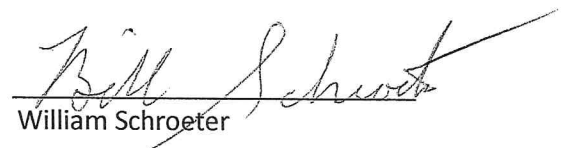
The Board affirmed Dave Eckman has the authority to make changes that will result in a safe work area and keep the project going.

Dave will look at the potential projects on Crescent Lake Rd; Gilman Pond; Lear Hill Road along with Harold.

6:47 PM Garry motioned to adjourn, 2nd (Bill) All in favor.


John Callum


Garry Bator


William Schroeter

Nonpublic Session Minutes

TOWN OF UNITY SELECT BOARD NONPUBLIC MEETING

Date: 6-21-22

Members Present:

Selectman John Callum
Selectman Bill Schroeter
Selectman Garry Bator

Motion to enter Nonpublic Session made by Bill seconded by Garry

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

X RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:

[name] John Callum Y N
[name] Bill Schroeter Y N
[name] Garry Bator Y N

Remove public meeting tape (if applicable).

Entered nonpublic session at 7:07 a.m./(p.m.)

Other persons present during nonpublic session: _____

Description of matters discussed, and final decisions made. **Note:** Any votes taken must be recorded "in such a manner that the vote of each member is ascertained and recorded":

Discussion of part-time mowing help.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Garry,
seconded by Bill.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:25 a.m./p.m.

Motion made to seal these minutes. If so, motion made by _____, seconded by _____ because it is determined that divulgence of this information likely would...

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:

[name]	Y	N
[name]	Y	N
[name]	Y	N

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Lisa

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 5, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, July 5, 2022 – Location, Unity Town Offices

- 4:01PM Meeting was called to order by John Callum, Chairman.
- Selectboard Present:** John Callum, Bill Schroeter, Garry Bator
- 4:02PM Discussed using unreserved funds to pay bill from school.
- 4:17PM Jim & Sheila Aikens – Discussion on driveway on Potato Hill. They would like to repair the road so they can drive on it. General discussion on material that would be used.
- 4:34PM Garry made a **Motion** to approve repairing the road with the condition of submitting a sample of the material to be used beforehand for approval. Bill 2nd, All in favor.
- 4:39PM Minutes of June 27, 2022, Meeting were reviewed for approval -**Motion** by Garry to Approve Minutes, 2nd (Bill) *All in favor*.
- 4:43PM **Auction Properties** – Date is set for September 10, 2022.
- 4:55PM United Construction – Steve: Discussion about closing the road from 7am-4pm each workday during the next stage of work. It was stated that signage needed to be put out if closing the road.
- 5:11PM 80 Stone Rd – Discussion on whether building permits have been issued on this property. General discussion of property.
- 5:35PM Paul Moeller – Issued building permits for the following properties: 529 Cold Pond Rd, Unity; 964 2nd NH Turnpike, Unity; 253 Center Rd, Unity.
- 5:54PM **Motion** to sign document to Department of Revenue Administration – RE: PA-28 Inventory Forms. **Motion** by John, 2nd Garry, All in favor.
- 6:05PM Plodzik & Sanderson paperwork needs to be signed for the auditors. Selectmen will review and sign.
- 6:06PM Karen Murphy – Requesting transfer stickers for vehicles to be mailed. Provided a copy of her paid taxes and current tag information. Motion to mail stickers by John, 2nd Garry, All in favor. Stickers are to be placed on vehicles.
- 6:10PM General discussion on 457b Plan.


John Callum


Garry Bator

William Schroeter


TOWN OF UNITY

Select Board Minutes

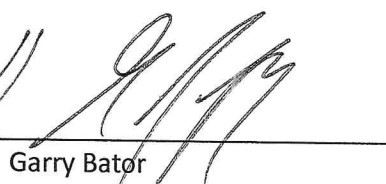
13 Center Rd, Unit #3
Unity, NH 03603

July 5, 2022

- 6:20PM FEMA updates by Garry. FEMA wants to set a time to come out and view the work completed. We will also be submitting additional paperwork to them soon.
- 6:24PM Sarah Finney property – General discussion. Grate to be delivered. Everything else is good.
- 6:32PM Dave Eckman – Presented Site Inspection Report (P-5 Replacement) Stage Rd/W. Unity Rd.
Update on current stage of work. Progress looks good.
- 7:00PM Discussed the need for shelving for the offices. Also discussed the need for an industrial shredder for a day. Another option is taking the boxes of papers to UPS at .99/lb.
- 7:12PM Postage Machine Update – Discussion on which machine to purchase. Motion to purchase the FP Insight 13 by Garry, 2nd Bill, All in favor.
- 7:14pm Discussion on the need for a new key box in the office. Motion to purchase by Bill, 2nd Garry, All in favor.
- 7:25PM Motion to Adjourn by Garry, 2nd Bill, All in favor



John Callum



Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 11, 2022

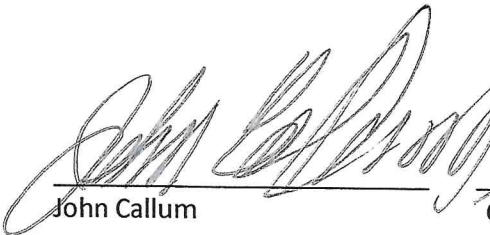
Town of Unity, New Hampshire

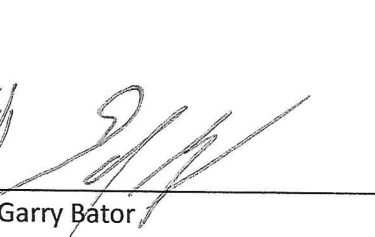
Board of Selectmen

Minutes of the Meeting - Monday, July 11, 2022 – Location, Unity Town Offices

Selectboard Present: John Callum and Garry Bator.

- 4:00PM Meeting was called to order by John Callum, Chairman.
- 4:01PM Margaret Drye stopped by to introduce herself and announce she was running for State Representative, District 7.
- 4:05PM Kelly Simpson – She spoke on Carroll Brook Rd. Big trees have been cut down for drainage. She is asking about putting up a gate past Tom Russell’s driveway. After a discussion, it was stated that a gate could be put up if it doesn’t interfere with anyone using the road and people can still pass through. It was suggested she write up a document and have abutting property owners sign and have document notarize.
- Discussion of a business on Mica Mine Rd and vehicles being parked partially in the road, etc.
- 4:35PM Angela Huertas asked about posting the Agenda to Facebook, possibly on the Unity NH Town Happenings page so it can be accessed without having to drive up to the Town Offices to view it.
- 4:40PM Fire Department – Bruce Adams: Stage Rd. isn’t going to be closed until next week. United Construction is waiting on signage.
- Ambulance/Truck is used for Rescue. Fire Engine 02; Tanker 05; Rescue 01. Discussion on Fire Engine condition and possible replacement cost.
- 4:54PM **Motion** to move to 91-A, II (a,e) by Garry, 2nd John, All in favor.
- 5:24PM Board returned from 91-A, II (a,e) - Motion to return to public session Garry, 2nd John, All in favor.
- 5:30PM Garry made Motion to accept Mediation for Library case, 2nd John, All in favor.
- 5:34PM Steve/Dunham Rd – Requesting road to be graded. Stated road has not been graded all year and his father almost had a motorcycle accident recently.
- 5:52PM **Motion** by Garry to accept minutes as written, 2nd by John, All in favor.
- 6:15PM Send reply email to Sarah Finney confirming that is what Garry and she agreed on.


John Callum


Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

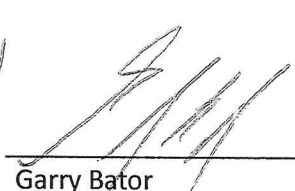
13 Center Rd, Unit #3
Unity, NH 03603

July 11, 2022

- 6:17PM Notice of Intent to Cut by Lawrence Swain/Travis Ayotte. John made **Motion** to Approve, 2nd Garry, All in favor.
- 6:21PM John made **Motion** to raise Vanessa – Transfer Station’s debit card limit from \$100 to \$500, 2nd by Garry, All in favor.
- 6:27PM John Stevens/ K.A. Stevens – Sarah Finney Property
Discussed an earlier date when Bill, Ed, John, and he met on site and drew up plans and gave Ms. Finney a copy. Discussion of grate and that it has been ordered. Main concern is that the area doesn’t erode.
- 7:02PM Shed/Garage - Will have estimate with sketch of project ready next Monday.
- Town Hall Grounds Project – Estimate for paving parking lot, misalign roads. Anticipate cost for next June.
- North HedgeHog Hill Rd - Base the road and pave it up to the new Town Garage.
- Dump Hill – Reconstruct and pave the hill going up to the dump. May need drainage work/system.
- Work on timeline for these projects.
- 7:45pm Paul Moeller issued permits for three building permits:
- 7:46pm Vouches signed.
- 7:55PM Paul/Josh – Discussion on Town Hall windows.
- 8:21PM **Motion** to Adjourn by Garry, 2nd John, All in favor.



John Callum



Garry Bator

William Schroeter

Nonpublic Session Minutes

TOWN OF UNITY SELECT BOARD NONPUBLIC MEETING

Date: 7-11-22

Members Present:

Selectman John Callum
Selectman Garry Bator
Selectman _____

Motion to enter Nonpublic Session made by Garry seconded by John

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

____ RSA 91-A:3, II(b) The hiring of any person as a public employee.

____ RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

____ RSA 91-A:3, II(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

____ RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:

[name] Garry N
[name] John N
[name] Y N

Remove public meeting tape (if applicable).

Entered nonpublic session at 4:54 a.m./p.m.

Other persons present during nonpublic session: Rhonda Callum-King

Description of matters discussed, and final decisions made. **Note:** Any votes taken must be recorded "in such a manner that the vote of each member is ascertained and recorded":

Discussion of mediation of Library case.

Discussion of 457 b plan

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Garry, seconded by John.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 5:24 a.m. (p.m.)

Motion made to seal these minutes. If so, motion made by _____, seconded by _____ because it is determined that divulgence of this information likely would...

Affect adversely the reputation of any person other than a member of this board

Render a proposed action ineffective

Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:

[name]	Y	N
[name]	Y	N
[name]	Y	N

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Lisa

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 18, 2022

Town of Unity, New Hampshire

Board of Selectmen

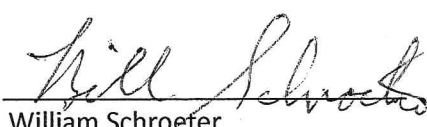
Minutes of the Meeting - Monday, July 18, 2022 – Location, Unity Town Offices

Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

- 4:00PM Meeting was called to order by John Callum, Chairman.
- 4:05PM Auction Properties – Need to send tax cards on all properties to NH Tax Deed & Property Auctions. Auction date is set for September 10, 2022.
- 4:07PM Garry arrived at the meeting.
- 4:07PM Highway Department/Harold – Discussion on paperwork for wetland for permits/Lear Hill Rd.
- 4:15PM Review of Minutes for July 11, 2022, meeting. Garry made **Motion** to approve minutes as written, 2nd by John, All in favor.
- 4:16PM Tobin Menard stopped in to introduce himself and announce he is running for Representative in District 3.
- 4:22PM Highway Department/Harold – Discussions on the following topics:
- Maintenance for machine. He found a place in Weare, NH for 145/hr.
 - Stacking the old granite and location to place it.
 - Touching up handrails on the gazebo with paint.
 - Staining the shed
 - Thurber property – The field needs to be mowed each year, at least 1/3-1/2 of the field.
 - Expressed the need for an additional part-time/temporary driver.
- 4:43PM Letter from FEMA – General discussion - RE: line items and timeline to submit remaining documents.
- 4:51PM DOT Directory paperwork needs updating. Will review paperwork received and send update.
- 4:54PM Letter to Trustee of Trust requesting check to Avitar in the amount of \$150. **Motion** to approve by Bill, 2nd by John, All in favor.
- 4:55PM Ramona Labrie – Stated she will check into the library minutes and whether the signed minutes need to be on file with the Town Clerk. She will keep us updated.


John Callum


Garry Bator


William Schroeter


TOWN OF UNITY

Select Board Minutes

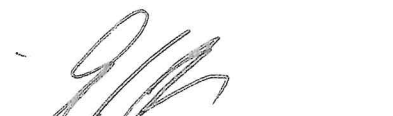
13 Center Rd, Unit #3
Unity, NH 03603

July 18, 2022


- 4:59PM Discussion of Notice of Intent filed, and possible Bond needed due to it being on a class VI road. Will research road, etc. and discuss next week.
- 5:02PM **Motion** to move to 91-A, II (b, e) by John, 2nd Garry, All in favor.
- Roll Call: John: Yes Bill: Yes Garry: Yes
- 7:06PM Board returned from 91-A, II (b, e) - **Motion** to return to public session Garry, 2nd Bill, All in favor.
- 7:08PM Dave Eckman/Eckman Engineering – Discussion of United Construction project. Surveyed today. He is working on an updated report. Things are looking good but there are a few things that need to be fixed. He will sign off the bills once United Construction submits them to him.
- 7:32PM Reviewed agreement from Primex – RE: CAP (Property & Liability Program). Garry made **Motion** to accept agreement, 2nd Bill, All in favor.
- 7:40PM **Motion** to approve Discharge of (2) Elderly Liens by Garry, 2nd Bill, All in favor.
- Voucher signed.
- 7:57PM **Motion** to Adjourn by Garry, 2nd by Bill, All in favor.



John Callum



Garry Bator



William Schroeter

Nonpublic Session Minutes

TOWN OF UNITY SELECT BOARD NONPUBLIC MEETING

Date: 7-18-22

Members Present:

- Selectman John Callum
- Selectman Bill Schroeter
- Selectman Garry Bator

Motion to enter Nonpublic Session made by John seconded by Garry

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3, II(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call vote to enter nonpublic session:

[name] John Callum	(Y)	N
[name] Bill Schroeter	(Y)	N
[name] Garry Bator	(Y)	N

Remove public meeting tape (if applicable).

Entered nonpublic session at 5:02 a.m./p.m.

Other persons present during nonpublic session: Jeff Graham, Lisa Petrowicz

Description of matters discussed, and final decisions made. **Note:** Any votes taken must be recorded "in such a manner that the vote of each member is ascertained and recorded":

Library Case - Mediation would be sign of Good Faith
Let Jeff Graham file his report (private version) of Library Report
and any deficiencies. Notify of Meeting time of Friday,
July 29th @ 11:00am. - Town Hall

Discussed the need for a temp/part-time driver for Highway Dept @ 18/hr. Approved.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Garry,
seconded by Bill.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:06 a.m./(p.m.)

Motion made to seal these minutes. If so, motion made by _____, seconded by _____ because it is determined that divulgence of this information likely would...
 Affect adversely the reputation of any person other than a member of this board
 Render a proposed action ineffective
 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:

[name]	Y	N
[name]	Y	N
[name]	Y	N

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Lisa

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 18, 2022


Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, July 18, 2022 – Location, Unity Town Offices

Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

- 4:00PM Meeting was called to order by John Callum, Chairman.
- 4:05PM Auction Properties – Need to send tax cards on all properties to NH Tax Deed & Property Auctions. Auction date is set for September 10, 2022.
- 4:07PM Garry arrived at the meeting.
- 4:07PM Highway Department/Harold – Discussion on paperwork for wetland for permits/Lear Hill Rd.
- 4:15PM Review of Minutes for July 11, 2022, meeting. Garry made **Motion** to approve minutes as written, 2nd by John, All in favor.
- 4:16PM Tobin Menard stopped in to introduce himself and announce he is running for Representative in District 3.
- 4:22PM Highway Department/Harold – Discussions on the following topics:
- Maintenance for machine. He found a place in Weare, NH for 145/hr.
 - Stacking the old granite and location to place it.
 - Touching up handrails on the gazebo with paint.
 - Staining the shed
 - Thurber property – The field needs to be mowed each year, at least 1/3-1/2 of the field.
 - Expressed the need for an additional part-time/temporary driver.
- 4:43PM Letter from FEMA – General discussion - RE: line items and timeline to submit remaining documents.
- 4:51PM DOT Directory paperwork needs updating. Will review paperwork received and send update.
- 4:54PM Letter to Trustee of Trust requesting check to Avitar in the amount of \$150. **Motion** to approve by Bill, 2nd by John, All in favor.
- 4:55PM Ramona Labrie – Stated she will check into the library minutes and whether the signed minutes need to be on file with the Town Clerk. She will keep us updated.


John Callum


Garry Bator


William Schroeter


TOWN OF UNITY

Select Board Minutes

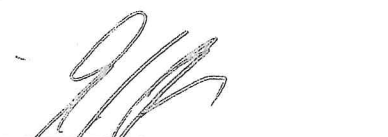
13 Center Rd, Unit #3
Unity, NH 03603

July 18, 2022


- 4:59PM Discussion of Notice of Intent filed, and possible Bond needed due to it being on a class VI road. Will research road, etc. and discuss next week.
- 5:02PM **Motion** to move to 91-A, II (b, e) by John, 2nd Garry, All in favor.
- Roll Call: John: Yes Bill: Yes Garry: Yes
- 7:06PM Board returned from 91-A, II (b, e) - **Motion** to return to public session Garry, 2nd Bill, All in favor.
- 7:08PM Dave Eckman/Eckman Engineering – Discussion of United Construction project. Surveyed today. He is working on an updated report. Things are looking good but there are a few things that need to be fixed. He will sign off the bills once United Construction submits them to him.
- 7:32PM Reviewed agreement from Primex – RE: CAP (Property & Liability Program). Garry made **Motion** to accept agreement, 2nd Bill, All in favor.
- 7:40PM **Motion** to approve Discharge of (2) Elderly Liens by Garry, 2nd Bill, All in favor.
- Voucher signed.
- 7:57PM **Motion** to Adjourn by Garry, 2nd by Bill, All in favor..



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 25, 2022

Town of Unity, New Hampshire

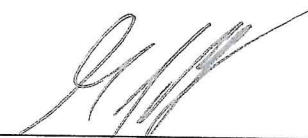
Board of Selectmen

Minutes of the Meeting - Monday, July 25, 2022 – Location, Unity Town Offices

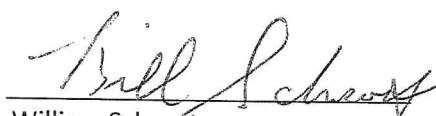
Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

- 4:00PM Meeting was called to order by John Callum, Chairman.
- 4:00PM John stated VLS was here earlier to give a quote for additional cameras to be installed.
- 4:01PM Judy Huff/Library – Stated the Library is low on funds. They would like to use the Perkins funds (\$14,000.00) if possible. She will do some research to see if these funds can be used. She and Gordon will get together and come up with how much they will need to include salaries, books, etc. and get back with the board once they get all figures together.
- 4:12PM Review of Minutes for July 18, 2022, meeting. Bill made **Motion** to approve minutes as written, 2nd by Garry, All in favor.
- 4:13PM FEMA will be here on August 3, 2022, at 9:00 for site inspections.
- 4:15PM Judy Huff received 5 boxes from L.E. Content are unknown at this time.
- 4:21PM General discussion of temporary, part-time highway employee and budget. This position is only for an upcoming project. It was approved in last week's 91-A meeting.
- Also discussed having employees turn any mileage for personal vehicle use.
- 4:32PM Auction Properties – Discussion on logging properties before auction. Discussed right of ways.
*Put on list for auction.
- 4:56PM Steve/United Construction – Came in to give update on project. Would like to move on to scheduling for phase 2 if possible. After discussion with selectmen, they will need to get with Dave Eckman and if he agrees then they can move to phases 2 and 3.
- 5:06PM Harold/Highway Department – Discussion of 24" pipe/Headwall, Replacement cost \$666
Motion to approve by John, 2nd Garry, All in favor.
Needs Fuel pump for Skid Tank – Approved up to \$400.00
Cell Tower – Delivered new tower today.

John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 25, 2022

- 5:17PM Garry updated on pricing for mower rental from Dodge Farm: \$65/hr Boom; \$50/hr side mount. He will call for availability.
- 5:29AM August 23, 2022, Selectboard will be going to Concord, NH.
- 5:50PM General discussion of Welfare budget.
- 6:00PM Catch basin for Sarah Finney's property came in but needs a different size grate.
- 6:07PM Motion to approve NH Local Welfare Administrators Association's dues in the amount of \$30 by Bill, 2nd by Garry, All in favor.
- 6:16PM Ramona/Town Clerk – Handed out booklets with responsibilities for voting, greeting, etc. for selectmen. Gave out T-shirt for the parade to the selectmen.
- 6:22PM Dave Eckman – Discussed paving the base of the road because it is so steep. Discussion of monument and putting it on a concrete base. United Construction to get quote on concrete base for monument.
- Recommends getting intersection done before moving to phase 2 and 3.
- Lear Hill – Stream crossing plan draft (Pre-cast Box case option)
- Stage Rd - Stream crossing plan draft (Arch/Bridge option)
- 7:16PM Treasurer requests an increase in cash draw from \$150 to \$500 for making change for the following: Tax Collector, Town Clerk, and Deputy Clerk. **Motion** to approve by Garry, 2nd by Bill, All in favor.
- 7:18PM Taxpayer's Deed to Repurchase - Map Lot 13-714-0-C7 - **Motion** to approve by Garry, 2nd by Bill, All in favor.
- 7:44PM Taxpayer's Deed to Repurchase - Map Lot 13-684-7-E6 - **Motion** to approve by Garry, 2nd by Bill, All in favor.
- 7:45PM General Discussion of Auction properties.
- Vouchers signed.
- 8:13PM **Motion** to adjourn by Garry, 2nd by Bill, All in favor.

John Callum

Garry Bator

William Schreiner

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 29, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Friday, July 29, 2022 – Location, Unity Town Hall

Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

Am
11:15PM Pledge of Allegiance was led by John Callum.

11:16PM Meeting was called to order by John Callum, Chairman and turned over to Jeff Graham, Forensic Accountant.

11:17PM Jeff Graham stated:

- At March meeting, Gordon Brann came with documents and put them back in his briefcase.
- \$52,000.00 was not given back to the town which caused an increase in the tax rate for taxpayers.
- RSA 202 – States all library records must stay in library.
- Lynn Edwards (L.E.) had boxes labeled, to be picked up by Gordon Brann on 8/5/21.

Jeff asked Gordon if he had documents to provide. Melanie Bell, Attorney for Gordon Brann, advised him not to answer the question.

11:25PM Garry Bator – Audit/Findings will go forward to the State Attorney General's office.

11:34PM Jeff Graham spoke on his Interim Status Report, Findings, and Account Balances. Interim Status Report dated 7/28/22 was read aloud to the group.

11:34PM Marjorie asked for clarification on March meeting date. It should be March 5, 2021, instead of March 5, 2019.

11:37PM Discussion of contents in boxes: Book, DVDs.

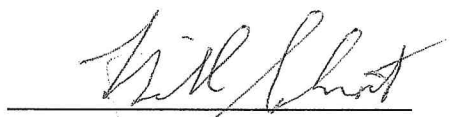
*Statutory duty to protect records.

11:42PM Sarah Finney – Mailed Lynn Edwards (L.E.) a certified letter asking for records with no response.

11:45PM Atty, Melanie Bell states Lynn Edwards (L.E.) could not attend meeting today due to covid. She also states L.E. did not say she had records and all someone had to do was ask her. She states L.E. was referring to a phone call could have cleared up the Amazon password account. Melanie asked if that meeting was audio recorded? Some may have recorded it on their phones, but it is unknown who those people are.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

July 29, 2022

11:49PM Melanie Bell – asked the following questions:

- Who at the AG's office did you speak with, and when? Int The
- Who will be sending the findings to AG?

Jeff stated spending must be recorded/have approval/authorization. i.e. credit card charges, receipts, etc.

11:52PM Marjorie Erickson asked the Selectboard about criminal charges and what their intent was. If no money is missing and the town has the records, she wants to know if the town is going continue with criminal charges.

11:52PM John stated he would like to see the records brought back but also the town has a responsibility to report discrepancies.

11:59PM Ramona Labrie - asked what is appropriate/not appropriate as for as reporting? Fiduciary responsibly to report.

12:00PM Melanie asked how much the audit has cost the town?

Jeff: Estimate: \$50,000.

Melanie states Gordon doesn't have records. And that he produced records before court hearing.

12:02PM Debra Leahy – Would like to know what the findings were from the investigation on the previous tax collector.

Jeff: Town did not suffer any harm on prior tax collector.

Debra: Questioned the use of Town debit card – Hobby Lobby, etc.


Jeff: Town purchases were Itemized/Accounted for.

General Discussion of \$10,000 from 2013 for building only fund. Discussion of it being in a CD and which bank.

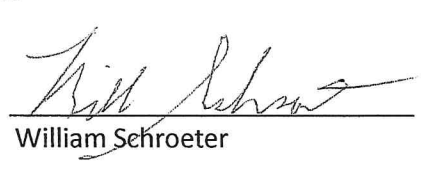
12:15PM Rhoda Staff – stated she has never seen the documents from the 2013 fund.

12:22PM **Motion** to send to Attorney General (Garry) 2nd by Bill, All in favor.

12:22PM **Motion** to Adjourn meeting and continue to Board of Selectmen's office for auction property, sale of real estate. **Motion** by Garry, 2nd by Bill, All in favor.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

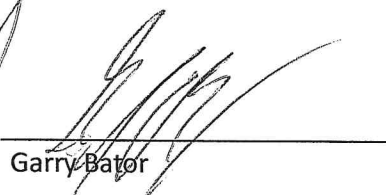
13 Center Rd, Unit #3
Unity, NH 03603

July 29, 2022

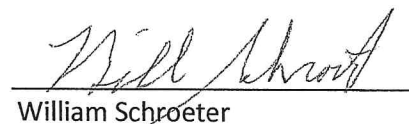
- 12:50PM **Motion** to restart (Garry) 2nd by Bill, All in favor.
- Discussion of RSA 80:89
- Discussion of logging properties before auction. Decided to not do any logging at this time.
- Remove property 12-119-A-F1 from auction list.
- Discussion of 1-55-0-K5 - Excavate / Hold off on property
- Discussion of 12-900-0-J6 - Cemetery property/ Hold off on property
- Discussion to have a second auction later in a couple months.
- 1:17PM Angela Huertas – General discussion of deeds purchased and process.
- 1:27PM Discussion of funds – Usually goes into general funds. DRA – Accept and Expend and funds.
- 1:38PM Garry – Update on Field mower quote and availability. Dodge Farm, \$65/hr. boom, 50/hr./side mount; Available for 1 week rental. \$4,600.00. Approved.
- 1:41PM Garry - Discussion about Mica Mine Rd. Spoke with Harold. Material brought in, created a swell in road.
- Need George Matthews to come in to get a permit. Work doesn't meet town requirement.
- Need him to come in for selectmen meeting on Monday.
- 1:52PM General discussion of plowing class VI roads.
- 2:04PM **Motion** to Adjourn (Bill), 2nd Garry, All in favor.



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 1, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, August 1, 2022 – Location, Unity Town Hall

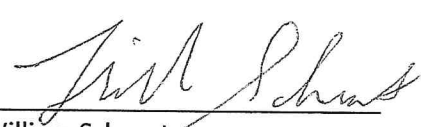
Selectboard Present: Bill Schroeter, Garry Bator.

- 4:00PM Pledge of Allegiance led by Bill Schroeter.
- 4:00PM Meeting was called to order by Bill Schroeter.
- 4:01PM Review of Minutes for July 25, 2022, meeting. Garry made **Motion** to approve minutes as written, 2nd by Bill, All in favor.
- 4:01PM Garry made **Motion** to approve quote for electrical work in Town Offices (\$2,610.00) from Building Budget. This quote includes LED transition & bulbs. Bill 2nd, All in favor.
- 4:01PM Garry made **Motion** to approve Cintas service agreement, no rate increase for one year; 2nd by Bill, All in favor.
- 4:02PM **Motion** to approve quote from CCI Managed Services for second monitors/meeting hardware \$957.00. **Motion** by Garry, 2nd by Bill, All in favor.
- 4:03PM Garry gave update about a call received regarding a complaint about the town road being closed during the parade for Old Home Day. He left a message for Chris w/state.
- 4:05PM Notice of Intent to Cut: 5-362-0-17 - Approved and signed.
Notice of Intent to Cut: 5-860-I-J7 - Approved and signed.
- 4:07PM Blaine McCrum - Cell Tower – Chandler Mills Rd (New cell tower); Mica Mine Rd (Demo old tower)
Discussion of damage caused, and no permit obtain prior to work. Selectman Bator would like a culvert put in. Mr. McCrum will talk to his sub-contractor and get back with them, possibly meet in the middle. Plan to meet next Monday at 9:00am.
- 4:07PM Roger Clarke – Came in to discuss property he is having an issue with. He believes someone has moved markers that affect town lines. He will be contacting Acworth and Charlestown also.
- 4:36PM Mr. Rubchinuk – Discussion on Pond to reclaim. No permit needed for restoring to original condition. Send letter to Department of Natural Resources? Contact Dave Eckerman.
Re-install material that got wasted away. Discuss culverts at a later date.

John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 1, 2022

- 4:55PM Dry Hydrant – Center Rd.
General discussion of update on shed.
- 5:09PM Angela Huertas – Expressed she really enjoyed Old Home Day and wanted to thank the people who put their time and effort to make it happen.
- 5:23PM Notice of Intent to Cut: 8-726-0-F1; 8-727-0-G1 – Notify them they will need a Letter of Bond \$50,000 before approval.
- 5:28PM Auction Properties - Bill announced Auction property date will be September 10, 2022. Gave out FAQ sheet and announced property list will be posted on auction website.

Vouchers signed
- 5:33PM **Motion** to adjourn by Garry, 2nd by Bill, All in favor.

John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 8, 2022

Town of Unity, New Hampshire

Board of Selectmen


Minutes of the Meeting - Monday, August 8, 2022 – Location, Unity Town Hall

Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

- 4:01PM Meeting was called to order by John Callum, Chairman.
- 4:08pm Discussion of first payment approved to be paid to United Construction.
- 4:09PM Review of Minutes for July 29, 2022, meeting. John made **Motion** to approve minutes as written, 2nd Bill, All in favor.
- 4:10PM Review of Minutes for August 1, 2022, meeting. Garry made **Motion** to approve minutes as written, 2nd Bill, All in favor.
- 4:11PM Auction Properties – Information on properties sent last week. Auction date and time remain the same.
- 4:12PM Highway Department/Harold:
- Mower should be here next week for one week rental. Do main routes.
 - Discussion on service/maintenance of equipment.
 - Salt Bids – Time to start working on them. American Rock Salt – Better salt and quicker delivery time.
 - Scott Powers wants to do subdivision, class VI road. General discussion.
 - Highway employee gave resignation letter and 2-week notice. Advertise for full-time employee
 - Last delivery of culverts should be here tomorrow.
- 4:21PM Garry gave an update on the meeting with road contractor – RE: Cell Tower/Mica Mine Rd.
- 4:25PM Discussion of phone call from Roger Clarke – General discussion of town lines and markers.
- 4:37PM Garry, Bill, and Harold met with FEMA – RE: Fire Pond and Mitigation for Lear Hill/Stage Rd.
Meeting with FEMA on Wednesday, 8/10/22 at 9:00AM.
- 4:45PM Josh Stevens/K.A. Stevens – Delivered Proposal for Equipment shed foundation addition.



John Callum



Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 8, 2022

Josh Stevens (Cont.)

Information - Preliminary request info for the following:

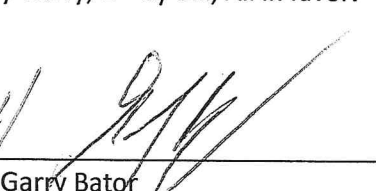
- North Hedgehog Hill Rd
- Fire Station
- Truck Garage
- Salt Shed

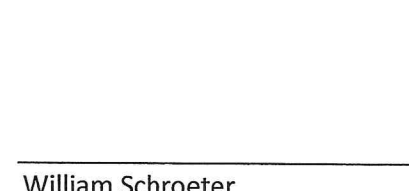
Discussion of Town Hall – RE: Drainage, handicapped spots, granite columns.

Projected start date: 8/15/22

- 5:18PM NH DOT Block Grant – Total for FY 2023: \$86,883.90
- 5:25PM Rhonda is requesting one seat of Photoshop to be purchased for the office. **Motion** to approve by Bill, 2nd Garry, All in favor.
- 5:31PM Pistol permit (1) Demasse - **Motion** to approve Bill, 2nd Garry, All in favor.
- 5:33PM Discussion on email response from DRA – RE: Notice of Intent to cut. (HHP, Inc.) Garry will contact DRA to follow up on email.
- 5:46PM Rhonda's vacation request was reviewed and approved.
- 5:48PM **Motion** to approve Josh Steven's quotes by Garry, 2nd Bill, All in favor.
- 5:49PM Fire Department/Bruce – Engine 2 is scheduled for maintenance.
- 5:52PM Harold/Garry – Discussion of list of roads and progress.
- 6:04PM Discussion of County Home Rd – possible gravel up to jail.
- 6:13PM Dave Eckman/Eckman Engineering – Gave update on Stage Rd project. Still working on slope. Discussion of Fire Pond.
- 6:22PM Gordon Brann – Received financial form from the Town for the Library but it did not have a date. Wants to confirm a date. Clarification it is today's date.
- 6:23PM Jim Coppola – Came to discuss brother's property. Selectboard gave him an amount that needs to be paid before property can be redeemed.
- 6:30PM Building Inspection/Paul Moeller – Approved two building permits and one certificate of occupancy.
12-790-3B-H3: Permit – Build Entry Deck and Certificate of Occupancy
12-127-0-K6: Permit – Demo old shed
- 6:48PM Reviewed letter sent in by concerned citizen re: company wanting to purchase her property. Vouchers signed.
- 6:51PM Selectmen secretary asked about shredding document used for review, permission given to shred.
- 6:51PM **Motion** to adjourn by Garry, 2nd by Bill, All in favor.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 15, 2022

Town of Unity, New Hampshire

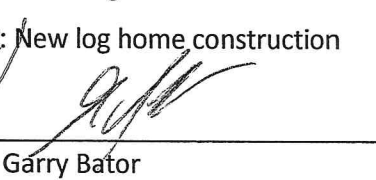
Board of Selectmen

Minutes of the Meeting - Monday, August 15, 2022 – Location, Unity Town Hall

Selectboard Present: John Callum, Garry Bator.

- 4:00PM Meeting was called to order by John Callum, Chairman.
- 4:04PM Garry made **Motion** to pay Jim Callum for repairs/maintenance on Town Offices Building, \$2,229.00., 2nd John, All in favor.
- 4:08PM Review of Minutes for August 8, 2022, meeting. John made **Motion** to approve minutes as written, 2nd Garry, All in favor.
- 4:10PM Auction Properties:
Janet & Kurt Osgood, Verna Lee, Dennis Riviezzo, Neil Prive: Came to inquire about information on the auction properties. They were given the website www.nhtaxdeedauctions.com as the information is now uploaded for the properties, as well as the date and time of the auction.
- 4:26PM Highway Department/Harold: 2nd mower started this week.
- 4:28PM NH DOT – Unity special one-time payment in accordance with Senate Bill 401 is anticipated to be available during August 2022 - \$72,924.37.
- 4:33PM Carl Rubchinuk/Fire Pond – General Discussion of fire pond and possible time frame. Discussion of reuse of gravel.
- 4:59PM Discussed email received from Sheila Purington – RE: issues she is having with property and the construction crew.
- 5:11PM Salt and Salt Bid Proposals reviewed. John made **Motion** to send out, 2nd Garry, All in favor.
- 5:16PM Discussion of Roger Clarke Property – Email from Mr. Dombroski that survey will be in October.
- 5:35PM Town Clerk/Ramona – Discussion of town clerk budget. Also discussed vital records fund amount. Will check into any amount put contingency fund.
- 6:07PM Paul Moeller/Building Inspector – 2 Permits and 1 CO Approved
13-22-0-J2 – Certificate of Occupancy
14-538-0-G6 – Permit: Building new home and detached shed
7-575-4-F-1 – Permit: New log home construction


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 15, 2022

6:09PM **Motion** to move to 91-A:3, II (a) by John, 2nd Garry, All in favor.

Roll Call: John: Yes Garry: Yes

7:05PM Board returned from 91-A:3, II (a) - **Motion** to return to public session John, 2nd Garry, All in favor.


7:07PM Discussed employment ad to run for Highway employee.

Vouchers signed.

7:10PM **Motion** to adjourn by Garry, 2nd by John, All in favor.



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603

August 22, 2022

Town of Unity, New Hampshire

Board of Selectmen

Minutes of the Meeting - Monday, August 22, 2022 – Location, Unity Town Hall

Selectboard Present: John Callum, Bill Schroeter, Garry Bator.

- 4:03PM Meeting was called to order by Bill Schroeter.
- 4:04PM Harold's vacation request reviewed. **Motion** to approve by Garry, 2nd Bill, All in favor.
- 4:05PM Auction properties – As planned, no changes.
- 4:05PM Highway Department/Harold – Fidium powerline is not being buried to the proper height/dept. Have Cathy call Fidium to set up a time Harold can talk with someone about this.
- 4:11PM Selectboard will be going to Concord tomorrow.
- 4:12PM Highway Department/Harold
- Would like to hire KA Stevens to help with culverts.
 - Update on mowing. 28hrs on one. 48hrs on the second. Two additional days of mowing left.
 - Pipe has been ordered for Christopher Rd. 4–6-week timeframe for delivery.
 - Get price from Josh for concrete pad at transfer station.
- 4:18PM Robert Leonard – Came in to discuss zoning and acres needed for building. Referred to next planning board meeting.
- 4:29PM Highway Shed – Work has started.
- 4:31PM Received email from Dave Eckman with recommendation for United Construction to proceed with Phase II. Harold to meet with Dave to discuss any concerns he may have. **Motion** to approve Phase II by Garry, 2nd Bill, All in favor.
- 4:36PM Invoice from Sunshine Communications. LLC to Library for 3/29/22 - Public meeting notification – Approved to pay.
- 4:37PM Received email complaint about camper on West Unity Road that has been there over 90 days. We will send letter to property owner.
- 4:40PM Ron Ferguson came in to discuss concerns with the road condition of W. Unity Road. General discussion followed.

4:42PM John Callum arrived at meeting.

John Callum

Garry Bator

William Schroeter

TOWN OF UNITY


Select Board Minutes

13 Center Rd, Unit #3
Unity, NH 03603


August 22, 2022

- 4:43PM United Construction/Kurt – Came in to discuss proceeding with phase II. Selectboard informed him they just approved phase II.
- 4:47PM Fred Bellimer would like to appoint Ed Gregory as his Deputy Town Moderator. **Motion** to approve by Garry, 2nd John, All in favor.
- 4:48PM Discussion of meeting with Town of Acworth – Re: Town lines and Clarke property. Possible date 9/14/22 at 11:00am.
- 5:00PM General discussion of sewage site/field.
- 5:08PM Review of Minutes for August 15, 2022, meeting. Garry made **Motion** to approve minutes as written, 2nd John, All in favor.
- 5:12PM Request for Salt and Sand bids were sent out on August 16, 2022.
- 5:14PM Discussion on location of metal bin at transfer station. Vanessa discussed with John that she would like to move the location of the bin. Have Harold go look at the location to get his opinion.

Vouchers signed.
- 5:40PM Gordon Brann – Asked about an electronic tablet he would like returned.
- 5:41PM **Motion** to adjourn by Garry, 2nd by Bill, All in favor.



John Callum



Garry Bator



William Schroeter

Town of Unity
13 Center Road, Unit #3
Unity NH 03603

Select Board Minutes

September 6, 2022

Board of Selectmen, Town of Unity New Hampshire

Minutes of the Meeting September 6, 2022

Select Board Present: John Callum (Chair); Bill Schroeter; Garry Bator

3:00pm The Board moved to enter **non-public session**

MOTION: To enter non-public session 91-A:3 (E) (John) 2nd (Garry)

Vote: John (yes); Gary (yes); Bill (yes) All in favor.

3:45PM **MOTION:** To exit non-public session (John), 2nd (Garry) The vote: John (Yes), Garry (Yes), Bill (Yes). All in favor.

4:10PM Public session

The Board approved the minutes of August 22, 2022.

Vouchers were signed.

Fire Department – The generator is installed, waiting plumbing and a LP gas contract.

MOTION: To select Irving Gas as the supplier for LP gas for Fire Department generator (Bill), 2nd (Garry). All in favor.

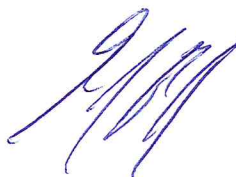
Communications from the Town of Charlestown regarding perambulation at Charlestown on September 21 was discussed. No action taken.

Pistol Permit approved – Earl Shedlock

The Board signed documents prepared by Avitar Associates.

Building Permits – Paul Moeller approved the building permit for Valli, Center Road.

MOTION: The Board moved to accept the MS-1 2022. Motion (John), 2nd (Bill) All in favor.



Town of Unity
13 Center Road, Unit #3
Unity NH 03603

Select Board Minutes

September 6, 2022

Page Two

CP Sept 12 WAF

CP Sept 12 WAF

Highway Department – (2) bids have been received for garage doors. An additional bid was presented. Tabled.


OLD

A REQUEST FOR UPDATE BID

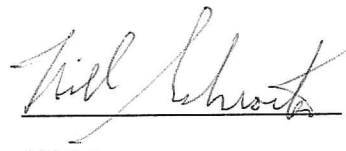
Highway Department - MOTION: To accept Highway Block Grant w/funding yet to be released. Motion (John), 2nd (Bill) All in favor.

Notice of Intent to Cut – Map 3, Lots 320/308/370/859 64 Johnson Mountain Road. The Board tabled action until a road bond request is completed.

Motion to adjourn 6:45PM


John Callum


Garry Bator


Bill Schroeter

Town of Unity
13 center rd
Unity NH 03603

Select Board Minuets

Board of Selectmen, Town of Unity New Hampshire

Minuets of the Meeting September 12,2022

Select Board Present: John Callum(chair); Bill Schroeter; Garry Bator

4pm Meeting Open by John:

Board Moved to Approve Minuets of September 6th 2022 with edits

Motion made by Bill 2nd by Garry

Motion passed

Sheriff:

Report was 198 calls to include medical

No arrests

3 investigations into incidents at the Jail

Multiple Civil property issues

Arrest by State police on Lemere rd over Animal cruelty

Graffiti on crescent lake rd and cold pond rd report was made no progress on investigation.

Kanto rd issue still ongoing

Garry Question difference in training pay? Romana said it had to do with travel distance.

Highway:

Harold Asked to fix radios in trucks will make arrangements. Also checking into possibly using Sullivan County Boosters.

New Backhoe needs repairs for mechanical issues John Deere will be addressing.

Salt bid was in from eastern minerals \$88.69 /ton fine salt

Eckman:

Stage rd Update was given. Punch list will be addressed. United is working fast on pace to pave oct 15. Eckman is scheduling compaction and sive tests.

Stage rd detour (quaker city rd) is failing due to heavy trucking and rolling banking in rd way. Eckman feels united is responsible for the damage. Also mining of gravel on rodger reed property is in question?

Select Board was up date on progress toward permitting of Lear hill; stage rd Bridge and fire pond.

Transfer station:

Vanessa is looking for help the temp help from this summer was suggested.

Transfer station is also looking for a micro wave.

Need to move dumpster and pour pad.

Pour concrete pad is suggested

Meeting with selectmen is set up for Friday 16th at 10 am

Issue happened with lithium battery but was able to contain had appropriate equipment.

First aid kit was inspected and ok

Fire:

Tim up dated training for new recruits
Emergency lighting all repaired in station

Safty Meeting

Bill lead safty meeting
All departments good

Terry Spilsbury
Came and sat in meeting and campaigned for his house seat

Paul Moulter

Planning board question on fencing regulations for page rd(glen walker)
Mary Borque from the County Farm Project is looking for unity to relinquish authority to the nh fire
marshall

Library:

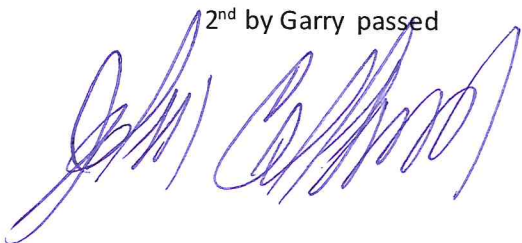
Gordon is looking for finacials for the library accounts. Garry said he would get them to him (two copies
delivered to Judy by garry on sept 13th)

Sally ask to have Mary Norase appointed to the library Board of Trustees from North shore rd.

No action taken.

631pm motion to adj by Bill

2nd by Garry passed



TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 September 26th, 2022

Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Mark Gentes, Ramona "Mona" Labrie, Harold Booth, Angela Huertes, Deb Martin, Sue Schroeter, Paul Moeller, Dave Eckman(remotely)

4:00 – John called the meeting to order.

4:03 – Mark discussed property bought at auction (west unity Rd) 7 years ago with no clear title, IRS lien, as well as money owed over permit regarding camper. Asking for "quiet title". Garry recommended Mark go to attorney.

4:19 Mona asks questions about liens, where to find information about them, consequences regarding them at auctions.

4:23 Harold discusses town hall window and floor construction. Cement is ready to be poured. Asked about door dimensions for garage. Also expressed concerns about washing out roads.

4:34 Angela asked questions about Avitar and next week's meeting

4:36 Deb discusses her neighbor Rocco Ruggerio(?) blocking an entrance on Johnson Way to her property on Center Rd. and her property lines being altered. Garry recommends to her that this is a civil issue, not a town issue. John confirms this.

4:58 Garry proposes Friday on-site meeting with Carrie regarding Stage Rd construction project

5:06 Motion brought up by John, read out by Bill - request for time off from Rhonda. Garry seconded motion, all in favor

5:13 John brought up motion for premium pay. Bill seconded. All in favor.

5:17 John discusses Charlestown selectmen meeting last Wednesday. Conservation commission.

5:26 Paul discusses home on (Pine Hill Rd?), and state fire marshal regarding Haunted Walk

5:37 Garry starts discussion on construction on trailer on Mica Mine, drainpipes in road

5:53 Sue discusses adequate education grant money, and where it should go. Wondered if a special meeting should be called to determine where it should go.

5:57 A man comes in with a paper for John to sign. John signs and man leaves without incident or introduction.

5:59 Sue discusses getting a monthly electronic transfer to the school rather than picking up a paper check, declines mailing. John recommends that the decision is up to Jen and Kathy. Sue adds that she would like Richard Simmon(?) added to the list of people who can pick up the check.

6:14 Garry begins phone call with Dave Eckman on speakerphone. Discussed phases of construction, speedy workmanship, meeting on Friday morning with Carrie, pros and cons of continuing construction, warranties. Decision is made to finish out phase 3, only pave butcher's knife corner, save the rest for spring.

6:38 Call ended, discussion about pros/cons on paving continued. Garry mentions organic material tests and pulling bond.

6:51 Paul discusses upside down windows in town hall to be corrected

6:54 Bill makes a motion to approve the minutes from the September 12 meeting. Garry seconds the motion. All in favor.

6:58 Paul discusses “Haunted walk” inspection. John mentions there is no ordinance, Garry clears up that if town has no ordinance, the state regulations are the default.

7:03 John suggests town vote on warrant article regarding business permit

7:11 Garry redirects back to discussion about state regulations on haunted house. Determines it is every year but advises Paul that he can inspect at any time.

7:19 Paul brings up meeting with county commissioners. Garry suggests waiting for them to initiate contact. Paul advises against this so as to avoid the town as a whole being left out of the process, given the commissioners “owe us nothing” and can go right to the state before beginning business.

7:34 Garry submits motion to adjourn. Bill seconds. All in favor.

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 3rd, 2022

Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Harold Booth, Cathy Lombardo, Ramona Labrie, Mary Norris, Sally Teague, Paul Moeller, Dave Eckman

3:59 – John calls the meeting to order.

4:00 – Harold discusses quote on tires for dump truck, \$505 per tire (down \$79 from last year). He is still looking for rims because the price given was too expensive in his opinion. Garry says Harold still has \$8,000+ in his budget so he can purchase as needed. Harold advises that he is also waiting on a bill for a roll. Harold also discusses hydraulic oil bill from Ryco in Gardener, MA. for John Deere; price has gone up from last year. Garry talks with AutoZone for a comparable quote. AutoZone will send a written quote.

4:12 – Harold also discusses landfill. Price for mowing has also gone up from a "couple hundred" to \$900.

4:14 – John discusses centerline/DigSafe electric notice with Harold, material quotes from Cary Whipple, Carroll Concrete, and JP Trucking for sand, and material quote from Morton salt for winter salt. Garry finds another sand bid in his email for sand from KA Stevens & Son; discussed.

4:39 – Garry made a motion to accept sand bid from KA Stevens & Son @ \$7.75/ton. Bill seconded. All in favor.

4:40 – John further discusses salt bids from Morton, Eastern Minerals Inc, and American Rock Salt

4:51 – Bill made a motion to accept salt bid from American Rock Salt @ \$89/ton. Garry seconded. All in favor.

5:01 – Garry reviews going to the job site with Harold. Brick wall on Butcher Knife Corner needs to have a cover on the catch basin and build out the wall. Plan to plate it, put more rip-rap in. Also requested extended warranty from Dave and associate. The road's block walls are leaning. Discussed aesthetics vs. durability. Decided it is durable enough to pave the base course, adhering to DOT standards.

5:16 – Garry made a motion to purchase four rear tires from Mr. G's @ \$505 each for dump truck. Bill seconded. All in favor

5:20 – Sally introduces Mary Norris. Mary expresses interest in being appointed onto the library board (trustee) opposite Gordon. John advises that he will open the floor to questions and vote next Tuesday during the town meeting, because today is a work session and not a public meeting and her issue needs to be voted on publicly. Followed by a discussion of library funding, missing funds, having to use funds from selectmen.

5:50 – Dave and Garry discuss hazard mitigation on Leer Hill Rd for FEMA. Dave mentions historical value may result in extra funding but also extra work (mentions moving a plaque on the bridge and "repasting it" in the same place)

5:53 – Paul discusses meeting scheduled at fire station tomorrow @ 4:30 with fire marshal regarding Haunted Walk. Another meeting scheduled Wednesday at house on Pine Rd. Also wonders about when he and Harold will be pouring concrete for town hall.

6:00 – John mentions the tank site survey/installation on 10/7 @ 10:30. Also mentions garage doors are on order, approx. 2 weeks away.


John Callum


Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 3rd, 2022
Unity, NH 03603

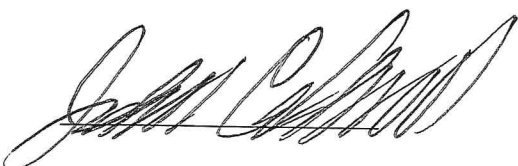
6:09 – Further discussion on Haunted Walk. Paul is concerned about public safety, says “this is not an ordinary business” and therefore business license (which John says Unity does not administer) is rather irrelevant. A cease and desist would need to be through safety office rather than business.

6:14 – Garry looks up the specific laws and regulations: “they are special amusement buildings. They need to have an audible alarm and a fire suppression system unless the building has an open-air system in a way that does not gather smoke.” Paul says Haunted Walk is open air with no roof and wants us to be aware HW has not been inspected in 3-5 years, when it should be done yearly.

6:23 – Dave discusses the warranty/bond on the aforementioned wall, requirements for further construction (fabric to combat sag, steepness requirements), paving phase 1 of Butchers Knife Corner, failing sieve test, incorrectly installed exposed cover, and worries about meeting DOT deadline of 11/1/22. John believes cease and desist regarding paving should go through until sieve tests pass, and bond pulled.

6:47 – Dave mentions he has been working half days to save the town money. The board says they would rather he work full days but advises they are unable to vote on it today.

7:05 – Bill makes a motion to end the meeting. Garry seconds. All in favor.



John Callum



Bill

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 11th, 2022
Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Gordon Brann, Sarah Teague, Mary Norris

4:00 – John calls the meeting to order.

4:05 – Garry begins light conversation about Haunted Walk. He had walked through with Paul and seen some safety concerns. Disrepair, missing paint, dry rot, access to a pond, etc.

4:10 – John begins discussion on last weeks minutes. Not signed due to one question for Harold regarding \$900 at landfill. Will be signed next week.

4:13 – Garry signs election posting regarding time, dates, locations of voting.

4:14 – Bill asks about hiring new guy, one more meeting with him needed on Fridays.

4:17 – John brings up a request for appointment of library trustee Mary Norris. Bill says she is knowledgeable and has worked in a library, so she is a fair candidate. Gordon asks if Mary is aware that she needs to pass a background check. Garry believes that would be irrelevant because it is an elected position.

4:22 – John makes a motion to appoint Mary Norris. Bill seconds. 2 votes Aye. 1 vote Nay. Garry lost on the vote. Motion passes.

4:24 – Regarding Hwy Dept, Harold is not present to present any new business. Garry states that it appears that Stage Rd project is still looking like they want to finish paving before the temperatures get too low, per NH DOT guidelines. Garry also notes the material looks physically better than previous material.

4:30 – Regarding Irving, John asks if the \$1,547.10 quote for fuel for the generator is acceptable. Garry says we have enough in the budget for it.

4:31 – Garry moves to approve the quote. Bill seconds. All in favor.

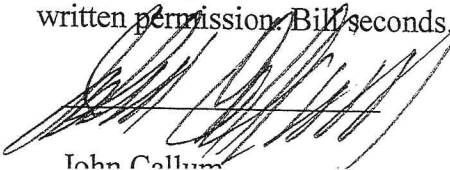
4:32 – John brings up 457B plan, Write Ups of Individual Evaluations, County Home, Lake Sunapee Planning. All are things that will require ongoing work.

4:33 – John begins conversation regarding heavy grader training. Advises board to adhere to list if someone asks about training or employment, and to share with anyone who expresses interest.

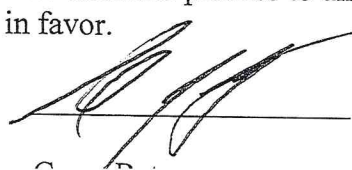
4:36 – Bill discusses use of property for new nursing home. Would like to set up a meeting in the name of the planning board at the town hall. Garry advises that there has been some miscommunication with the fire dept, which is a separate issue that still needs to be addressed. John adds that the fire dept needs better equipment and trucks, better funding. Question raised of who has inspection authority.

4:46 – Garry begins discussion about 401K/457B/distributions/loans.

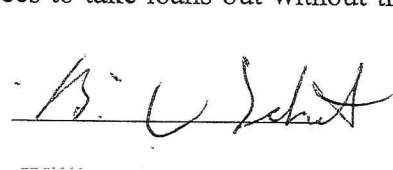
4:47 – Garry makes a motion to take the alternate process to allow employees to take loans out without the boards written permission. Bill seconds. All in favor.



John Callum



Garry Bator



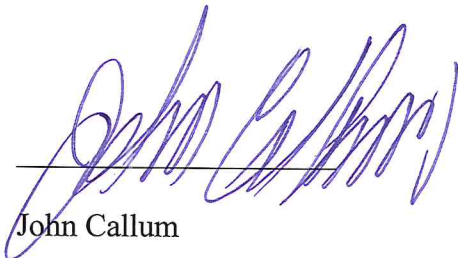
Bill Schroeter

TOWN OF UNITY

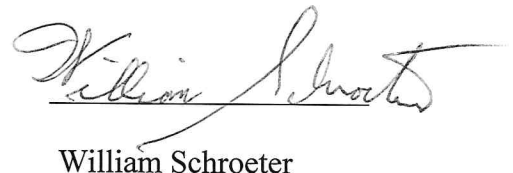
Select Board Minutes 13 Center Rd, Unit #3 October 17th, 2022
Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Paul Moeller, David Eckman

- 2:15 – John called the meeting to order.
- 2:16 – General discussion of highway construction.
- 2:32 – Performance reviews
- 2:45 – Signed minutes for 10/3 and 10/11
- 3:04 – Discussion of RSA 36-A:5
- 4:11 – Discussion of fire department with Paul
- 5:32 – Discussion of Stage Rd with David Eckman
- 6:36 – Picking a date for meeting with Sullivan County Board of Commissioners. Meeting will be October 24.
- 6:41 – Discussion about tax appropriation for the county. Our share is \$393,479 due by December 17, 2022.
- 6:44 – John made a motion to do a 91A regarding personnel. Garry 2nd. All in favor.
- 6:55 – Bill made a motion to adjourn. Garry 2nd. All in favor.


John Callum

Garry Bator


William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 25, 2022
Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Harold Booth, Angela Huertes, Carl Rubchinuck, George Hebert, Mary Bourque, Joe Osgood, Derek Ferland, Paul Moeller, Ben Nelson, David Eckman

4:01 – John calls the meeting to order.

4:10 – Garry begins discussion about Mark Gentes' parking permit, liens, and "quiet title."

4:12 – John makes motion that Unity, NH shall enter into a contract with State of NH, acting by and through the Dept of Cultural Resources/NH State Library, providing for the performance by Unity, NH of certain document restorative services as documented within the foregoing application for a NHSL Moose Plate Grant, and that town official John Callum, on behalf of this municipality, is authorized and directed to enter into said grant agreement with NH Dept of Cultural Resources/NHSL. Garry 2nd. All in favor.

4:17 – John mentions bond bank. The school has paid enough to pay down the bond bank holdings they have. The town now has a bond credit in the approximate amount of \$2.39 million.

4:20 – John shows the new rules for conservation commission, changes coming for budgeting time, and what to do to make records and papers reflect the correct laws.

4:24 – Bill makes motion to approve minutes from 10/17/22. Garry 2nd. All in favor.

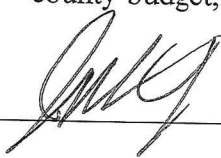
4:25 – Light discussions on highway. Oil, backhoe, safety audit (waiting until next week), culvert on Christopher Rd. Garry brought up FEMA projects, which are well underway, just needed the computer to get fixed. Harold and Garry talk about County Farm Rd, using hard pack or ground up asphalt rather than paving it. Harold estimates 900 cu. yd., but the cost is still unknown. Carl asks if we can use 3-400 cu. yd. of gravel. Harold says we can use it if we run it through the crusher. Garry does the math (on the low estimate) and says it would cost \$.10/cu. yd plus trucking costs.

4:33 – Garry asked about the computers, CCI, security. We had a computer short out today and may be covered by warranty. When/if we get a new one, we need to make sure we get the new one backed up properly, pull info from old hard drives.

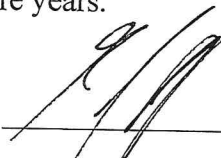
4:45 – Garry makes motion to buy the gravel from Carl for \$3000 and store it. Bill 2nd. All in favor.

4:47 – George begins the county commission presentation. They are here to spread awareness of what they can help with because sometimes towns are not aware.

4:49 – Mary speaks on the nursing home. The Sanders home is well past its usable age. They are currently on the planning board's docket for November to discuss renovations/demolitions. They have been working in tandem with Paul. Garry asks what happens if the town does not relinquish authority to the county for inspection. Mary says the authority as well as the responsibility would then land on the town. Final cost and quotes are still in progress, waiting for contracts and subcontracts to be finalized, but estimate is \$63 million. Aside from behind-the-scenes work, renovation would also improve quality of life for residents, quality of care for residents, visitation for families. Overall, project would take approx. 36 months. Estimated tax change is 9% on 2024 county budget, then 2.4% on future years.



John Callum



Garry Bator



Bill Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 25, 2022
Unity, NH 03603

5:00 – George speaks on Sullivan House on Sullivan St (the old Eagle Times building). Cert of occupancy awarded August 12. First resident came Sep 6. Currently at 7 residents; capacity is twenty-eight. Charges residents \$130/week to live there. Taxpayer subsidy covers costs as well but expected to break even at about twenty residents.

5:06 – George continues with the HUD lead paint abatement program. Want to complete sixty buildings, have done twenty-five so far and currently working on twenty. Need more applicants (low income, with kids is the target audience). Ben also makes it known that they pay for training for the painters, etc.

5:14 – George shows “Discover Sugar River Region.” Putting more focus on tourism, industries, economy stimulus, destination development. Website coming soon. \$27,000 for this out of USDA rural development grant.

5:17 – George continues with trails project, which wants to map the snowmobile and hiking trails, coordinate the trail managers, identify, and fix points of improvement, and share info with residents. Ties into tourism. \$25,000 for this out of County ARPA funds. Joe expresses concern about spreading awareness, outreach.

5:21 – George begins conversation about natural resources and conservation district programs.

- Sullivan County Public Cidery is \$15 and open with an appt.
- County trails are of course available.
- Claremont Growers Collective is to revitalize the local food system (local farmers and gardeners).

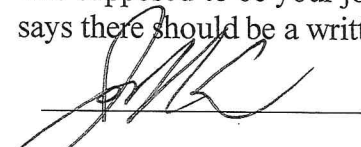
5:25 – George mentions Comprehensive Economic Development Strategy (CEDS) has \$40,000 from County ARPA funds contracts with UVLSRPC and in coordination with EDA, gives access to infrastructure grants and other EDA funds.

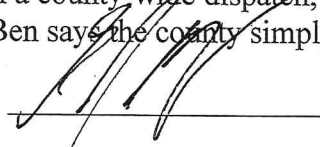
5:27 - County Grant Writing Capability has \$45,000 in 2023 budget for grant writing services. They get RFQ published to pre-qualify pool of contracted grant writers. Garry asks about grant writing fees, which Derek says they tend to waive. George says they much rather see the municipality get the money they need. County hopes to prevent towns losing grant money by incorrectly filling out forms, asking for incorrect grants, etc.

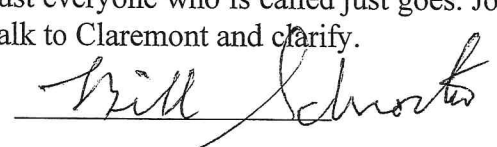
5:36 – George resumes conversation with Adult Education Courses. Trying to connect students with employers. Past classes have been welding, LNA, (in Newport), machine tool, and plumbing, (in Claremont) but currently offering only plumbing. LNA hoping to start soon. This is a \$40,000 program with \$25,000 from USDA rural development grant and \$15,000 from Sullivan County. There are two classes at each tech center in Newport and Claremont.

5:39 – Ben talks about Community Development Block Grants. County can sponsor CDBG requests up to \$500,000 on behalf of municipalities. Derek notes that more compelling stories get more funding!

5:43 – Garry asks the county why Claremont gets paid for Fire Dept and Unity does not when Unity is the one that responds to calls. Mary says it is a monitoring fee, not payment. Joe says to take notes of when this happens or has happened. As far as he knows, Claremont gets the alarm. Garry says yes, they get the alarm, but they call Unity to respond. Perhaps because of staffing? John makes a point that we do not want this to turn into a spiteful fight of “this was supposed to be your job” like with a county-wide dispatch, but rather just everyone who is called just goes. Joe says there should be a written policy. Ben says the county simply needs to talk to Claremont and clarify.


John Callum


Garry Bator


William Schreiner

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 25, 2022
Unity, NH 03603

5:50 – John also says there should be a vehicle that is a designated “first response” vehicle to the county home. Bill asks about the 4-story building on the county’s plans. The town’s fire trucks can do 2-stories and the town cannot afford new trucks. Ben says that would be a case where Claremont and other towns would come with bigger trucks. Since a large truck has never had to go to the home, the county says it would not be worth the money to get a larger truck. Paul says that is because there was never a 3-4 story building there, but now the county wants to build one. Bill asks if the insurance companies would be okay with that, come a worst-case scenario. Joe mentions that an extra mile or two is not a significant difference when travelling the speed of a fire truck. Garry reiterates that he was more concerned with modern equipment than new trucks, but perhaps they will work with the grant writers to get what they can get.

5:55 – Garry inquires about taxes paid on County Home and property/land owned by county in Unity. Ben says they pay taxes, Unity holds that it is minimal compared to what they are receiving, and what they can spend to renovate the building.

6:07 – Garry and Paul talk more about relinquishing authority of inspection of new county home to County. Paul has the option to be the inspector rather than state fire marshal, but also hold the responsibility that comes with that. Paul mentions that he is worried about the county having more power over the town and the town is disillusioned that it is the opposite. He cites many cities going to court with the counties and losing and does not want to go head-to-head with the county and get burned. Garry and John say they are phrasing their suggestions in a specific way in an attempt their power that they themselves are disillusioned about how much they have.

6:17 – Further discussion to catch up Paul and Dave on what the county is planning with the County Home as they were not here when the County was talking about it. Dave mentions sprinklers, importance, and effectiveness.

6:26 – Dave begins topic of Stage Rd. Garry mentions that the county was impressed with the work. He has a handout with work done and still needing to be done. Dave says the workers have fixed Butcher’s Knife corner. They are being very meticulous, listening better, communicating, and working more. However, there is still a lot to do (specifically slopes and shoulders) and they are asking permission to wait until after paving to fix minute details. Garry says the town is relying on Dave because he is the expert. He is the one to give blessings when the project is ready for paving. Dave talks about DOT specs for paving and temperatures; 40+ for air and 50+ for ground. They check it multiple times per day. John also talks about thickness of pavement requirements (4 inches) to guard against potholes. Finished grate is going down in the spring.

6:46 – John makes a motion to hire Eric Purington for the highway dept at \$20/hr., going up to \$21.50 when he learns standard. Garry 2nd. All in favor.

6:51 – John mentions to Harold that highway dept now has a four-man crew and only needs three.

6:52 – Garry mentions replacing older, torn flags with newer ones out of storage. Do before the 8th for voting.

6:54 – Discussion between Paul and Harold regarding garage doors, walls, and beams.

7:00 – Garry asks Harold about ditching on North Slack Rd. Harold says it is an emergency lane for turning around and fire use, he ditched it. John says it is unofficially a class 6 road.



John Callum



Garry Bator



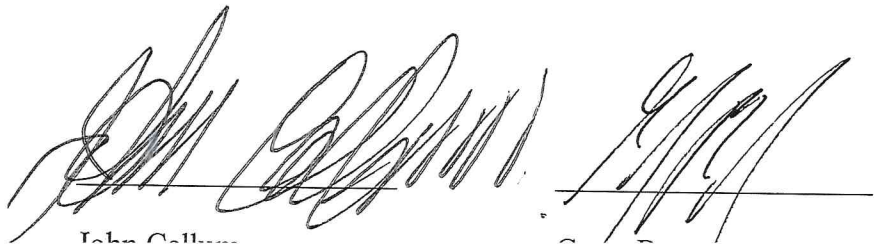
William Schroeter

TOWN OF UNITY

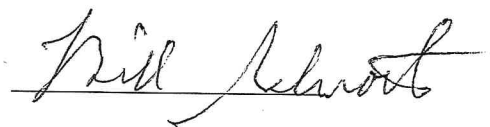
Select Board Minutes 13 Center Rd, Unit #3 October 25, 2022
Unity, NH 03603

7:03 – Garry mentions a complaint regarding adverse possession on Perry Mountain on the town line with Charlestown and Acworth. Unity and Charlestown should be sending surveyors up. Discussion about current use and recreation.

7:11 – Garry makes a motion to adjourn the meeting. Bill 2nd. All in favor.



Three handwritten signatures in cursive script, positioned above a horizontal line. The signatures are illegible due to their cursive nature.



Handwritten signature of Bill Schmitt in cursive script, positioned above a horizontal line.

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 October 31, 2022
Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Harold Booth, Angela Huertas, Sarah Finney, Rhonda Callum-King

2:42 – John calls the meeting to order.

2:43 – Garry makes a motion that the holiday Veteran's Day from the 11th to the 23rd to be a paid holiday. John 2nd. All in favor.

2:44 – Garry makes sure the selectmen still have their lanyards for the election day. All do but Garry.

2:45 – Sarah brings up three concerns:

1. Map corrections regarding her property lines on Slack Rd. which should reach across the street and meet at a stone wall rather than stopping at the road. She also quickly brings up Harold's ditching ruining property on North Slack Rd, but she said it was so long ago, that point did not need to be chased.
2. Google Maps/Town tax maps including a driveway listed as a road that it should not (the Turner property).
3. She also believes the emergency lane is not required. It's a private road and the town doesn't have the right to use it "as of today" under RSA 231:59-a III. There is not an identified fire hazard that the town should have even recognized to declare the road for emergency lane usage. Sarah says if needed, you can turn at Sandy Miller's. The selectmen say they will need to go out and look at it in person. Sarah requests to be present when that happens.


3:15 – John and Garry have light discussion on Mica Mine Rd and Dave Eckman engineering.

3:20 – Garry mentions paving has begun paving on butcher knife corner.


3:27 – Garry reads Sheila's email regarding property damage, apple tree, washout, dead grass, etc. Garry says the problems should subside now that the corner is paved. Secretary will give her a call.

3:31 – John makes motion to adjourn to the Stage Rd project. Bill 2nd. All in favor.

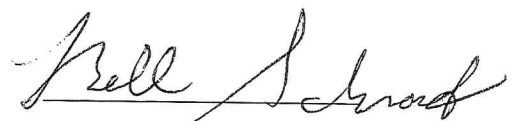
4:39 – Selectmen return from Stage Rd. John makes a motion to adjourn the meeting. Garry 2nd. All in favor.



John Callum



Garry Bator



Bill Schroeter



Town of Unity, NH

13 Center Road Unit #1
Unity, NH 03603

November 8, 2022

Minutes of the Town of Unity Election

8:00am – Town Moderator opened the elections.

10:00am – Town Moderator announced the opening of absentee ballots. Process of counting absentee ballots was concluded at 12:30pm.

Record numbers of “first-time voters” were processed during the day.

Total number of ballots cast in Unity: 657

The polls were closed by Town Moderator at 7:02pm ET.

Ballot counting and verification proceeded through 12:30am, November 9, 2022.

Ramona Labrie
Ramon Labrie
Town Clerk
Unity, New Hampshire

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 November 7, 2022
Unity, NH 03603

Attendees: John Callum, Garry Bator, William "Bill" Schroeter, Samantha Graham, Harold Booth, Richard "Dick" Wentzell, Angela Huertas, Paul Moeller, David Eckman

4:00 – John calls the meeting to order.

4:01 – Gentlemen review October 31 and October 24 minutes before signing. John makes a motion to sign them. Garry 2nd. All in favor.

4:06 – Harold and men discuss Unity School, who will pay for the asphalt, a quote for the amount. Garry says it's the same asphalt to use on Mica Mine so it will save some money.

4:10 – Men discuss bids from KA Stevens and Son for 875 CY of crushed asphalt for \$17,281.25, or of crushed gravel for \$19,906.25. This would take money from regular highway maintenance funds. Garry makes a motion to accept the bid for crushed asphalt because it is cheaper, and Harold recommends it. Bill 2nd. All in favor.

4:14 – Dick takes the floor to discuss an overassessment of his property (5 acres). He says the Town owes him money because he's been over-taxed. The taxes should've been \$160/year regardless of tax increases. John says they haven't received **any** money from him or from whomever purchased the property. John also mentions interest and late fees that may have accrued. Garry says the Town doesn't even have any hands in that process once the auction is complete. Dick says he and the assessor have "locked horns" and nothing is getting done.

4:40 – John begins the conversation regarding Sarah Finney and N Slack Rd. Garry has not had a chance to review the laws and regulations, so he feels unready to make a decision regarding it.

4:45 – John reads an email from Sheila Purington regarding a mess left on her property. He says this will need to be addressed to Dave Eckman when he arrives.

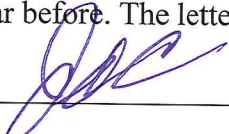
4:49 – Bill brings up a quote from CCI for a new computer. The tax maps have been loading too slowly, and if you attempt to load them with any other program running, the entire computer crashes. The current computer is about 5 years old. The quote is \$2,413. Garry asks if we can just update the one we currently have with graphic cards, etc. However, computers become obsolete after about 2 years, so there would be no way to update or upgrade without purchasing a whole new system.

4:53 – Garry makes a motion to buy the computer. Bill 2nd. All in favor.


4:54 – Bill brings up the security cameras. The older cameras do not communicate well with the newer cameras or the newer viewing system, so the images are glitchy, jumpy, discolored, or missing. We could install all new cameras by Jan 1 for \$2,925 with an option to add a 10th for an additional \$325. If we do that, the 10th will go in the library where there is not currently one. Angela asks if the Town is going to **ask** the library if they **want** a camera or **tell** the library that they're **getting** a camera. Bill says we would ask.

5:03 – The men review a letter from the DOT about a miscalculation and an underpayment in the amount of \$8,301.09 on their part, which they will be correcting.

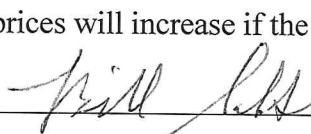
5:04 – John reads the letters from Avitar. Bill and Garry say the last town-wide assessment was either last year or the year before. The letter says the current contract will expire on 12/31, and the prices will increase if the Town chooses



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 November 7, 2022
Unity, NH 03603

to renew. John and Bill say it's best to review the contract and make a decision tomorrow while the office will be slow due to voting.

5:17 – Paul brings up multiple points:

- The County Farm project is being on hold due to expenses going from 63M to 75M.
- A property on W Unity Rd he needed to inspect for an elderly woman.
- An electrical contractor requested that he waits for an inspection while the work is done.
- A garage he saw while driving that went up that he had never heard of, approved, or inspected.
- A trailer on Glidden Hill that now has a shoddy wooden structure. Harold says that is Mark Gentes' property.
- 00 Potato Hill Rd is looking to be bought by a woman in FL to be used for a simple, seasonal building with a composting toilet. Paul says he has no problem, and he thinks she already got the OK from the planning board. The men discuss the number of the property being an issue. Upon looking at the property listing online, it appears there is already an RV and an outhouse on that land. Further research will need to be done. Other than that, the men see no issue with letting the woman purchase it.

5:57 – Dave delivers his presentation regarding Stage Rd. Paving is done. He says the quality is good and the temperatures were all good. However, a part of it is 1 foot shorter than it should be. The guardrail is on its way. He does say that he wishes they could've gone further up on the road. Dave did meet with Sheila Purington regarding the mess, that will be an ongoing issue. Garry asks about getting rid of the road closed signs, Dave says yes, they need to go.

6:11 – Dave delivers his presentations regarding the town common. He mentions putting down handicap accessibility parking; Garry asks if it would make more sense to have it on a different side. John asks if it's possible to have it on both sides. Dave says this would be a decision for after the walkthrough and planning. More pressing is grading and drainage.

6:24 – Dave mentions a historical site on the work site, but the state said nothing had been reported at that site. He is waiting for an archaeology historian to view photos and give their opinion.

6:27 – Samantha brings up moving the 11/21 meeting to 11/22 because the minute taker will not be here on the 21st. Men say okay.

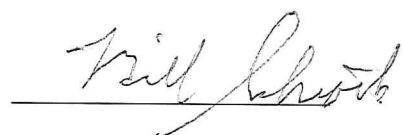
6:28 – Garry makes a motion to adjourn. Bill 2nd. All in favor.



John Callum



Garry Bator



William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 November 14, 2022
Unity, NH 03603

Attendees: Garry Bator, William Schroeter, Samantha Graham, Harold Booth, Angela Huertas, Gordon Brann, Rhonda Callum-King, Ramona LaBrie, John Callum

2:07 – Bill called the meeting to order.

2:08 – Review and signing of 11/7/22 minutes.

2:10 – Garry made a motion to accept the minutes. Bill 2nd. All in favor.

2:11 – Selectmen signed Avitar agreement renewal.

2:19 – Garry mentions the NHRS withdrawal; will wait to make a motion when John arrives.

2:20 – Selectmen signed vouchers.

2:24 – Discussion of Stage Rd. It looks passable and is open to the public on one side.

2:26 – Selectmen signed intent to cut on 202 Mica Mine Rd.

2:29 – Garry opened discussion regarding an email from DOT about a driveway permit. The property is on 2nd NH Turnpike, so the DOT issues the permit not the Town.

2:50 – FEMA discussion, reviewing missing paperwork and where to find it. HR would have benefits and pay policy. A procurement policy will need to be created, and bid policy is in the office filing cabinet.

2:54 – Selectmen signed a new contract for PostBase to update our postage machine. Price will not go up.

2:56 – Discussion on Cintas bill going up from \$607 to \$609.60.

3:01 – Selectmen look at their budget outlines and discuss cuts and breaks in spending. Diesel in particular has been going up very frequently.

3:30 – Rhonda brings up a chart of every town in the county and their insurance payments. She notes that these are current payments before they reconsider payments with the increase. She also says the Town will need to deliberate on payments of about \$5500 per year for four people.

3:41 – Mona asks about work sessions vs. selectmen meetings and why the work sessions are open to the public. The selectmen say they are open to the public to listen and take notes, but not open to questions/complaints. The “citizens’ comments” section of the agenda is only meant for board meetings.

3:57 – Bill begins a discussion with Mona and John regarding payment for volunteering at the polling place on election day.

3:59 – John made a motion to end the work session. Bill 2nd. All in favor.

4:00 – John called the official meeting to order.

John Callum

Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 November 14, 2022
Unity, NH 03603

4:01 – Angela asked about bidding policy, choosing the lowest bidder. Garry clarified that the Town chooses the lowest **qualified** bidder with options. If the lowest bidder has some disqualifying property, they will not be chosen.

4:14 – John and Garry discuss 911 addresses and the fire dept, the process to get an address.

4:27 – John brings up reconstruction on Mica Mine (dump hill) and Town Hall rds and the engineering budget for it. He said the funds in “roads and bridges maintenance fund” of \$683,926.71 can be used. Eckman has already given a quote and there is no written bid policy. Garry made a motion to hire Eckman to engineer the projects. Bill 2nd. All in favor.

4:38 – John discussed three bronze plaques for town buildings for \$2,112, which is \$112 over budget so historical society is requesting extra money. Garry made a motion to approve the \$112. John 2nd. All in favor.

4:42 – John has a road safety audit application from DOT. They want to know where the most dangerous roads are in town. All department heads agree that it is the corner of Gilman Pond and North Shore Rd. The deadline is Dec 1 for the state. With the other selectmens’ approval, John will continue filling it out.

5:02 – Garry makes a motion to adjourn. Bill 2nd. All in favor.

John Callum

Garry Bator

William Schroeter

TOWN OF UNITY

Select Board Minutes 13 Center Rd, Unit #3 November 22, 2022
Unity, NH 03603

Attendees: John Callum, William "Bill" Schroeter, Samantha Graham, Sarah Finney, Angela Huertas, Gordon Brann, Kelly Simpson, Steve Luke

4:02 – John called the meeting to order.

4:03 – Review of 11/14/22 minutes. John made a motion to accept the minutes as written. Bill 2nd. All in favor.

4:04 – John made a motion for a 10% increase for health insurance for employees. Bill 2nd. All in favor.

4:06 – John and Sarah discussed N Slack Rd. John said there are no plans to change the current use of the road and emergency lane. Sarah brought up an RSA which says permission may be withdrawn at any time. She provided paperwork showing when/why the road became a private road. John said he will go onsite with Harold as soon as possible to investigate and make a decision at a later date.

4:30 – Discussion about cell tower between Sarah, John, and Kelly, wondering when it will be done. Selectmen said the proper people are still working on the tower. There is nothing the Selectmen can do outside of agreeing to work being done and driveways being done.

4:34 – John read Sheila Purington's email. John believes most of the issues have been fixed since the road has since been paved. However, her other concerns will not be addressed until the road is completed next summer.

4:39 – John read the USIC ticket. Ticket is just explaining that the work involved is complete.

4:41 – John read the draft memo from town council. Sarah asked for permission to read, John said he needs to ask the council if that's allowed and will get back to her.

4:43 – Selectmen read and signed letter to Sally Teague for \$13,152.32 out of the Landfill Well Trust Fund to Stantec. John makes a motion to approve. Bill 2nd. All in favor.

4:45 – John made a motion to send a personnel letter. Bill 2nd. All in favor.

4:49 – John read and Bill signed the representation letter from Plodzick and Sanderson regarding 2021 financial report. They agreed that the same number of books they received as last year will be sufficient.

4:54 – John read a form for a Veteran's tax exemption. John made a motion to approve. Bill 2nd. All in favor.

5:00 – Gordon asked why the tax bills haven't gone out. The answer is that the school hasn't done their paperwork yet. As soon as that is done and the state sets the tax rate, bills will go out and payment will be due 30 days after that.

5:02 – John made a motion to enter a 91:A meeting. Bill 2nd. All in favor.

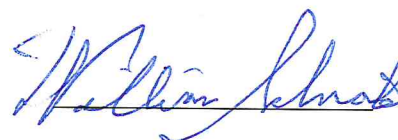
5:30 – John made a motion to leave the 91:A meeting. Bill 2nd. All in favor.

5:37 – John made a motion to adjourn. Bill 2nd. All in favor.



John Callum

Garry Bator



William Schroeter